NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a REGULAR MEETING on Thursday, September 7, 2017 at 8:30 a.m., at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District’s website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call

2. Pledge of Allegiance

3. Agenda Review (General Manager/Board of Directors)
   Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda – 5 minute limit)
   Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: July 20, 2017 Regular Meeting
REGULAR AGENDA (Items 6 through 13)

6. Request from Gold Coast Recycling & Transfer Station, Inc. for Reimbursement of Expenses Incurred for Excess Solid Waste Tons Not Delivered to Toland Road Landfill

   A. Receive and file the staff presentation regarding the reimbursement request from Gold Coast Recycling Center & Transfer Station, Inc. (Gold Coast) for costs incurred for taking excess solid waste tons to Simi Valley Landfill that cannot be accepted at Toland Road Landfill due to an existing agreement between VRSD and Gold Coast.

   B. Direct staff to enter into a letter agreement or other contractual document with Gold Coast based on the Board’s review and direction on this matter, or

   C. Direct staff how to proceed otherwise to address the request.

7. Consider Allowing the New Director of Finance to Accrue Comprehensive Annual Leave at the Maximum Rate Allowed and to Borrow Up to 80 Hours of Comprehensive Annual Leave in the First Year of Employment

   A. Approve an increase to the accrual rate for Comprehensive Annual Leave (CAL) at the maximum rate (9.82 hours per pay period) rather than at the minimum rate (6.75 hours per pay period) for Carlos Corrales, Director of Finance.

   B. Approve a loan of CAL to the Director of Finance, Carlos Corrales, in the form of allowing a negative CAL balance to exist, in an amount not to exceed 80 hours, in the first year of employment.

   C. Direct the General Manager to recover any unpaid CAL loan balance at the proper pay rate from unpaid salary in the event that Mr. Corrales’ employment with the District is terminated for any reason prior to repayment of the loan.

8. Consider Reclassification of Matthew Baumgardner from Engineering Manager to Director of Operations

   A. Approve the reclassification of Matthew Baumgardner from Engineering Manager to Director of Operations.

   B. Direct staff to hold the Engineering Manager position vacant until further action by the Board.
9. Refer VRSD Contract No. 90-86 General Counsel Legal Services Agreement to the Executive Committee for Review

10. Update On Efforts to Modify the County-Issued Conditional Use Permit for the Toland Road Landfill

Receive and file an update on the progress to modify the conditional use permit for the Toland Road Landfill.

11. Approval of VRSD Contract 17-029, Amendment No. 1 with Rincon Consultants, Inc., for California Environmental Quality Act (CEQA) and Environmental Regulatory Consulting Services, and Approve an Increase in Appropriation to the FY2018 Solid Waste Capital Budget

   A. Approve, and authorize the Board Chair to sign, Contract 17-029, Amendment No. 1 with Rincon Consultants, Inc. to increase the total compensation by $85,272 and extend the term through September 30, 2018.

   B. Approve an appropriation increase of $75,000 to the FY2018 Solid Waste Capital Budget for Professional Services related to the Toland Road Landfill modification of its Conditional Use Permit (CUP).

12. Update on Staff’s Effort to Modify the Appearance of the White Rain Cover at Toland Road Landfill

Receive and file an update on staff’s effort to modify the appearance of the white rain cover at the Toland Road Landfill.

INFORMATION ITEMS (Items 13 through 16)

It is recommended the Board receive and file the following items:

13. Revenue and Expense Report: June 2017; July 2017


15. Investment Report: June 2017; July 2017

16. Future Meetings, Seminars and Conferences
   • Sep. 12, 8:30 a.m.– Facilities Committee (VRSD Board Room)
   • Sep. 21, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
   • Oct. 3, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
   • Oct. 5, 2017, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
   • Oct. 19, 2017, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
ORAL REPORTS (Items 17 through 20)

17. Regulatory Compliance Report  (none)

18. Committee Reports  (none)

19. Board Member Comments
   Opportunity for Board members to briefly comment on matters they deem appropriate to the
   business of VRSD. A Board member may ask a question of staff for clarification, make a brief
   announcement, or make a brief report on his or her own activities related to the VRSD. A Board
   member may also provide a reference to staff or other resources for factual information, or request
   staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD
   business. The Board may also direct staff to place a matter of business on a future VRSD Board
   agenda.

20. General Manager Comments
   Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Items 21 through 23)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in
closed session to consider the following items:

21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
    Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2)
    as to two (2) cases – one involving a confidential personnel matter and the other
    involving a regulatory compliance issue at one of the District’s facilities.

22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
    Pursuant to Government Code § 54956.9, subdivision (a) – California River
    Watch v. Malibu Bay Club and Ventura Regional Sanitation District, United States
    District Court, Central District of California, Case No. 2:17-cv-0589.

23. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    Pursuant to Government Code § 54957 – Public Employee Performance
    Evaluation – Title: General Manager.

REGULAR AGENDA (Item 24 only)

24. Consider General Manager Compensation Level Post-Performance Evaluation

ADJOURNMENT: Adjourn to the next Regular Meeting to be held September 21, 2017,
8:30 a.m. at the Ventura Regional Sanitation District office.