

VENTURA REGIONAL SANITATION DISTRICT

1001 PARTRIDGE DRIVE, SUITE 150 • VENTURA, CA 93003-0704



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a regular meeting on **Thursday, November 3, 2011, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete one of the yellow speaker cards in the Boardroom and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda – General Manager/Board of Directors
4. Approval of Minutes – October 20, 2011
5. Public Comments – (Items not on the agenda – 5-minute limit)

PRESENTATION

6. Commendation for Years of Service – David Gooding

CONSENT ITEMS – (Items 7 through 9)

7. VRSD Resolution No. 11-05, Implementing Pre-Tax Deduction Plan for Mandatory Employee Retirement Contributions
 - a. Authorize the Chairman to sign VRSD Resolution No. 11-05, to implement the pre-tax payroll deduction plan under Internal Revenue Code section 414(h)(2) for mandatory employee retirement contributions effective January 1, 2012.
8. Cancellation of VRSD Contract No. 11-025, Lease Agreement with City of Santa Paula for Vactor Truck
 - a. Authorize staff to cancel the vactor truck lease/option to buy agreement between the Ventura Regional Sanitation District and the City of Santa Paula.

9. VRSD Contract No. 10-010-4, Debi Anderson

- a. Authorize the Chairman to sign Contract No. 10-010-4 with Debi Anderson to amend the Scope of Services of Contract No. 10-010 and increase the amount by \$5,000 for a not to exceed amount of \$15,000.

REPORTS (Item 10 only)10. Biosolids Update – Oral Report**ACTION ITEMS** – (Items 11 and 12)11. VRSD Contract No. 11-016-1 - Vaco Resources, LLC

It is recommended the Board:

- a. Authorize the Chairman to sign Contract No. 11-016-1 with VACO Resources, LLC increasing the amount of the contract by \$25,000 for a not to exceed amount of \$50,000.
- b. Authorize the Director of Finance & Administration to process the budgetary transactions necessary to revise the following appropriations:

INCREASE	Dept.110	Contract Services – Labor	\$50,000
DECREASE	Dept.110	Salaries & Benefits	\$50,000

12. 2012 Meeting Calendar

- a. Discuss the 2012 Board meeting calendar and direct staff as appropriate.

INFORMATION ITEMS – (Items 13 through 15)13. Investment Report – September 201114. Violations – Solid Waste none; Water & Wastewater none15. Future Meetings, Seminars and Conferences

- Personnel & Finance Committee, November 8, 2011, 9:00 a.m.
- Board of Directors, November 17 & December 1, 2011, 8:30 a.m.
- Personnel & Finance Committee, December 6, 2011, 9:00 a.m.
- CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert
- New Mayors & Council Academy, January 18 - 20, 2012, Sacramento
- CASA 2012 Washington D.C. Conference, March 11 – 13, 2012

NEW BUSINESS – (Items 16 and 17)16. Discussion

- a. Audience
- b. Board
- c. General Manager
- d. Legal Counsel

17. Pending Agenda Items – Future Solid Waste Facilities and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.

19. Closed Session – Conduct a Closed Session pursuant to Government Code Section 54956.9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Section 54956.9. One case.

20. Closed Session – Conduct a Closed Session pursuant to Government Code Section 54956.9(a). CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Name of case: Ventura County Air Pollution Control District, Notice of Violation. Notice No. 22609.

21. Adjournment

In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the District at 805-658-4642 at least 48 hours prior. A staff report is available for most VRSD agenda items and may be reviewed in the District office 8 am to 4 pm. Copies may be requested from the Clerk of the Board at 805-658-4642.