

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the regular meeting of March 3, 2011  
1001 Partridge Drive, Ventura, California

1. Roll Call (7 present) – Chairman Monahan called the meeting to order at 8:36 a.m.  
Dennis Gillette           City of Thousand Oaks (absent)  
Robert Gonzales        City of Santa Paula  
Thomas Holden         City of Oxnard (absent)  
Sue Horgan             City of Ojai  
Kevin Kildee            City of Camarillo  
James Monahan         City of San Buenaventura  
Janna Orkney            Special Districts  
Jonathan Sharkey       City of Port Hueneme  
Patti Walker            City of Fillmore

Executive staff present: Mark Lawler, General Manager; Sally Coleman, Director of Operations; Stuart Nielson, Legal Counsel; and Josie Guzmán, Clerk of the Board.

William Murphy, Alternate Director representing the Special Districts Committee, was present in the audience.

2. Pledge of Allegiance – Led by Director Walker.
3. Amendments to the Agenda – None.
4. Approval of Minutes – It was moved by Director Kildee, seconded by Director Horgan, and duly carried by the Board to approve the February 9, 2011, and February 17, 2011 meeting minutes, with Director Sharkey abstaining from the minutes of February 17, 2011, and Director Orkney abstaining from the minutes of February 9 and 17, 2011.
5. Public Comments – None.

**REPORTS** (Item 6 only)

6. Biosolids Update – Mr. Lawler provided an oral update on the Biosolids facility and microturbines. He noted that fouling issues were being experienced and were being investigated with Ingersoll Rand, and that Fenton Technologies was fabricating new equipment for the Biosolids. He further noted that Dryer No. 1 was running one to two loads per day for the past two weeks and that the air emissions readings on the reactive organic compound indicate that the improvements appear to be working. He further noted that Dryer No. 2 had begun to operate a few days ago and it was expected to be operating again in the day. He further noted that once both units obtain similar readings they would be tested and the Air Pollution Control District would be contacted to conduct a final air emissions test.

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Mr. Lawler addressed questions from the Board by responding that the media filter needed to be repaired with a different type of material and that a fair amount of the media bed needed to be rebuilt for the biofilter. Additionally some manifold work was done on the condensers to ensure that they keep the operating temperatures low. He further responded that staff was tracking the Biosolids facility for the District, and that the warranty would begin once the District takes acceptance. He addressed questions relating to untreated Biosolids and Alternative Daily Cover by responding that untreated Biosolids are placed in the pit because it could not be used as Alternative Daily Cover. He also noted that the Air Pollution Control Board had tested for odors and no odors were found. He further noted that when the product is run through the dryers it has a strong ammonia odor; however, industrial hygienists had conducted odor studies and the odors were acceptable.

Chairman Monahan introduced Rick Raives, Public Works Director of the City of Ventura, and requested that staff schedule a tour of the Biosolids facility for Mr. Raives and for interested Board members.

Mr. Lawler noted that the reason for the fouling issues was due to the change out time being much quicker than anticipated and that staff was looking at alternate methods on how to do the change out more economically. He also noted that heat issues and wear and tear were noticed in the cabinets that had been gradually building up over time. He further noted that air flow and temperature were under control and that staff anticipated providing a written report at the next Board Meeting.

#### **ACTION ITEMS – (Item 7 only)**

7. VRSD Contract No. 11-003 – Landscape Development, Inc. – Ms. Coleman presented the staff report and a PowerPoint presentation. It was moved by Director Sharkey, seconded by Director Gonzales, to authorize the Chairman to sign VRSD Contract No. 11-003 with Landscape Development, Inc. in the amount of \$150,000 for a term of 18 months. Upon roll call vote all were in favor and the motion was duly carried by the Board, with Directors Gillette and Holden absent.

#### **INFORMATION ITEMS – (Items 8 through 11)**

It was moved by Director Sharkey, seconded by Director Gonzales, to receive and file the Information Items.

8. Investment Report – January 2011
9. Revenue & Expenses – January 2011
10. Violations – Solid Waste none; Water & Wastewater none.

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**11. Future Meetings, Seminars and Conferences**

- Board of Directors, March 17, April 7 & 21, 2011, 8:30 a.m. – It was noted that Chairman Monahan would be absent from the March 17, 2011 meeting.
- CASA Spring Conference April 27 – 30, 2011, Sacramento
- CASA 56<sup>th</sup> Annual Conference August 10 – 13, 2011, San Diego
- League of California Cities Conference September 21 – 23, 2011, San Francisco

**NEW BUSINESS – (Items 12 and 13)****12. Discussion**

- a. Audience – None.
- b. Board – Chairman Monahan mentioned that Public Works Director Rick Raives would be running the solid waste operations for the City of Ventura.
- c. General Manager – Mr. Lawler noted that the Personnel and Finance Committee met earlier in the week and that Director Horgan was appointed as the Chair. He also noted that the meetings would be held the first Monday of the month at 9:00 a.m. He reported that he met with Michelle Johnson from the City of Oxnard and that he plans to meet with representatives from E.J. Harrison and Sons to discuss bringing in more tons to the Toland Road Landfill. He noted that bringing in more tons would minimize rate impacts.
- d. Legal Counsel – None.

**13. Pending Agenda Items – Future Solid Waste Facilities; and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.****14. Adjournment – The meeting was adjourned at 9:04 a.m.**

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James Monahan, Chairman

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Josie Guzmán, Clerk of the Board

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