

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the regular meeting of May 5, 2011
1001 Partridge Drive, Ventura, California

1. Roll Call (9 present) – Chairman Monahan called the meeting to order at 8:33 a.m.
Dennis Gillette City of Thousand Oaks (arrived at 8:37 a.m.)
Robert Gonzales City of Santa Paula
Irene Pinkard City of Oxnard (Alternate)
Sue Horgan City of Ojai
Kevin Kildee City of Camarillo
James Monahan City of San Buenaventura
Janna Orkney Special Districts
Jonathan Sharkey City of Port Hueneme
Patti Walker City of Fillmore

Executive staff present: Mark Lawler, General Manager; Sally Coleman, Director of Operations; Vickie Dragan, Director of Finance and Administration; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

Alternate Director representing the Special Districts Committee was absent.

2. Pledge of Allegiance – Led by Director Pinkard.
3. Amendments to the Agenda – None.
4. Approval of Minutes – It was moved by Director Sharkey, seconded by Director Horgan, and duly carried by the Board, with Director Gillette absent and Directors Pinkard and Walker abstaining, to approve the April 7, 2011 meeting minutes.
5. Public Comments – None.

CONSENT ITEMS – None

REPORTS (Item 6 only)

6. Biosolids Update – Mr. Lawler reported that the microturbines were continuing to function; however, there was still a concern with the siloxanes. He noted that he located a gas separation process and prepared a contract to hire a contractor who could assist with gas treatment separation to remove the siloxanes. He further noted that the contractor was in the process of sizing a small prototype that could be used for testing in order to install a full scale system.

Director Gillette arrived at 8:37 a.m.

Mr. Lawler reported that the operations at the biosolids facility had ceased last week due to issues with the burners and the insulation. He noted that

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representatives from Fenton Technologies were in contact with the vendor to address concerns with materials which were not built to the correct materials specifications. He also noted that progress had been made regarding solutions for water and air emissions. He responded to a question regarding protection of the District's investment by stating that the District was holding payment in the amount of \$100,000 and the \$1 million performance bond. He stated that the District had not exercised the bond because the vendor was working onsite and was actively engaged. He further responded to a question regarding the Air Pollution Control Board's request for VRSD to consider whether the burner could run more efficiently and whether the District could respond that although it was a good suggestion it was not workable due to technology by stating that staff had not approached the Board; however, this was a possibility.

ACTION ITEMS – (Item 7 only)

7. VRSD Contract No. 09-040-1, City of Camarillo – It was moved by Director Walker, seconded by Director Horgan, and duly carried by the Board to authorize the General Manager to sign Contract No. 09-040-1 and any future extension amendments associated with City of Camarillo, Contract No 09-040.

INFORMATION ITEMS – (Items 8 through 13)

It was moved by Director Sharkey, seconded by Director Horgan, and duly carried by the Board to receive and file the Information Items.

8. Investment Report – March 2011
9. Disbursements – March 2011
10. Revenue and Expense Report – March 2011
11. Tonnage Report – March 2011
12. Violations – Solid Waste none; Water & Wastewater none
13. Future Meetings, Seminars and Conferences
 - Board of Directors, May 19, June 2 & 16, 2011, 8:30 a.m.
 - Personnel & Finance Committee June 7, 2011, 9:00 a.m.
 - CASA 56th Annual Conference August 10 – 13, 2011, San Diego
 - League of California Cities Conference September 21 – 23, 2011, San Francisco

NEW BUSINESS – (Items 14 and 15)

14. Discussion
 - a. Audience – None.

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- b. Board – Director Sharkey reported that he attended the California Association of Sanitation Agencies (CASA) Conference in Sacramento where sessions were held regarding workers' compensation laws, employment laws, and internal policies for use of computers and Internet. He also stated that there were sessions held regarding the State Water Board's potential regulation of onsite sanitary systems, measurement of biosolids compost VOC emissions, and renewable energy and interconnection with power companies.

Director Walker reported that she also attended the CASA Conference and noted that Jackie Kepke, Climate Change Program Manager, asked that anyone having difficulties with renewable energy should forward their concerns to her. She stated that she enjoyed having the conference in Sacramento and that many participants had the opportunity to meet with legislators.

Director Gonzales mentioned that the City of Santa Paula entered into a contract with Crown Disposal for collection of solid waste beginning June 1 and noted that Crown Disposal was in discussions with VRSD regarding transporting solid waste to Toland Landfill. Ms. Coleman stated that she met with a representative from Crown Disposal and reported that it appeared that Toland Landfill would receive 100 percent of Santa Paula's solid waste material plus clean greenwaste that could be used for erosion control and alternative daily cover. Director Gonzales noted that Crown Disposal has the ability to recycle the black plastic and drip irrigation used in strawberry fields by washing, cutting, and making plastic trash bags from the material. He stated that he was impressed with Crown Disposal and that the City was looking forward to a good relationship. Director Walker expressed her appreciation to the City of Santa Paula.

- c. General Manager – Mr. Lawler mentioned that he would be on vacation beginning May 9 and returning on May 23 and that Ms. Coleman would be the Acting General Manager in his absence. He provided an update on the budget timeline and stated that the goal was to include the preliminary budget on the May 19 agenda packet as an information item. He further stated that the budget would be brought back at the June 2 meeting for the Board's discussion.

Chairman Monahan welcomed Director Pinkard from the City of Oxnard to the meeting. Director Pinkard noted that Director Holden recently had back surgery and was recovering well.

- d. Legal Counsel – None.

15. Pending Agenda Items – Future Solid Waste Facilities; and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.

16. Adjournment – The meeting was adjourned at 8:53 a.m.

James Monahan, Chairman

Josie Guzmán, Clerk of the Board