

November 2, 2017

Board of Directors  
Ventura Regional Sanitation District  
Ventura, California

**APPROVAL OF A PURCHASE ORDER WITH P&F DISTRIBUTORS FOR SUPPLY OF  
A NEW HDPE PIPE FUSION MACHINE TO BE USED AT THE TOLAND ROAD  
LANDFILL**

**RECOMMENDATION**

Approve issuance of VRSD Purchase Order No. 2435 to P&F Distributors for supply of a new HDPE fusion machine to be used at the Toland Road Landfill in an amount not to exceed \$42,559.81.

**FISCAL IMPACT**

This funding is included in the FY2018 VRSD solid waste capital budget under account 90-490-499902-52340.

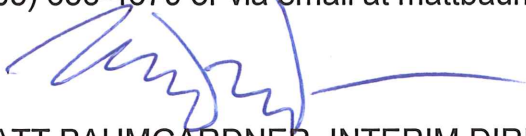
**BACKGROUND/ANALYSIS**

The landfill gas collection system is constantly evolving at the Toland Road Landfill. The aboveground lateral pipes that transport the gas through the system routinely need to be repositioned as the site changes shape from filling operations. This work is conducted internally by solid waste operations staff using a fusion machine that can join sections of HDPE pipe to lengthen or shorten the existing alignment to accommodate these changes. The existing machine is approximately 20 years old and has reached the end of its useful life. Staff secured bids for replacing the unit, and two local suppliers provided identical quotes waiving freight costs and foregoing any markup to the manufacturer's price. These quotes represent a savings of approximately 15 percent of the amount estimated in the FY2018 budget.

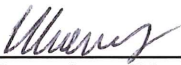
Typically, a minimum of three quotes would be solicited, but staff was not able to find any other distributors of the pipe fusion machine that were willing to waive freight and markup over manufacturer's base pricing. Staff is satisfied that a lower cost could not be found on the market. Both P&F Distributors and ISCO Industries provided identical quotes. ISCO Industries has been awarded several purchase orders in the last year through the competitive bidding process outlined in District Board Resolution No. 89-13. Staff recommends awarding this purchase order to P&F Distributors to encourage their continued participation in future bids, which has fostered fair, competitive bidding between the local suppliers of HDPE pipe, materials, and equipment used at District landfills.

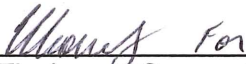
This letter and the associated purchase order have been reviewed by VRSD legal counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4679 or via email at mattbaumgardner@vrzd.com.



MATT BAUMGARDNER, INTERIM DIRECTOR OF OPERATIONS

APPROVED FOR FUNDS AVAILABLE:   
Carlos Corrales, Director of Finance

APPROVED FOR AGENDA:  For  
Chris Theisen - General Manager

Attachment: VRSD Purchase Order No. 2435



**VENTURA REGIONAL SANITATION DISTRICT**  
 1001 Partridge Drive #150  
 Ventura CA 93003-0704  
 (805) 658-4669 [accountspayable@vrzd.com](mailto:accountspayable@vrzd.com)

To ensure prompt payment, all invoices **MUST** be mailed to the above address,  
 ATTN: Accounts Payable

Purchase Order No.	PO0002435
Issue Date	10/17/2017

Requested by: **Matt Baumgardne**

# PURCHASE ORDER

Issued To: (415) 467-4630 Ext. 0000

Ship To:

P&F DISTRIBUTORS  
 511 TUNNEL AVE  
 BRISBANE CA 94005  
 Vendor #: P&F 001

TOLAND

Contract Number:

Page: 1

^ Changed Since the Previous Revision

Shipping Method		Payment Terms		FOB	For More Information Contact:			Contact Phone #	
		Net 30 Days		None	Matt Baumgardne			805-658-4679	
L/N	Item Number	Description	Job Number	Cost Code	Ordered	U/M	Unit Price	Ext. Price	
					Req. Date	SITE ID	PROJ #	COST CAT	

1	52340	499902 Fusion Machines - Horizontal & Vertical							\$42,559.81
					10/17/2017	TOLAND			

90-490-52340 Other Machinery and Equipment

Deliver To: Toland Landfill Site  
 3500 Toland Road  
 Santa Paula CA 93060  
 USA

**For prompt payment please E-mail all invoices to:**  
[accountspayable@vrzd.com](mailto:accountspayable@vrzd.com)

**Mailed invoices are also accepted at:**  
 1001 Partridge Drive, Suite 150  
 Ventura, CA 93003

**DO NOT send invoices via email and U.S. Postal Service**  
 Duplicate invoices can result in delayed payments

**PLEASE CONTACT**  
[accountspayable@vrzd.com](mailto:accountspayable@vrzd.com)  
**TO SET UP ELECTRONIC PAYMENTS**

PO EXPIRES ON 6/30/18

Subtotal	\$42,559.81
Shipping/Handling	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$42,559.81

Carlos Corrales  
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 Purchasing Agent  
 \_\_\_\_\_  
 Date Authorized Signature

Purchase order number must appear on all invoices.  
 Item #9

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