

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the regular meeting of October 6, 2011  
1001 Partridge Drive, Ventura, California

1. Roll Call (9 present) – Chairman Monahan called the meeting to order at 8:30 a.m.  
Dennis Gillette           City of Thousand Oaks  
Rick Cook                 City of Santa Paula (Alternate)  
Thomas Holden           City of Oxnard  
Sue Horgan                City of Ojai  
Kevin Kildee              City of Camarillo  
James Monahan            City of San Buenaventura  
Janna Orkney              Special Districts  
Jonathan Sharkey         City of Port Hueneme  
Patti Walker               City of Fillmore (Arrived at 8:31 a.m.)

Executive staff present: Mark Lawler, General Manager; Sally Coleman, Director of Operations; Vickie Dragan, Director of Finance and Administration; Mark Zirbel, Legal Counsel; and Josie Guzmán, Clerk of the Board.

William Murphy, Alternate Director representing the Special Districts Committee, was present in the audience.

2. Pledge of Allegiance – Led by Director Holden
4. Approval of Minutes – It was moved by Director Horgan, seconded by Director Kildee, and unanimously carried by the Board to approve the September 1, 2011 meeting minutes.
5. Public Comments – None

**CONSENT ITEMS** – (Items 6 and 7)

6. VRSD Contract No. 11-025, SCEC/Montrose Environmental Corporation – It was moved by Director Gillette, seconded by Director Holden, and unanimously carried by the Board to authorize the Chairman to sign VRSD Contract No. 11-025 with SCEC / Montrose Environmental Corporation in the amount of \$50,000 for a term to end December 31, 2014.
7. VRSD Contract No. 10-013-1, Ventura County Watershed Protection District – It was moved by Director Gillette, seconded by Director Holden, and unanimously carried by the Board to authorize the Chairman to sign VRSD Contract No. 10-013-1 (Amendment No. 1 to Contract No. 10-013) for Monitoring Station Construction Assistance with the Ventura County Watershed protection District in the amount of \$15,000 for a new contract total amount of \$81,740 and extending the term to June 30, 2012.

*Item 4/7*

**REPORTS (Item 8 only)**

8. Biosolids Update – Oral Report – Mr. Lawler reported that the biosolids facility was down for maintenance and that the condensers were in the process of being cleaned. He also reported that the microturbines were operating at more than 90 percent efficiency. He provided details regarding the tour of the Toland Road Landfill given to County Supervisor Kathy Long, representatives from the Agricultural Commissioner's Office and the Air Pollution Control District, and neighboring property owners. He noted that Directors Sharkey and Walker were present at the tour.

Director Sharkey mentioned that discussion during the tour included ammonia content of the water used for dust suppression; odors permeating after midnight; and the Agricultural Commissioner's statement that his request for access to the premises was denied.

The Board discussed inviting the Agricultural Commissioner and Air Pollution Control District staff to come to a Board meeting so that the Board may address their concerns.

**ACTION ITEMS – (Items 9 and 10 only)**

9. VRSD Contract No. 11-019-1, Grounds Engineering Group, Inc. – Mr. Lawler presented the staff report. It was moved by Director Gillette, seconded by Director Sharkey, and unanimously carried by the Board by roll call vote to authorize the Chairman to sign VRSD Contract No. 11-019-1 amending VRSD Contract No. 11-019 with Grounds Engineering Group, Inc., to add to the scope of work and add an additional \$75,000 to the contract for a total authorized amount of \$100,000.
10. VRSD Representation - Mr. Lawler presented the staff report. It was moved by Director Horgan, seconded by Director Sharkey, and duly carried by the Board, with Director Orkney dissenting, to agendize a discussion of issues and options related to adding seats on the VRSD Board for the goal setting session in February 2012.

**INFORMATION ITEMS – (Items 11 through 15)**

It was moved by Director Sharkey, seconded by Director Holden, and unanimously carried by the Board to receive and file the Information Items.

11. Investment Report – August 2011
12. Disbursements – August 2011
13. Revenue & Expense Report – August 2011

14. Violations – Solid Waste none; Water & Wastewater none
15. Future Meetings, Seminars and Conferences
- Personnel & Finance Committee Meeting October 13, 2011, 2:00 p.m.
  - Board of Directors, October 20 & November 3, 2011, 8:30 a.m.
  - CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert
  - New Mayors & Council Academy, January 18 - 20, 2012, Sacramento

**NEW BUSINESS** – (Items 16 and 17)

16. Discussion
- a. Audience - None
  - b. Board - None
  - c. General Manager – Mr. Lawler mentioned that the agreement with Crown Disposal would be placed on the October 20 agenda. He also mentioned that the District's office lease would expire in April 2012 and staff was in the process of looking at reducing office space at the present location and seeking leasing or ownership opportunities at another location.
  - d. Legal Counsel - None
17. Pending Agenda Items – Future Solid Waste Facilities; Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business
18. Closed Session – Mr. Zirbel announced that the Board of Directors would recess to a Closed Session pursuant to Government Code Section 54956.9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Section 54956.9. One case.

The Board of Directors recessed to a Closed Session at 9:40 a.m. and reconvened into Open Session at 9:55 a.m. No reportable action.

19. Adjournment – The meeting was adjourned at 9:55 a.m.

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James L. Monahan, Chairman

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Josie Guzmán, CMC, Clerk of the Board

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