

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the regular meeting of March 17, 2011
1001 Partridge Drive, Ventura, California

1. Roll Call (7 present) – Chairman-elect Horgan called the meeting to order at 8:30 a.m.

Dennis Gillette	City of Thousand Oaks (absent)
Robert Gonzales	City of Santa Paula
Thomas Holden	City of Oxnard
Sue Horgan	City of Ojai
Kevin Kildee	City of Camarillo
Brian Brennan	City of San Buenaventura (Alternate)
William Murphy	Special Districts (Alternate)
Jonathan Sharkey	City of Port Hueneme
Patti Walker	City of Fillmore (absent)

Executive staff present: Mark Lawler, General Manager; Vickie Dragan, Director of Finance and Administration; Sally Coleman, Director of Operations; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

2. Pledge of Allegiance – Led by Chairman-elect Horgan
3. Amendments to the Agenda – Mr. Lawler noted that a revised list of the proposed 2011-2012 goals was distributed to the Board members because Financial Planning was inadvertently omitted from the list.
4. Approval of Minutes – It was moved by Director Gonzales, seconded by Director Holden, and duly carried by the Board, with Directors Gillette and Walker absent and Director Murphy abstaining, to approve the March 3, 2011 meeting minutes.
5. Public Comments – None.

REPORTS (Item 6)

6. Fiscal Year 2011 Mid-Year Report – Mr. Lawler distributed copies of the Mid-Year Report and Consolidated Statement of Revenues, Expenses, and Change in Net Assets for Seven Months Ending January 31, 2011, and provided an oral report. The report was received and filed.

ACTION ITEMS – (Items 7 through 10)

7. Adoption of 2011-2012 Goals – It was moved by Director Sharkey, seconded by Director Kildee, and duly carried by the Board, with Directors Gillette and Walker absent, to adopt the goals formulated at the February 9, 2011 Workshop with the addition of Financial Planning.

Item 4-1

8. VRSD Board Goal (Public Image) – Production of a VRSD Promotional Video – It was moved by Director Brennan, seconded by Director Sharkey, and duly carried by the Board, with Directors Gillette and Walker absent, to allocate an amount not to exceed \$10,000 to produce a promotional video for VRSD, printed material, and marketing plan with the inclusion of a timeline.
9. Toland Road Landfill Tonnages – Mr. Lawler distributed a copy of the letter sent to the City of Oxnard regarding a proposal to increase solid waste tonnage from Oxnard, and provided an oral report. The report was received and filed.
10. Water and Wastewater Billable Rates – It was moved by Director Holden, seconded by Director Brennan, and duly carried by the Board, with Directors Gillette and Walker absent, to adopt the proposed hourly billable rate schedule for Ventura Regional Sanitation District for Fiscal Year 2011-2012.

INFORMATION ITEMS – (Items 11 through 14)

It was moved by Director Sharkey, seconded by Director Brennan, and duly carried by the Board, with Directors Gillette and Walker absent, to receive and file the Information Items.

11. Disbursements – February 2011
12. Tonnage Report
13. Violations – Solid Waste none; Water & Wastewater none
14. Future Meetings, Seminars and Conferences – Ms. Guzmán noted the correct date for the Special Personnel & Finance Committee Meeting.
 - Personnel & Finance Committee Special Meeting March 23, 2011, 11:00 a.m., and Regular Meeting April 5, 2011, 9:00 a.m.
 - Board of Directors, April 7 & 21, 2011, 8:30 a.m.
 - CASA Spring Conference April 27 – 30, 2011, Sacramento
 - CASA 56th Annual Conference August 10 – 13, 2011, San Diego
 - League of California Cities Conference September 21 – 23, 2011, San Francisco

NEW BUSINESS – (Items 15 and 16)

15. Discussion
 - a. Audience – None.
 - b. Board – Director Sharkey commented on a letter received by each of the Board members from Citizens of Ventura County by stating that it was ironic that the citizens did not identify themselves.
 - c. General Manager – Mr. Lawler reminded the Board members that the Form 700 Statement of Economic Interests would be due by March 21, 2011. He noted that he would be on vacation from April 24 through 29, 2011, and from

May 7 through May 23, 2011.

- d. Legal Counsel – Mr. Zirbel wished everyone a Happy St. Patrick’s Day.
- 16. Pending Agenda Items – Future Solid Waste Facilities; and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.
- 17. Adjournment – The meeting was adjourned at 9:40 a.m.

James Monahan, Chairman

Josie Guzmán, Clerk of the Board