

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the special meeting of February 9, 2011
181 E. Santa Clara Street, Ventura, California

1. Roll Call (8 present) – Chairman Monahan called the meeting to order at 8:42 a.m.
Dennis Gillette City of Thousand Oaks (arrived at 8:44 a.m.)
Robert Gonzales City of Santa Paula
Thomas Holden City of Oxnard
Sue Horgan City of Ojai (absent)
Kevin Kildee City of Camarillo
James Monahan City of San Buenaventura
William Murphy Special Districts
Jonathan Sharkey City of Port Hueneme
Patti Walker City of Fillmore (arrived at 8:55 a.m.)

Executive staff present: Mark Lawler, General Manager; Vickie Dragan, Director of Finance and Administration; Sally Coleman, Director of Operations; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

Alternate Director Murphy led the Pledge of Allegiance.

2. Public Comments – None.
3. Facilitator Sets the Stage – Facilitator Ed McCombs led the Goals Setting Session. Staff reviewed the status of the consolidated goals and objectives for fiscal year 2010-11. The Board discussed revisions to the consolidated goals and objectives for fiscal year 2011-12.

The Board recessed to a break at 10:15 a.m. and reconvened at 10:33 a.m. Directors Gonzales and Holden departed from the meeting at 10:15 a.m.

4. Continuation and Wrap-up of Goals Setting Session – The Board continued the discussion of the revisions to the consolidated goals and objectives for fiscal year 2011-12.

The Board recessed to a break at 11:16 a.m. and reconvened at 11:29 a.m.

Director Walker departed from the meeting at 11:45 a.m.

Staff will present the revised consolidated goals and objectives for fiscal year 2011-12 at a future meeting.

5. Adjournment – The meeting was adjourned at 11:59 a.m.

James Monahan, Chairman

Josie Guzmán, Clerk of the Board

Item 4-1

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the regular meeting of February 17, 2011
1001 Partridge Drive, Ventura, California

1. Roll Call (8 present) – Chairman Monahan called the meeting to order at 8:32 a.m.
Dennis Gillette City of Thousand Oaks (absent)
Robert Gonzales City of Santa Paula (arrived at 8:37 a.m.)
Thomas Holden City of Oxnard
Sue Horgan City of Ojai
Kevin Kildee City of Camarillo
James Monahan City of San Buenaventura
Russ Baggerly Special Districts - Alternate
Douglas Breeze City of Port Hueneme - Alternate
Patti Walker City of Fillmore

Executive staff present: Mark Lawler, General Manager; Vickie Dragan, Director of Finance and Administration; Sally Coleman, Director of Operations; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

2. Pledge of Allegiance – Led by Alternate Director Baggerly.
3. Amendments to the Agenda – None. Director Gonzales arrived at 8:37 a.m.
4. Approval of Minutes – It was moved by Director Walker, seconded by Director Horgan, and duly carried by the Board, with Director Gillette absent and Alternate Director Baggerly abstaining, to approve the minutes of February 3, 2011.
5. Public Comments – Anthony Romero from Rabobank, N.A., accompanied by Thushara Liyanage, spoke regarding available public financing and leasing opportunities and noted that Rabobank was currently paying 15 base points above the Local Agency Investment Fund (LAIF).

CONSENT ITEMS – (Items 6 through 8)

6. Toland Landfill Phase 3B Liner Construction Update and Change Order No. 3 to VRSD Contract No. 10-004 with Sukut Construction, Inc. – It was moved by Director Walker, seconded by Director Holden, and duly carried by the Board, with Director Gillette absent, to authorize the Chairman to sign Change Order No. 3 to VRSD Contract No. 10-004, Sukut Construction, Inc., for the Toland Landfill Phase 3B Liner Construction Project, a net zero cost change order, which maintain the contract price at \$4,959,482.74.
7. Certificate of Achievement for Excellence in Finance Reporting Year Ended June 30, 2009 – It was moved by Director Walker, seconded by Director Holden, and duly carried by the Board, with Direct Gillette absent, to receive and file the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2009 Comprehensive Annual Financial Report (CAFR).

8. VRSD Comprehensive Annual Financial Report Year Ended June 30, 2010 – It was moved by Director Walker, seconded by Director Holden, and duly carried by the Board, with Director Gillette absent, to accept the audited Comprehensive Annual Financial Report for the year ended June 30, 2010.

ACTION ITEMS – (Items 9 and 10)

9. Proposed Adjustment of Biosolids Fees – Mr. Lawler distributed a copy of the Biosolids Facility Pro Forma. It was moved by Director Walker, seconded by Director Gonzales, to approve a 3.5 percent increase for the Biosolids Fee effective July 1, 2011, adjusting the rate to \$55.70 for the Cities of Thousand Oaks and Oxnard, and \$54.64 for the Cities of Ventura, Santa Paula, and Fillmore. Upon roll call vote all were in favor and the motion was duly carried by the Board, with Director Gillette absent.
10. Toland Road Landfill Rates – Mr. Lawler presented the staff report and a PowerPoint Presentation. Director Gonzales departed from the meeting at 9:10 a.m. It was moved by Director Horgan, seconded by Director Holden, to direct staff to initiate discussions with the hauler and other interested parties regarding tipping fees and that the item be brought back in order that the Board may consider the full information for tipping fee options. Director Horgan amended her motion, seconded by Director Holden, and duly carried by the Board, with Directors Gillette and Gonzales absent, to limit the tipping fee options to Columns C, D, and E from the Toland Landfill Tipping Fee Recap for Fiscal Year 2012 presented by staff.

INFORMATION ITEMS – (Items 11 through 14)

It was moved by Director Horgan, seconded by Director Kildee, and duly carried by the Board, with Directors Gillette and Gonzales absent, to receive and file the Information Items.

11. Disbursements – January 2011
12. Tonnage Report
13. Violations – Solid Waste none; Water & Wastewater none
14. Future Meetings, Seminars and Conferences
 - Board of Directors, March 3 & 17, 2011, 8:30 a.m.
 - Personnel & Finance Committee March 8, 2011, 11:00 a.m.
 - CASA Washington, D.C. Conference March 14 -16, 2011 (Chairman Monahan)
 - CASA Spring Conference April 27 – 30, 2011, Sacramento
 - CASA 56th Annual Conference August 10 – 13, 2011, San Diego
 - League of California Cities Conference September 21 – 23, 2011, San Francisco

Director Walker departed from the meeting at 9:40 a.m.

NEW BUSINESS – (Items 15 and 16)15. Discussion

- a. Audience – None.
- b. Board – None.
- c. General Manager – Mr. Lawler announced that the District received the American Society of Civil Engineers Regional Award for the Biosolids project and that an awards banquet would be held in Sacramento. He noted that Dryer No. 1 was running one to two loads per day to monitor the air emissions and that it appeared that it was meeting air emissions standards. He also noted that Dryer No. 2 would begin to operate the following week under the same scenario and that once both dryers are operating and functioning staff will schedule air emissions testing.
- d. Legal Counsel – None.

16. Pending Agenda Items – Future Solid Waste Facilities; and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.

17. Adjournment - The meeting was adjourned at 9:42 a.m.

James Monahan, Chairman

Josie Guzmán, Clerk of the Board