

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of September 20, 2018
1001 Partridge Drive, Ventura, California

Chairman Monahan called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Mark Austin, City of Fillmore
Jenny Crosswhite, City of Santa Paula
Kevin Kildee, City of Camarillo
James Monahan, City of San Buenaventura
Jonathan Sharkey, City of Port Hueneme
William Weirick, City of Ojai

Absent: Jack Curtis, Special Districts; Bert Perello, City of Oxnard
Joel Price, City of Thousand Oaks

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Melissa Grisales, Human Resources Manager; Matthew Baumgardner, Director of Operations; Regina Williams, Senior Accountant; Sandy Warren, Management Analyst; Richard Jones, Water/Wastewater Operations Superintendent; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Sharkey.
3. Agenda Review:
No changes were made.
4. Public Comment:
Nan Drake, Gold Coast Recycling, addressed the Board about California legislative updates and economic challenges in the recycling industry.

CONSENT AGENDA (Item 5 only)

5. Approval of Minutes: September 6, 2018 Regular Meeting

It was moved by Director Weirick, seconded by Vice Chair Kildee, to approve the consent agenda. VOTE: Directors Crosswhite, Kildee, Monahan, Sharkey and Weirick were in favor; the motion carried 5-0. Director Austin abstained.

REGULAR AGENDA (Items 6 through 7)

6. Approval of Proposed Contract No. 18-021 with the Camarillo Sanitary District for Wastewater Treatment Services

Richard Jones, Water/Wastewater Operations Supervisor, gave the presentation.

It was moved by Vice Chair Kildee, seconded by Director Sharkey, to approve, and authorize the Board Chair to sign, proposed Contract No. 18-021 with the Camarillo Sanitary District for a total compensation of \$100,000 through June 30, 2019. VOTE: Directors Austin, Crosswhite, Kildee, Monahan, Sharkey and Weirick were in favor; the motion carried 6-0.

7. Approval of Proposed Contract No. 18-022 with the Summerland Sanitary District for Wastewater Collection Services

Richard Jones, Water/Wastewater Operations Supervisor, gave the presentation.

It was moved by Director Sharkey, seconded by Vice Chair Kildee, to Approve, and authorize the Board Chair to approve, and authorize the Board Chair to sign, proposed Contract No. 18-022 with Summerland Sanitary District for a total compensation of \$25,000 through June 30, 2019. VOTE: Directors Austin, Crosswhite, Kildee, Monahan, Sharkey and Weirick were in favor; the motion carried 6-0.

INFORMATION ITEMS (Items 8 through 11)

8. Revenue and Expense Report: (none)

9. Disbursement Report: August 2018

10. Investment Report: August 2018

11. Future Meetings: Seminars and Conferences

- ♦ Sept. 24-27, 2018. – CSDA Annual Conference, Indian Wells
- ♦ Oct. 2, 2018, 8:30 a.m. – P&F Committee (VRSD Board Room)
- ♦ Oct. 4, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ Oct. 18, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ November 1, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ November 6, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)

It was moved by Director Sharkey, seconded by Director Weirick, to receive and file the information items. VOTE: Directors Austin, Crosswhite, Kildee, Monahan, Sharkey and Weirick were in favor; the motion carried 6-0.

ORAL REPORTS (Items 12 through 15)

12. Regulatory Compliance Report (none)

13. Committee Reports (none)

14. Board Member Comments

Director Sharkey reminded everyone to enjoy the remaining two days of summer.

15. General Manager Comments

General Manager Chris Theisen introduced the Board to newly hired Director of Finance Tina Rivera. The Board welcomed Ms. Rivera who addressed the Board with a brief introduction.

ADJOURNMENT: With no further business, the meeting was adjourned at 8:56 a.m. to the next Regular Meeting to be held October 4, 2018, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

James Monahan, Chairman
Ventura Regional Sanitation District

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