

VENTURA REGIONAL SANITATION DISTRICT

Minutes of the regular meeting of June 3, 2010

1001 Partridge Drive, Ventura, California

1. Roll Call (10 present) – Chairman Craven called the meeting to order at 8:30 a.m.
Nancy Acosta Special Districts (arrived at 9:01 a.m.) Charlotte Craven City of Camarillo
Dennis Gillette City of Thousand Oaks Bob Gonzales City of Santa Paula
Andres Herrera City of Oxnard Sue Horgan City of Ojai
Jim Monahan City of San Buenaventura Douglas Breeze City of Port Hueneme (alt)
Patti Walker City of Fillmore Janna Orkney Special Districts (alt)
2. Pledge of Allegiance
3. Amendments to the Agenda – None.
4. Approval of Minutes – It was moved by Director Gillette, seconded by Director Walker, and unanimously carried that the Board approve the May 20, 2010 meeting minutes.
5. Public Comments – (Items not on the agenda – 5-minute limit) – None.

CONSENT ITEMS – (Item 6)

6. VRSD Contract No. 08-044 – City of Oxnard – It was moved by Director Gillette, seconded by Director Horgan, and unanimously carried that the Board authorize the Chairman to sign the second amendment to VRSD Contract No. 08-044 with the City of Oxnard for an additional \$52,941 for environmental monitoring and flare operation.

ACTION ITEMS – (Items 7 through 10)

7. Ordinance No. VRSD-108 – Providing For Fees and Charges Malibu Bay Club – Chairman Craven opened the public hearing to receive written and oral comments regarding the proposed fees and charges for the Malibu Bay Club Onsite Wastewater Treatment System, Ordinance No. VRSD-108. Ms. Guzmán reported that only one protest letter from Donald Desfor, resident of the Malibu Bay Club, was received. Jeff Swartz, resident of the Malibu Bay Club, spoke in opposition to the rate increase.

It was moved by Director Monahan, seconded by Director Walker, and duly carried, with Director Gonzales absent during the roll call vote, that the Board adopt **Ordinance No. VRSD-108** Regulating the Use of Malibu Bay Club Onsite Wastewater Treatment System and Adopting Sewer Service Fees and Charges to become effective July 4, 2010; and adopt **VRSD Resolution No. 10-01**, Collection of Malibu Bay Club Sewer Service Charges by the County of Ventura.

It was moved by Director Gillette, seconded by Director Monahan, and unanimously carried that the Board direct the General Manager to discuss with the Malibu Bay Club Homeowners' Association the establishment of a more formal process of communication between the Homeowners' Association as the governing board and this body on issues of mutual interest.

Director Acosta took her seat at the dais at 9:01 a.m., and Alternate Director Orkney stepped down from the dais.

8. Amend Biosolids Trucking Contract – It was moved by Director Acosta, seconded by Director Monahan, and unanimously carried that the Board authorize the Chairman to sign VRSD Contract No. 08-005-03 with Central Coast Transport Inc., for an additional \$860,000 and a time extension of two years for trucking Biosolids to the Toland Road Landfill Biosolids Dryer from regional wastewater treatment plants for a revised total contract amount of \$2,000.00.

Item 4-1

9. Watershed Protection District Contracts – It was moved by Director Walker, seconded by Director Gonzales, and unanimously carried that the Board authorize the Chairman to sign VRSD Contract No. 10-013 (water quality monitoring) and VRSD Contract No. 10-012 (inspection services) with Ventura County Watershed Protection District in the amounts of \$66,740 and \$60,035, respectively.

The Board recessed to a break at 9:22 a.m. and reconvened at 9:30 a.m. Director Gonzales departed from the meeting.

10. Preliminary Budget – Fiscal Year 2011 – Mr. Lawler presented a PowerPoint presentation detailing Fiscal Year 2010-11 budget information.

Janna Orkney, Director on the Triunfo Sanitation District (TSD) Board of Directors, expressed her concern that the TSD Board did not yet have a preliminary budget and questioned whether there was adequate staffing due to the recent succession planning.

The Board discussed enhancements made to the budget document, depreciation and amortization expenses, Public Agency Retirement Services (PARS) analysis of savings from retirement incentives, comparison of tipping fees with other landfills, reserve policy and designated reserve policy, and the Southern California Edison SGI grant. Mr. Lawler suggested that the Board schedule a special meeting to discuss the reserve policy and designated reserve policy. He also indicated that he would follow-up with PARS regarding the savings from the retirement incentives.

Director Horgan noted that a correction was needed on Page 2-1 under comments: the amount exceeding operating expenses of \$613,372 should be \$458,552.

The Board directed staff to incorporate budget document revisions in the final budget for adoption at the June 17, 2010 regular meeting.

INFORMATION ITEMS – (Items 11 through 14)

It was moved by Director Gillette, seconded by Director Herrera, and unanimously carried that the Board receive and file the following items:

11. Investment Report – April 2010
12. Revenue and Expense Report – April 2010
13. Violations – Solid Waste none; Water & Wastewater none
14. Future Meetings, Seminars and Conferences
 - Board of Directors, June 17, July 1 & July 15, 2010, 8:30 a.m. (**DARK** in August)Chairman Craven mentioned that hotel reservations could be made for the CASA conference to be held August 18 through 21, 2010, in Monterey, and she reminded staff to send a memorandum to the Board members regarding the conference.

NEW BUSINESS – (Items 15 and 16)

15. Discussion
 - a. Audience – none.

- b. Board – Director Horgan asked that staff make plans to attend a City Council meeting in Ojai to provide information regarding the services provided by the Ventura Regional Sanitation District and to discuss hauling rate fee increases.
 - c. General Manager – none.
 - d. Legal Counsel – Mr. Zirbel stated that the United States Supreme Court had rejected the appeal regarding the Kern County Biosolids Ordinance and noted that the issue may need to be returned to the district court.
16. Pending Agenda Items – Future Solid Waste Facilities; Facilities Committee Toland Landfill CUP Modification to Tonnage Limit and Utilize Bailard Landfill Site as a Nonconforming use; and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.
17. Adjournment – The meeting was adjourned at 10:36 a.m.

Charlotte Craven, Chairman

Josie Guzmán, Clerk of the Board