



May 31, 2018

Board of Directors
Ventura Regional Sanitation District
Ventura, California

DISCUSSION AND ADOPTION OF FISCAL YEAR 2018-19 GOALS

RECOMMENDED ACTIONS

- A. Review and Receive VRSD Staff's recommended Goals for FY2018-2019.
- B. Add, delete, or modify VRSD Staff's recommended Goals for FY2018-2019.
- C. Approve the Goals for FY2018-19.

FISCAL IMPACT

Staff intends to undertake the majority of the goals on the recommended list without obtaining outside resources at this time. As such, the fiscal impact to the District will be largely in the form of opportunity cost.

BACKGROUND/ANALYSIS

Historically, the Board of Directors has held an annual retreat, which has included an agenda item to establish goals for staff for the upcoming fiscal year.

This year, the Board opted to hold the retreat at the Toland Road Landfill and undertake a Landfill tour after the Goals workshop.

In the sections below, the goals that were established in the previous two fiscal years are listed and then the staff-recommended goals for FY2018-2019 are listed.

Goals Established for FY2016-17

The goals listed below were approved by the Board at a special meeting (annual retreat) on February 10, 2016.

- 1) New Board resolution regarding post-closure financial assurances to Cal Recycle
- 2) Application for landfill permit time extension
- 3) Revision to Solid Waste rates
- 4) Evaluate landfill gas-to-energy options

Goals Established for FY2017-18

The goals listed below were approved by the Board at a meeting on June 15, 2017.

- 1) Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset
- 2) Establish a comprehensive list of all District Governing Documents and Policies; establish a schedule for evaluating and updating all pertinent documents
- 3) Pursue the Solid Waste Strategy described more fully below
Solid Waste Strategy
 - 1) Pursue CUP changes through Ventura County Planning
 - a. 10 Year Time Extension
 - b. 300 ton Daily Increase
 - 2) Secure the Additional 300 Tons
 - a. E.J. Harrison and Sons?
 - b. City of Oxnard?
 - c. C.P.I. Adjustment? Put-or-Pay Provisions? Environmental Fee?
 - 3) Develop Solid Waste Forecasts Between Related Variables
 - a. Tipping Fee—Landfill Fill Rate
 - b. Landfill Fill Rate—Date Landfill is Filled
 - c. Date Landfill is Filled—Check of Financing & Closure/Post-Closure Requirements
 - 4) Note that 1 through 3, Above, Require an Iterative Solution
 - 5) Continue Scrutinizing Expense Budget
 - a. Solid Waste Programs
 - b. Central Administration (and other overhead expenses)
 - 6) Examine the Overhead Allocation Methodology
 - 7) Present Solid Waste Rate Analysis to the Board
 - 8) Study Gas to Energy Viability
 - a. Continue Existing Program
 - b. Enhance Existing Program
 - c. Explore Other Alternatives
 - 9) Revisit Decision to Accept Biosolids
 - 10) Develop 2027 Plan

Staff-Recommended Goals for FY2018-19

Staff submits the recommended FY2018-19 goals listed below for consideration by the Board.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.

2. Revise the following documents and present them to the Board for approval
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU
 - Independent Resolution
 - Salary Table
 - Records Retention & Destruction Guidelines
3. Pursue and Obtain Toland Road Landfill CUP changes through Ventura County
 - Remove the arbitrary Closure Date of 2027
 - Pursue and Obtain 300 ton or more Daily Increase in MSW
4. Secure the Additional 300 Tons or more through contract renegotiation with either E.J. Harrison and Sons or City of Oxnard, or both.
5. Present the Results of the Examination of the Overhead Allocation Methodology for Board Consideration and Approval
6. Study Landfill Gas to Energy Viability
 - Continue Existing Program
 - Enhance Existing Program
 - Explore Other Alternatives
 - Power Purchase Agreement with SCE expires on 6-30-2019

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4600 or via email at christheisen@vrzd.com.

APPROVED FOR AGENDA:



Chris Theisen - General Manager

Attachments: None

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