

**NOTICE OF MEETING**

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a regular meeting on **Thursday, January 5, 2012 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete one of the yellow speaker cards in the Boardroom and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda – General Manager/Board of Directors
4. Approval of Minutes – December 15, 2011
5. Public Comments – (Items not on the agenda – 5-minute limit)

CONSENT ITEMS – (Items 6 through 7)

6. Proposed Amendment to the Position Classification Plan
 - a. Amend the Fiscal Year 2011-2012 classification plan by re-allocating the position of Engineering Technician to a Water/Wastewater Electrical mechanical Worker. The total number of funded allocations District-wide will remain unchanged at 61.25 full-time equivalents.
7. Contract No. 07-045-2, Reliance Cleaning Services
 - a. Authorize the Chair to sign VRSD Contract No. 07-045-2 amending VRSD Contract No. 07-045 with Reliance Cleaning Services to add an additional \$25,000 to the contract for a not to exceed amount of \$80,000 and extend the term of the contract to June 30, 2013.

REPORTS (Item 8 only)

8. State Water Resources Control Board Construction General Permit for Stormwater Runoff – Oral Report

ACTION ITEMS – (Items 9 and 10)

9. District Office Facilities Lease
- a. Receive oral update on the current lease for the District's office facilities and direct staff as appropriate.
10. Election of Officers
- a. Conduct an election for the office of Chairman for Calendar Year 2012; and
 - b. Conduct an election for a Chairman-elect for Calendar Year 2012.

INFORMATION ITEMS – (Items 11 through 13)

11. Investment Report – November 2011
12. Violations – Solid Waste none; Water & Wastewater none
13. Future Meetings, Seminars and Conferences
- CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert
 - New Mayors & Council Academy, January 18 - 20, 2012, Sacramento
 - Board of Directors, January 19 & February 2, 2012, 8:30 a.m.
 - Personnel & Finance Committee, February 7, 2012, 9:00 a.m.
 - Board of Directors' Goals Setting Session, February XX, 2012 (date to be determined)
 - CASA 2012 Washington D.C. Conference, March 11 – 13, 2012
 - CASA 2012 Spring Conference, April 24 – 26, 2012, Napa
 - CASA 2012 Annual Conference, August 7 – 10, 2012, Monterey
 - League of California Cities Annual Conference, Sept. 5 – 7, 2012, San Diego

NEW BUSINESS – (Items 14 and 15)

14. Discussion
- a. Audience
 - b. Board
 - c. General Manager
 - d. Legal Counsel
15. Pending Agenda Items – Future Solid Waste Facilities and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.

16. Closed Session – Conduct a Closed Session pursuant to Government Code Section 54956.9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Section 54956.9. One case.
17. Adjournment

In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the District at 805-658-4642 at least 48 hours prior. A staff report is available for most VRSD agenda items and may be reviewed in the District office 8 am to 4 pm. Copies may be requested from the Clerk of the Board at 805-658-4642.