

# VENTURA REGIONAL SANITATION DISTRICT

1001 PARTRIDGE DRIVE, SUITE 150 • VENTURA, CA 93003-0704



## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a regular meeting on **Thursday, February 2, 2012, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

### AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete one of the yellow speaker cards in the Boardroom and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda – General Manager/Board of Directors
4. Approval of Minutes – January 5, 2012
5. Public Comments – (Items not on the agenda – 5-minute limit)

#### **CONSENT ITEMS** – (Items 6 and 7)

6. VRSD Contract No. 12-004 – Unincorporated Ventura County Illicit Connection and Discharge Field Screening
  - a. It is recommended the Board authorize the Chairman to sign VRSD Contract No. 12-004 (Illicit Connection/Discharge Field Screening) with Ventura County Watershed Protection District in the amount of \$56,313.
7. VRSD Contract 11-016-2, VACO Resources LLC

It is recommended the Board:

- a. Authorize the Chairman to sign Contract No. 10-016-2 with VACO Resources, increasing the amount of the contract by \$75,000 for a not to exceed amount of \$125,000.

- b. Authorize the Director of Finance & Administration to process the budgetary transactions necessary to revise the following appropriations:

INCREASE	Dept.110	Contract services – labor	\$75,000
DECREASE	Dept.110	Salaries & Benefits	\$75,000

**ACTION ITEMS – (Items 8 through 13)**

8. VRSD Profile Video

- a. It is recommended the Board approve edits to the VRSD Profile Video.

9. Ratification of VRSD Contract No. 12-003, AECOM, Inc.

- a. It is recommended the Board ratify and authorize the Chairman to sign VRSD Contract No. 12-003 with AECOM, Inc. in the amount of \$44,500 for a term ending June 30, 2012.

10. VRSD Contract No. 10-004-2, Richard Baldwin

- a. It is recommended the Board authorize the Chairman to sign 10-040-2 with Richard Baldwin to add an additional \$40,000 to the contract for an amount not to exceed \$73,500 and extend the contract term until December 31, 2012.

11. VRSD Appointed Officials' Proper Reporting to IRS – Employee Wage Determination

- a. It is recommended the Board continue with 1099 reporting for appointed officials' income.

12. CASA 2012 Washington DC Conference

- a. It is recommended the Board designate Chairman Sharkey or designee to represent the Board of Directors at the CASA Washington D.C. Conference, March 12 through 14, 2012, for an approximate cost of \$4,000.

13. Committee Appointments

- a. It is recommended the Board approve Chairman Sharkey's recommendations for Committee appointments.

**INFORMATION ITEMS – (Items 14 through 20)**

14. Investment Report – December 2011

15. Disbursements – December 2011

16. Revenue and Expenses – November & December 2011
17. Tonnage Report
18. Letter from Camrosa Water District
19. Violations – Solid Waste none; Water & Wastewater none
20. Future Meetings, Seminars and Conferences
  - Personnel & Finance Committee, February 7, 2012, 9:00 a.m.
  - Board of Directors' Goals Setting Session, February 8, 2012, 8:30 a.m., Clocktower Inn, 181 E. Santa Clara Street, Ventura
  - Board of Directors, February 16 & March 1, 2012, 8:30 a.m.
  - CASA 2012 Washington D.C. Conference, March 12 – 14, 2012
  - CASA 2012 Spring Conference, April 24 – 26, 2012, Napa
  - CASA 2012 Annual Conference, August 7 – 10, 2012, Monterey
  - League of California Cities Annual Conference, Sept. 5 – 7, 2012, San Diego

**NEW BUSINESS** – (Items 21 and 22)

21. Discussion
  - a. Audience
  - b. Board
  - c. General Manager
  - d. Legal Counsel
22. Pending Agenda Items – Future Solid Waste Facilities and Executive Committee Develop Communication Plan to Educate Legislators on VRSD Business.
23. Closed Session – Conduct a Closed Session pursuant to Government Code Section 54956.9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Section 54956.9. One case.
24. Closed Session – Conduct a Closed Session pursuant to Government Code 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: 1001 Partridge Drive, Ventura, California. Negotiator: Center Promenade, LLC. Property: 789 S. Victoria Avenue, Ventura, California. Negotiator: M.F. Daily Corporation. District Negotiator: Mark Lawler, General Manager. Under Negotiation: Price and terms of lease.
25. Adjournment

In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the District at 805-658-4642 at least 48 hours prior. A staff report is available for most VRSD agenda items and may be reviewed in the District office 8 am to 4 pm or viewed on the website at [www.vrzd.com](http://www.vrzd.com). Copies may be requested from the Clerk of the Board at 805-658-4642.