



May 4, 2017

Board of Directors
Ventura Regional Sanitation District
Ventura, California

APPROVAL OF VRSD PURCHASE ORDER NO. 2228 WITH DOWNTOWN FORD SALES FOR THE PURCHASE OF TWO TRUCKS TO BE ADDED TO THE WATER/WASTEWATER FLEET

RECOMMENDATION

Approve issuance of proposed VRSD Purchase Order No. 2228 with Downtown Ford Sales for the purchase of two new trucks to be added to the Water/Wastewater Fleet in an amount not to exceed \$115,105.53.

FISCAL IMPACT

This proposed expenditure is included in the Board-adopted FY2017 VRSD budget under account 90-590-599900-52320.

BACKGROUND/ANALYSIS

The Water/Wastewater Division has determined the need for two new additional trucks to be added to its fleet. These purchases were budgeted under the Board-adopted FY2017 budget. Staff reviewed pricing available locally for these trucks, but under Section 303 of VRSD Purchasing Ordinance (Resolution 89-13), the District opted to use a cooperative purchasing agreement through a contract held by the State of California. For each truck, the pricing was found to be less expensive under the State contracts, as seen below:

2017 1-ton truck, 4x4 with Crane:

1. Downtown Ford Sales (Sacramento)	\$66,614.18
2. Elk Grove Chevrolet (Sacramento)	\$66,897.65
3. Vista Ford (Oxnard)	\$68,756.75

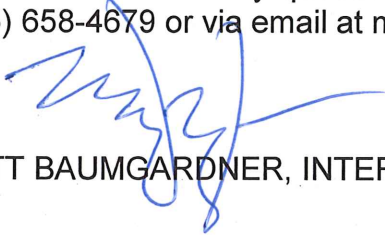
2017 1-ton truck with Utility Liftgate:

1. Downtown Ford Sales (Sacramento)	\$48,491.35
2. Elk Grove Chevrolet (Sacramento)	\$50,979.00
3. Vista Ford (Oxnard)	\$51,504.00
4. Paradise Chevrolet (Ventura)	\$56,736.00

Downtown Ford Sales of Sacramento, California, holds a contract with the State to provide Ford vehicles for various agency fleets. Their price for both trucks was between \$2,616.80 and \$5,000.90 less expensive than other dealers, including delivery. The total price of \$115,105.53 is also below the budgeted amount of \$120,000 for Water/Wastewater fleet purchases for FY2017.

This letter and the associated purchase order have been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4679 or via email at mattbaumgardner@vrzd.com.



MATT BAUMGARDNER, INTERIM DIRECTOR OF OPERATIONS

APPROVED FOR FUNDS AVAILABLE:


Vickie Dragan, Director of Finance

APPROVED FOR MAY 4, 2017 AGENDA:


Chris Theisen - General Manager

Attachments: VRSD Purchase Order No. 2228



VENTURA REGIONAL SANITATION DISTRICT
 1001 Partridge Drive #150
 Ventura CA 93003-0704
 (805) 658-4669 accountspayable@vrsd.com

To ensure prompt payment, all invoices **MUST** be mailed to the above address,
 ATTN: Accounts Payable

Purchase Order No.	PO0002228
Issue Date	4/19/2017

Requested by: **Matt Baumgardne**

PURCHASE ORDER

Issued To: (916) 442-6931 Ext. 0000

Ship To:

DOWNTOWN FORD SALES
 525 NORTH 16TH ST
 SACRAMENTO CA 95811

BAILARD

Vendor #: DOWN001

Contract Number:

^ Changed Since the Previous Revision

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Shipping Method	Payment Terms	FOB	For More Information Contact:	Contact Phone #
		None	Matt Baumgardne	805-658-4679

L/N	Item Number	Description	Job Number	Cost Code	Ordered	U/M	Unit Price	Ext. Price
					Req. Date	SITE ID	PROJ #	COST CAT

1	52320	599900 2017 Ford F350 4x4 with Crane						\$66,614.18
					4/19/2017	BAILARD		

90-590-52320 Auto and Truck Fleet

2	52320	599900 2017 Ford F350 4x2 with Utility Lift						\$48,491.35
					4/19/2017	BAILARD		

90-590-52320 Auto and Truck Fleet

Deliver To: 4105 West Gonzales Road
 Oxnard CA 93036
 USA

For prompt payment please E-mail all invoices to:
accountspayable@vrsd.com

Mailed invoices are also accepted at:
1001 Partridge Drive, Suite 150
Ventura, CA 93003

DO NOT send invoices via email and U.S. Postal Service
Duplicate invoices can result in delayed payments

**IF INTERESTED IN ELECTRONIC
 PAYMENT CONTACT**

accountspayable@vrsd.com

PO EXPIRES ON 6/30/17

Subtotal	\$115,105.53
Shipping/Handling	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$115,105.53

VICKIE DRAGAN

Purchasing Agent

Date

Authorized Signature

Purchase order number must appear on all invoices.

ITEM #8

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