



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold its **REGULAR MEETING** on **Thursday, March 2, 2017, at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action

5. Approval of Minutes: February 16, 2017 Regular Meeting.

Board of Directors

William Weirick, Chair
Ojai

Mark Austin
Fillmore

Jim Hensley
Port Hueneme

Martin Hernandez
Santa Paula

Kevin Kildee
Camarillo

Jim Monahan
Ventura

Bert Perello
Oxnard

Joel Price
Thousand Oaks

James Wall
Special Districts

Staff

Chris Theisen
General Manager

Robert N. Kwong
Mark A. Zirbel
General Counsel

Lisa McKinley
Acting Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

PRESENTATIONS (Items 6 and 7)

6. Commendation for Exiting Board Member Jon Sharkey for his Outstanding Service to the Ventura Regional Sanitation District
7. PFM Asset Management, LLC – 4th Quarter Review of Portfolio

REGULAR AGENDA (Item 8 only)

8. APPROVAL OF VRSD CONTRACT NO. 15-037-2, AMENDMENT NO. 2 TO VRSD CONTRACT NO. 15-037, WITH THE PRD GROUP, INC. FOR ENGINEERING SERVICES

It is recommended that the Board:

1. Approve, and authorize the Board Chair to sign, proposed VRSD Contract No. 15-037-2, Amendment No. 2 to Contract No. 15-037, with The PRD Group, Inc. for an increase of \$83,000, and a new total compensation amount not to exceed \$330,500.
2. Authorize the Director of Finance to process the Fiscal Year 2017 budgetary transactions necessary to revise the following appropriations:

INCREASE: Revenue Sales	(25-110-121100-40100)	\$95,000
INCREASE: Professional Services	(25-100-100100-52080)	\$83,000

INFORMATION ITEMS (Items 9 through 11)

It is recommended the Board receive and file the following item:

9. Disbursement Report: January 2017
10. Investment Report: January 31, 2017
11. Future Meetings, Seminars and Conferences
 - ♦ Feb. 27 – Mar. 1, – CASA Public Policy Forum (Washington, D.C.)
 - ♦ Mar. 7, 8:30 a.m. – Personnel & Finance Committee (VRSD Board Room)
 - ♦ Mar.16, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

ORAL REPORTS (Items 12 through 15)

12. Regulatory Compliance Report (none)
13. Committee Reports (none)
14. Board Member Comments

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board

member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

15. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Items 16 and 17)

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following items:

16. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code § 54956.9(d)(1): *Environmental Defense Center v. Ventura Regional Sanitation District*, USDC, Central District of California, Case No. 2:16-cv-05607-VAP-FFM

17. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2) as to one (1) case involving alleged violations of the Clean Water Act and the ownership and operation of a wastewater treatment plant at the Malibu Bay Club.

ADJOURNMENT: Adjourn to the next Regular Meeting to be held March 16, 2017, 8:30 a.m. at the Ventura Regional Sanitation District office.