

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Special Meeting of June 28, 2018  
1001 Partridge Drive, Ventura, California

Vice Chairman Kildee called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Mark Austin, City of Fillmore  
Jack Curtis, Special Districts  
Kevin Kildee, City of Camarillo  
Joel Price, City of Thousand Oaks  
Jonathan Sharkey, City of Port Hueneme - *arrived at 8:34 a.m.*  
William Weirick, City of Ojai

Absent: Martin Hernandez, City of Santa Paula, James Monahan, City of San Buenaventura, Bert Perello, City of Oxnard

Staff Present: Chris Theisen, General Manager; Mary L. McMaster, Special Counsel; Regina Williams, Interim Director of Finance; Melissa Grisales, Human Resources Manager; Matthew Baumgardner, Director of Operations; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Richard Jones, Water/Wastewater Operations Superintendent, and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Weirick.
3. Agenda Review: (none)
4. Public Comment: (none)

**REGULAR AGENDA** (Item 5 only)

5. Approval of Extension No. 1 to Ventura Regional Sanitation District Contract No. 17-011 with Mark S. Norris Consulting, LLC for Professional Management Services beginning Fiscal Year 2018-19

Chris Theisen, General Manager, introduced Mary L. McMaster, as Special Counsel, and then gave the presentation and answered the Board's questions.

*It was moved by Director Price, seconded by Director Sharkey, to approve and authorize the General Manager to sign, proposed Extension No. 1 to VRSD Contract No. 17-011 with Mark S. Norris Consulting, LLC in the amount of \$63,000, effective July 1, 2018, for a term of 90 days. VOTE: Directors Austin, Curtis, Kildee, Price, Sharkey, and Weirick were in favor; the motion carried 6-0.*

**ORAL REPORTS** (Items 6 through 7)

6. Board Member Comments

Director Sharkey announced that the City of Port Hueneme had passed a stronger ordinance regarding the use of illegal fireworks.

Director Price reported on attending the National League of Cities Leadership Meeting in Little Rock, Arkansas that week.

7. General Manager Comments

Mr. Theisen reminded the Board that the July 3, 2018 P&F Committee meeting and the July 5, 2018 General Board meeting were both cancelled due to the Independence Day holiday.

ADJOURNMENT: With no further business, the meeting was adjourned at 8:52 a.m. to the next Regular Meeting to be held July 19, 2018, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

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Juliet Rodriguez  
Clerk of the Board

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James Monahan, Chairman  
Ventura Regional Sanitation District