

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of April 19, 2018
1001 Partridge Drive, Ventura, California

Chairman Monahan called the meeting to order at 8:31 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Jack Curtis, Special Districts
Kevin Kildee, City of Camarillo
James Monahan, City of San Buenaventura
Bert Perello, City of Oxnard
Jonathan Sharkey, City of Port Hueneme
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore; Martin Hernandez, City of Santa Paula; Joel Price, City of Thousand Oaks.

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Carlos Corrales, Director of Finance; Matthew Baumgardner, Director of Operations; Michael Castro, Senior Management Analyst; Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Bert Perello.
3. Agenda Review: *It was moved by Director Sharkey, seconded by Director Weirick to accept the agenda as presented. VOTE: Directors Curtis, Kildee, Monahan, Perello, Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).*
4. Public Comment:

Stephen Bigilen, Stephen Bigilen Video & Photography.

CONSENT AGENDA (Items 5 through 6)

5. Approval of Minutes: March 15, 2018 Regular Meeting and March 22, 2018 Special Meeting.

It was moved by Director Weirick, seconded by Director Sharkey to approve the consent agenda. VOTE: Directors Curtis, Kildee, Monahan; Perello; Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent). Director Weirick abstained from voting on the minutes of March 22, 2018.

REGULAR AGENDA (Items 6 through 9)

6. Approval of Amendment No. 4 to Increase the Total Compensation of VRSD Contract No. 16-003 with Kemp Welding Service, Inc. by \$15,000 for Miscellaneous Welding Repair and Fabrication Services

Matt Baumgardner, Director of Operations, gave the presentation and responded to Board Members' questions.

It was moved by Vice Chair Kildee, seconded by Director Perello to approve, and authorize the Board Chair to sign, proposed Amendment No. 4 to VRSD Contract No. 16-003, with Kemp Welding, Inc., to increase the total compensation amount of Contract No. 16-003 by \$15,000 for a revised total compensation amount not to exceed \$47,500. VOTE: Directors Curtis, Kildee, Monahan; Perello, Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).

7. Approval of Purchase Order with Fred M. Boerner Motor Company for a New Fuel/Lube Truck in an Amount not to Exceed \$208,907

Matt Baumgardner, Director of Operations, gave the presentation and responded to Board Members' questions.

It was moved by Vice Chair Kildee, seconded by Director Sharkey to approve issuance of VRSD Purchase Order No. 2515 to Fred M. Boerner Motor Company for a new Fuel/Lube truck to be used at the Toland Road Landfill, in an amount not to exceed \$208,907.63,. VOTE: Directors Curtis, Kildee, Monahan; Perello; Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).

8. Approval of Amendment No. 1 to Increase the Total Compensation of VRSD Contract No. 17-020 with Biogas Engineering, Inc. by \$80,000 for Landfill Gas Engineering Consulting Services

Matt Baumgardner, Director of Operations, gave the presentation and responded to Board Members' questions.

It was moved by Vice Chair Kildee, seconded by Director Sharkey to approve, and authorize the Board Chair to sign, proposed Amendment No. 1 to VRSD Contract No. 17-020, with Biogas Engineering, Inc., to increase the total compensation by \$80,000 for a revised total compensation amount not to exceed \$304,450. VOTE: Directors Curtis, Kildee, Monahan; Perello, Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).

9. Thomas Fire Update

Matt Baumgardner, Director of Operations, reported that the disposal of Thomas Fire debris is starting to ramp down and we are probably in the last month of the project. As of yesterday, the Toland Road Landfill has taken in about 20,000 truck trips, in addition to the normal loads received. About 225,000 tons of material has been received by the landfill since January 2018, with 150,000 tons of that being fire debris and 65,000 being concrete. The number of trucks per day has now decreased to between 250-300 trips per day total and should continue to taper off.

In conversations with the County of Ventura Department of Environmental Health and the City of Ventura Environmental Department, there are approximately 60-70 lots that have opted out of the State clean-up program. The Toland Road Landfill has received fire debris from approximately 15-20 lots and staff understands there are still approximately 60-70 more lots that need clearing. For this reason, a 90-day waiver extension request has been made of Ventura County Resource Management Agency to enable the landfill to continue accepting fire-related debris beyond May.

Carlos Corrales, Director of Finance, reported that our insurance providers have acknowledged that VRSD is eligible for \$2.4 million in reimbursement. To date, \$1.3 million has been advanced by our insurance providers to aid in cash flow. We have until Saturday, April 21, 2018, to identify and submit any additional claims to The Federal Emergency Management Agency (FEMA) and have been timely in submitting all disaster damage claims to FEMA thus far. Mr. Corrales affirmed that FEMA reimbursement of approximately \$250,000, representing our insurance deductible, will only be issued to VRSD once all insurance reimbursements have been received by VRSD. The FEMA reimbursement could take about two years.

It was moved by Vice-Chair Kildee, seconded by Director Weirick to receive and file the update. VOTE: Directors Curtis, Kildee, Monahan, Perello, Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).

INFORMATION ITEMS (Items 10 through 13)

10. Revenue and Expense Report: February 2018

11. Disbursement Report: March 2018

12. Investment Report: February 2018

13. Future Meetings: Seminars and Conferences

- ♦ May 1, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ May 3, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ May 17, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

- ♦ May 22-23, 2018 – CSDA Legislative Days, Sacramento
- ♦ June 5, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ June 7, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ June 21, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

It was moved by Vice Chair Kildee, seconded by Director Weirick to receive and file the information items. VOTE: Directors Curtis, Kildee, Monahan, Perello, Sharkey, and Weirick were in favor; motion carried 6-0 (Directors Austin, Hernandez, and Price were absent).

ORAL REPORTS (Items 14 through 17)

14. Regulatory Compliance Report (none)

15. Committee Reports

- ♦ Personnel & Finance Committee. In light of Committee Chair Price's absence, General Manager Theisen reported that the Committee met on April 3, 2018 and again at an April 17, 2018 Special Committee meeting, to continue with the Board's direction to study Central Administration overhead cost allocation. Interested parties who attended at least one of the meetings represented Triunfo Sanitation District, the City of Oxnard, and Thomas Aquinas College.
- ♦ Facilities Committee: Committee Chair Sharkey reported on the Facilities Committee meeting of March 28, 2018 with an update on the progress of the CUP modification application. Committee Chair Sharkey also reported that staff will be providing a report to the board in May on the disposal of biosolids at the Toland Road Landfill.

16. Board Member Comments

Director Perello expressed his appreciation of serving on the VRSD Board, and stated that, pending the City of Oxnard May 1st Special Election, it was unknown if he would be returning to the next VRSD meeting on May 3, 2018. Board Members expressed appreciation for Director Perello's years of service.

Director Weirick commented on video-taping meetings as a best-practices issue for ADA access, and asked that an item be placed on a future agenda.

17. General Manager Comments

Mr. Theisen inquired of Director Perello if he would attend the P&F Committee meeting on the same day as the City of Oxnard Special Election on May 1, 2018. Director Perello noted that he intended to attend.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:13 a.m. to the next Regular Meeting to be held May 3, 2018, at 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

James Monahan, Chairman
Ventura Regional Sanitation District

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