

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of May 18, 2017
1001 Partridge Drive, Ventura, California

Chair Weirick called the meeting to order at 8:30 a.m.

1. Roll Call: The Interim Clerk of the Board called the roll. The following Board Members were present:

Jim Hensley, City of Port Hueneme
Martin Hernandez, City of Santa Paula
Kevin Kildee, City of Camarillo
James Monahan, City of San Buenaventura
Bert Perello, City of Oxnard
James Wall, Special Districts
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore; Joel Price, City of Thousand Oaks

Staff present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Vickie Dragan, Director of Finance; Matthew Baumgardner, Interim Director of Operations; Richard Jones, W&WW Operations Superintendent; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Eddie Pettit, Senior Engineer; Lisa McKinley, Interim Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Perello.
3. Agenda Review: There were no changes to the agenda.
4. Public Comment: No public comments were made.

CONSENT AGENDA (Item 5 only)

5. Approval of Minutes: May 4, 2017 Regular Meeting.

It was moved by Director Kildee, seconded by Director Monahan, to approve the Consent Item as presented. VOTE: Directors Hensley, Hernandez, Kildee, Monahan, Perello, and Wall were in favor; Director Weirick abstained. The motion carried 6-0. (Directors Austin and Price absent.)

REGULAR AGENDA (Items 6 through 8)

6. Malibu Bay Club Onsite Wastewater Treatment System Sewer Service Charges for Collection on County of Ventura Tax Rolls for Fiscal Year 2017-2018

Ms. Dragan presented the report. Discussion ensued among the Board. *It was moved by Director Hensley, seconded by Director Hernandez, to accept the VRSD report listing parcels at the Malibu Bay Club to be placed on the County tax rolls for collection of related sewer service charges in FY 2017-18 (Exhibit A); and set 8:30 a.m. on June 15, 2017, at the Ventura Regional Sanitation District Board Room, 1001 Partridge Drive, Ventura, California, as the time and place for a public hearing to be held on the VRSD report listing parcels at the Malibu Bay Club to be placed on the County tax rolls for collection of related sewer service charges in FY 2017-18; and approve and adopt the proposal to have Malibu Bay Club onsite wastewater treatment system sewer service charges for FY 2017-18 collected on the County of Ventura tax rolls; and direct VRSD staff to publish notice of June 15, 2017 hearing in accordance with Government Code section 6066; and send a courtesy notice to the individual parcel owners. VOTE: Directors Hensley, Hernandez, Kildee, Monahan, Perello, Wall, and Weirick were in favor. The motion carried 7-0. (Directors Austin and Price absent.)*

7. Approval of a Purchase Order With Valew Quality Truck Bodies for the Purchase of a 2,000-Gallon Water Truck to be Added to the Solid Waste Vehicle Fleet

Mr. Baumgardner presented the report. Discussion ensued among the Board. *It was moved by Director Hernandez, seconded by Director Kildee, to approve issuance of VRSD Purchase Order No. 2235 with Valew Quality Truck Bodies for the purchase of a 2,000-gallon water truck in an amount not to exceed \$88,526.25. VOTE: Directors Hensley, Hernandez, Kildee, Monahan, Perello, Wall, and Weirick were in favor. The motion carried 7-0. (Directors Austin and Price absent.)*

8. Approval of Amendment No. 2 to Increase the Total Compensation of VRSD Contract No. 15-017 with Safety-Kleen Systems, Inc. for Waste Removal Services at the Toland Road Landfill

Mr. Baumgardner presented the report. Discussion ensued among the Board. *It was moved by Director Kildee, seconded by Director Hensley, that the Board approve and authorize the Board Chair to sign Amendment No. 2 to VRSD Contract No. 15-017, with Safety-Kleen Systems, Inc., in order to increase the total amount of Contract No. 15-017 by \$7,500 to a revised total amount not to exceed \$47,500. VOTE: Directors Hensley, Hernandez, Kildee, Monahan, Perello, Wall, and Weirick were in favor. The motion carried 7-0. (Directors Austin and Price absent.)*

INFORMATION ITEMS (Items 9 through 11)

It was moved by Director Price, seconded by Director Hernandez, to receive and file the Information Items. VOTE: Directors Hensley, Hernandez, Kildee, Monahan, Perello, Wall, and Weirick were in favor. The motion carried 7-0. (Directors Austin and Price absent.)

9. Investment Report: March 2017

10. Disbursement Report: April 2017

11. Future Meetings, Seminars and Conferences

- ♦ June 1, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

- ♦ June 6, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ June 15, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

ORAL REPORTS (Items 12 through 15)

12. Regulatory Compliance Report

Mr. Baumgardner introduced Mr. Eddie Pettit, Regulatory Compliance Officer for VRSD. Mr. Pettit provided an update of the annual inspection performed on March 30, 2017 by the Ventura County Air Pollution Control District (APCD) at the Toland Road Landfill. Four minor violations were issued due to leaks in the collection system; one violation was repaired immediately, and the three remaining were fixed within 24 hours. The APCD inspector found all repairs to be in good order during her site visit on April 13, 2017. These four violations resulted in a total fine of \$2,000 which was paid by the due date of May 3, 2017. Mr. Pettit also provided an update on two odor complaints which had been filed anonymously to the APCD at 12:03 a.m. on April 26, and 11:30 p.m. on April 27. APCD performed two site visits, on April 26 and April 28, but were not able to verify the odor while onsite.

13. Committee Reports (none)

14. Board Member Comments

Director Hernandez would like the Facilities Committee to meet to discuss the Biosolids facility site. Director Monahan inquired if Mr. Theisen would be making presentations to the member cities. Mr. Theisen responded presentations are in the works, pending the budget and goal setting strategies that are currently in the process of being developed. Chair Weirick asked for an update on communications about the Toland CUP with County Planning. Mr. Theisen reported they had met last Monday; the planner assigned to the case had some preliminary results which would be further developed and shared with the Board. Director Hensley took a moment to promote his upcoming presentation of "The Opening of Alaska" at the Port Hueneme Historical Society Museum on June 24, 2017.

15. General Manager Comments

Mr. Theisen restated the preparation of the budget and goal setting strategies are being combined to be presented in June.

CLOSED SESSION (Item 16 only)

At 9:27 a.m., Legal Counsel Robert Kwong made the following closed session announcement:

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

16. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2) as to one (1) case involving alleged violations of the Clean Water Act and the ownership and operation of a wastewater treatment plant at the Malibu Bay Club.

A closed session was held, no closed report was necessary, and the Board meeting reconvened into open session at 9:40 a.m.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:40 a.m. to the Regular Meeting to be held June 1, 2017, at 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Lisa McKinley
Interim Clerk of the Board

William Weirick, Chair
Ventura Regional Sanitation District