

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the regular meeting of January 20, 2011
1001 Partridge Drive, Ventura, California

1. Roll Call (8 present) – Chair-elect Monahan called the meeting to order at 8:33 a.m.
Dennis Gillette City of Thousand Oaks (absent)
Robert Gonzales City of Santa Paula (arrived at 8:36 a.m.)
Thomas Holden City of Oxnard
Sue Horgan City of Ojai
Kevin Kildee City of Camarillo
James Monahan City of San Buenaventura
Janna Orkney Special Districts
Jonathan Sharkey City of Port Hueneme
Patti Walker City of Fillmore

Executive staff present: Mark Lawler, General Manager; Vickie Dragan, Director of Finance and Administration; Sally Coleman, Director of Operations; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

Pete Kaiser, Alternate Director representing the Special Districts Committee, was present in the audience.

2. Pledge of Allegiance – Led by Director Holden.
3. Amendments to the Agenda – Mr. Lawler asked that Item 9 be moved to follow Public Comments. Item 6 was moved to follow Item 7.
4. Approval of Minutes – It was moved by Director Walker, seconded by Director Horgan, and duly carried by the Board, with Director Gillette absent and Directors Holden and Kildee abstaining, to approve the minutes of January 6, 2011.
5. Public Comments – None.

ACTION ITEMS – (Item 9)

9. Election of Calendar Year 2011 Officers and Committee Appointments – It was moved by Director Walker, seconded by Director Gonzales, and duly carried by the Board, with Director Gillette absent, to approve the elevation of Chairman-elect Monahan to the office of Chairman.

It was moved by Director Sharkey, seconded by Director Gonzales, and duly carried by the Board, with Director Gillette absent, to approve the appointment of Director Horgan to Chairman-elect.

It was moved by Director Gonzales, seconded by Director Sharkey, and duly carried by the Board, with Director Gillette absent, to approve the Chairman's recommendation for Committee appointments as follows:

EXECUTIVE Committee: Chairman Monahan, Director Gillette, and Chairman-Elect Horgan.

Item 4-1

FACILITIES Committee: Directors Holden, Kildee, Orkney, and Chairman Monahan.

PERSONNEL & FINANCE Committee: Directors Horgan, Sharkey, Walker, and Chairman Monahan.

PRESENTATIONS – (Items 6 and 7)

7. Presentation by Bill O'Brien Regarding Ojai Valley Bio-digester – Mr. O'Brien provided a PowerPoint presentation and distributed a Frequently Asked Questions handout. The Board directed staff to maintain contact with Mr. O'Brien and report back from time to time.
6. Commendations for Years of Service – Directors Nancy Acosta and Andres Herrera, and Chairman Charlotte Craven – Chairman Monahan presented commendations to outgoing Directors Acosta and Herrera, and to former Chairman Craven. Former Chairman Craven and outgoing Directors Acosta and Herrera expressed their appreciation for serving on the Ventura Regional Sanitation District Board of Directors.

EMPLOYEE SPOTLIGHT – (Item 8 only)

8. Zach Gampe, Water/Wastewater Worker – Postponed to the February 3, 2011 Board meeting.

ACTION ITEMS – (Item 10)

10. California Association of Sanitation Agencies (CASA) Washington D.C. Conference 2011 – It was moved by Director Orkney, seconded by Director Horgan, and duly carried by the Board, with Director Gillette absent, to designate Chairman Monahan to represent the Board of Directors at the CASA Washington D.C. Conference, March 14 through 16, 2011, for an approximate cost of \$3,000.

INFORMATION ITEMS – (Items 11 through 14)

It was moved by Director Sharkey, seconded by Director Horgan, and duly carried by the Board, with Director Gillette absent, to receive and file the Information Items.

11. Disbursements – December 2010
12. Tonnage Report – Director Kildee inquired whether anything was being done so that rates would not increase for cities. Mr. Lawler responded that this topic would be discussed at the next meeting. He noted that tonnage was down nationwide and recycling efforts were at an upswing, and that the District was seeking other clients.
13. Violations – Solid Waste none; Water & Wastewater none
14. Future Meetings, Seminars and Conferences
 - Board of Directors, February 3 & 17, 2011, 8:30 a.m.
 - Personnel & Finance Committee, February 8, 2011, 11:00 a.m.

- Goal Setting Session, February 9, 2011, 8:30 a.m., Clocktower Inn
- CASA Washington, D.C. Conference March 14 -16, 2011
- CASA Spring Conference April 27 – 30, 2011, Sacramento
- CASA 56th Annual Conference August 10 – 13, 2011, San Diego
- League of California Cities Conference September 21 – 23, 2011, San Francisco

NEW BUSINESS – (Items 15 and 16)

15. Discussion

- a. Audience – Nan Drake, representing Harrison Industries and Agromin, commended the outgoing Board members and congratulated the newly seated Board. She stated that Harrison Industries was accepted on the Climate Registry as a verified member which would mean a very rigorous process where they will be examined for all of their energy use, truck miles, fuel, and electricity consumption at all facilities, and that this would be great news for all the cities they serve because not only did they come up with great numbers but they were also carbon neutral and carbon plus.
- b. Board – Director Sharkey reported that he attended the CASA Conference in Palm Desert and spoke regarding the proposed pathogens testing rule. Chairman Monahan reported that he also attended the CASA Conference and spoke regarding the Biosolids presentations made by Mark Lawler and Greg Kester. Director Orkney reported that she also attended the CASA Conference and she commended Mr. Lawler on his Biosolids presentation. She spoke about the pathogens presentation and the presentation regarding turning cooking oil into energy and working with fats, oil, and grease (FOG). Director Sharkey reported that Mr. Lawler would be serving on the CASA Carbon Credit and Renewable Energy Committee.
- c. General Manager – Mr. Lawler noted that the next Board meeting would be lengthy as the Reserve Analysis Policy and rate setting for the landfill would be presented. He also noted that the Personnel and Finance Committee would meet on February 8, 2011. He announced that the Board's Goal Setting Session would be held on February 9, 2011, at 8:30 a.m., at the Clocktower Inn. He asked the Board members to submit any new goals to staff so that they may be forwarded to the Facilitator, Ed McCombs. He reminded the new Board members that staff would be taking their photograph for the District wall after the meeting. He reported that he would be sitting on the CASA Carbon Credit and Renewable Energy Committee and on the Awards Committee, and that Sandy Warren would be sitting on the CASA Communications Committee.
- d. Legal Counsel – Mr. Zirbel noted that at the CASA Conference he spoke with Dan Hyde, General Counsel for the Los Angeles County Sanitation District, who indicated that their District was experiencing the same problems in terms of significant and extended decline in their tonnage. He also stated that Kern County announced that it would grant a six month grandfather period after which the land application of Biosolids in Kern County would be illegal per its ordinance. He stated that the City of Los Angeles would need to consider

taking Biosolids elsewhere in six months. Mr. Lawler stated that he spoke with Mike Sullivan from the Los Angeles County Sanitation District who indicated that many private haulers were choosing to run the truck miles and take their loads to their own landfills causing significant reductions to the Los Angeles County Sanitation District's tonnages.

16. Pending Agenda Items – Future Solid Waste Facilities; Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business. Director Sharkey inquired regarding educating the new Directors about the future of solid waste facilities and the permitted and life expectancy of the Toland Landfill. Mr. Lawler suggested determining what materials would be helpful to the new Directors, such as the creation of orientation manual similar to the manual given to the new Triunfo Sanitation District Directors.
17. Adjournment – The meeting was adjourned at 9:23 a.m.

James Monahan, Chairman

Josie Guzmán, Clerk of the Board