

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Special Meeting of May 31, 2018  
1001 Partridge Drive, Ventura, California

Chairman Monahan called the meeting to order at 8:31 a.m.

1. Roll Call: The Deputy Clerk of the Board called the roll. The following Board Members were present:

Jack Curtis, Special Districts  
Martin Hernandez, City of Santa Paula  
Kevin Kildee, City of Camarillo  
James Monahan, City of San Buenaventura  
Bert Perello, City of Oxnard  
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore; Joel Price, City of Thousand Oaks; Jonathon Sharkey, City of Port Hueneme

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Carlos Corrales, Director of Finance; Melissa Grisales, Human Resources Manager; Matthew Baumgardner, Director of Operations; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Richard Jones, Water/Wastewater Operations Superintendent, and Lisa McKinley, Deputy Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by General Manager Chris Theisen.
3. Agenda Review: There were no changes to the agenda.
4. Public Comment: No public comments were received.

**REGULAR AGENDA** (Items 5 through 7)

5. Review Acceptance of Secondary Sludge at the Toland Road Landfill and Report on Operational, Environmental and Economic Impacts to the Landfill by this Acceptance; VRSD FY2017-18 Goal 3.9

Matthew Baumgardner, Director of Operations, gave the presentation.

Board asked questions about the operational process involved with handling the secondary sludge, the proposed timing to cease acceptance of the secondary sludge, and alternative uses for the material.

*It was moved by Director Hernandez, seconded by Director Kildee, to discontinue the practice of accepting and landfilling secondary sludge except for small generators with de minimis volume with no other practical disposal alternative; authorize staff to notify all existing secondary sludge customers of our intentions to cease acceptance of secondary sludge and renegotiate all contracts to month-to-month terms beginning on July 1, 2018; authorize staff to impose a December 31, 2018 sunset clause on any month-to-month secondary sludge contracts; maintain existing tipping fees for secondary sludge at \$50/wet ton only through December 31, 2018; direct staff to return to the Board with a new secondary sludge tipping fee of \$78.85/ton, to take effect January 1, 2019, for Board review and adoption at an upcoming Board meeting; and, direct District staff to work with smaller wastewater treatment plants from Ventura County that produce low-volumes of secondary sludge and have infrequent deliveries to the Toland Road Landfill in order to arrive at a mutually beneficial contractual arrangement. VOTE: Directors Curtis, Kildee, Hernandez, Monahan; Perello; and Weirick were in favor; motion carried 6-0 (Directors Austin, Price, and Sharkey were absent).*

6. Fiscal Year 2017-18 Goals Update

General Manager Theisen introduced the item, and each of the goals' reports were presented by their designated Project Manager (Theisen, Baumgardner, Corrales, Grisales, and Castro).

The meeting recessed for a break at 10:48 a.m., and reconvened at 11:11 a.m.

The staff presentation regarding the VRSD FY2017-18 Goals was received and filed.

7. Discussion and Adoption of Fiscal Year 2018-19 Goals

General Manager Theisen opened the discussion of the proposed 2018-19 Goals, augmented by a visual presentation.

*It was moved by Director Hernandez, seconded by Director Kildee, to approve the Goals for FY2018-19 as presented. VOTE: Directors Curtis, Kildee, Hernandez, Monahan; Perello; and Weirick were in favor; motion carried 6-0 (Directors Austin, Price, and Sharkey were absent).*

8. Tour of the Toland Road Landfill

Directors Kildee and Hernandez left the meeting at 11:44 a.m. Directors Curtis, Perello, Weirick, and Chair Monahan toured the Toland Road Landfill site with staff.

**ORAL REPORTS** (Items 9 through 10)

9. Board Member Comments

Director Kildee commented that it was good to have the meeting at the Toland Road Landfill. Director Hernandez complimented Human Resources Manager Grisales, staff, and legal counsel for always doing a great job.

10. General Manager Comments

Mr. Theisen advised the Board that the recruitment for a new Director of Finance has opened.

ADJOURNMENT: With no further business, the meeting was adjourned at 12:46 p.m. to the next Regular Meeting to be held June 21, 2018, at 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

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Lisa McKinley  
Deputy Clerk of the Board

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James Monahan, Chairman  
Ventura Regional Sanitation District

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