



## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold its **REGULAR MEETING** on **Thursday, February 2, 2017, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

## AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

## PRESENTATION (Item 5 only)

5. Commendations for Exiting Board Members for their Outstanding Service to the Ventura Regional Sanitation District

### Board of Directors

William Weirick, Chair  
*Ojai*

Mark Austin  
*Fillmore*

Jim Hensley  
*Port Hueneme*

Martin Hernandez  
*Santa Paula*

Kevin Kildee  
*Camarillo*

Jim Monahan  
*Ventura*

Bert Perello  
*Oxnard*

Joel Price  
*Thousand Oaks*

James Wall  
*Special Districts*

### Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
Mark A. Zirbel  
*General Counsel*

Lisa McKinley  
*Acting Clerk of the Board*

### Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**CONSENT AGENDA** (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action

6. Approval of Minutes: January 12, 2017 Special Meeting.

**REGULAR AGENDA** (Items 7 through 11)

7. APPROVAL OF VRSD CONTRACT NO. 17-003 WITH AWD SERVICES, INC. FOR VERTICAL GAS EXTRACTION WELL AND PIPING INSTALLATION AT THE TOLAND ROAD LANDFILL IN AN AMOUNT NOT TO EXCEED \$184,820.02  
Approve, and authorize the Board Chair to sign, proposed VRSD Contract No. 17-003 with AWD Services, Inc. for vertical gas extraction well and piping installation at the Toland Road Landfill in an amount not to exceed \$184,820.02.
8. APPROVAL OF VRSD CONTRACT NO. 17-004 WITH J&H ENGINEERING, INC. FOR UPGRADES TO THE FLEET MAINTENANCE SHOP AT THE TOLAND ROAD LANDFILL IN AN AMOUNT NO TO EXCEED \$49,385.20  
Approve, and authorize the Board Chair to sign, proposed VRSD Contract No. 17-004 with J&H Engineering, Inc. for upgrades to the fleet maintenance shop at the Toland Road Landfill for an amount not to exceed \$49,385.20.
9. APPROVAL OF VRSD PURCHASE ORDER NO. 0002197 WITH ISCO INDUSTRIES, INC. FOR SUPPLY OF PVC PIPE AND FITTINGS TO BE USED IN THE INSTALLATION OF VERTICAL GAS EXTRACTION WELLS AT THE TOLAND ROAD LANDFILL IN AN AMOUNT NOT TO EXCEED \$32,630.82  
Approve issuance of proposed VRSD Purchase Order No. 0002197 with ISCO Industries, Inc. for a supply of PVC pipe and fittings for use in the installation of vertical gas extraction wells at the Toland Road Landfill in an amount not to exceed \$32,630.82.
10. APPROVAL OF CHANGES TO THE INTERNAL SERVICE FUND CAPITAL IMPROVEMENT PLAN BUDGET FOR FISCAL YEAR 2016-2017  
Approve modifications to the Internal Service Fund (ISF) Capital Improvement Plan budget for Fiscal Year 2016-2017.
11. COMMITTEE APOINTMENTS
  1. Approve appointment of Chairman Weirick, Chairman-elect Monahan, and former Chairman Perello to the Executive Committee; and
  2. Approve Chairman Weirick's recommendations for appointments to the Facilities Committee, Personnel & Finance Committee, and the Ventura County Regional Energy Alliance.

**INFORMATION ITEMS** (Items 12 and 13)

It is recommended the Board receive and file the following item:

12. Revenue and Expense Report: December 31, 2016
13. Future Meetings, Seminars and Conferences
  - ♦ Feb.7, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
  - ♦ Feb.16, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
  - ♦ Feb.27 – Mar. 1, – CASA Public Policy Forum (Washington, D.C.)
  - ♦ Mar. 2, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

**ORAL REPORTS** (Items 14 through 17)

14. Regulatory Compliance Report (none)
15. Committee Reports (none)
16. Board Member Comments

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
17. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**CLOSED SESSION** (Items 18 and 19)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following items:

18. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  

Government Code § 54956.9(d)(1): *Environmental Defense Center v. Ventura Regional Sanitation District*, USDC, Central District of California, Case No. 2:16-cv-05607-VAP-FFM
19. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2) as to one (1) case involving alleged violations of the Clean Water Act and the ownership and operation of a wastewater treatment plant at the Malibu Bay Club.

**ADJOURNMENT:** Adjourn to the next Regular Meeting to be held February 16, 2017, 8:30 a.m. at the Ventura Regional Sanitation District office.