

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of November 1, 2018  
1001 Partridge Drive, Ventura, California

Chairman Monahan called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Jenny Crosswhite, City of Santa Paula  
Jack Curtis, Special Districts  
Kevin Kildee, City of Camarillo  
James Monahan, City of San Buenaventura  
Bert Perello, City of Oxnard  
Joel Price, City of Thousand Oaks  
Jonathan Sharkey, City of Port Hueneme  
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore

Staff Present: Chris Theisen, General Manager; Robert Congelli, Legal Counsel; Tina Rivera, Director of Finance; Melissa Grisales, Human Resources Manager; Matthew Baumgardner, Director of Operations; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Richard Jones, Water/Wastewater Operations Superintendent; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Price.
3. Agenda Review:  
No changes were made.
4. Public Comment:  
None.

**CONSENT AGENDA** (Item 5 only)

5. Approval of Minutes: September 20, 2018 Regular Meeting

*It was moved by Vice Chair Kildee, seconded by Director Sharkey, to approve the consent agenda. VOTE: Directors Crosswhite, Kildee, Perello, Price, Monahan, Sharkey and Weirick were in favor; the motion carried 6-0. Directors Curtis and Perello abstained.*

**PRESENTATIONS** (Item 6 only)

6. Receive and File PFM Asset Management, LLC – 3rd Quarter Review of VRSD Investment Portfolio  
Richard Babbe, PFM Senior Managing Consultant, gave the presentation.

**REGULAR AGENDA** (Item 7 only)

7. Approval of Proposed Contract No. 18-021 with the Camarillo Sanitary District for Wastewater Treatment Services

Matt Baumgardner, Director of Operations, gave the presentation.

*It was moved by Director Price, seconded by Director Curtis, to approve, and authorize the Board Chair to sign, proposed Contract No. 18-021 with the Camarillo Sanitary District for a total compensation amount not to exceed \$175,000 through June 30, 2019. VOTE: Directors Crosswhite, Curtis, Kildee, Monahan, Perello, Price, Sharkey and Weirick were in favor; the motion carried 8-0.*

**INFORMATION ITEMS** (Items 8 through 11)

8. Revenue and Expense Report: September 2018  
9. Disbursement Report: September 2018  
10. Investment Report: September 2018  
11. Future Meetings: Seminars and Conferences
- ♦ November 6, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
  - ♦ November 15, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
  - ♦ December 4, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
  - ♦ December 6, 2018 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
  - ♦ December 20, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

The P&F Committee cancelled the November 6, 2018 meeting due to the date coinciding with Election Day.

*It was moved by Director Sharkey, seconded by Director Weirick, to receive and file the information items. VOTE: Directors Crosswhite, Curtis, Kildee, Monahan, Perello, Price, Sharkey and Weirick were in favor; the motion carried 8-0.*

**ORAL REPORTS** (Items 12 through 15)

12. Regulatory Compliance Report (none)  
13. Committee Reports (none)

14. Board Member Comments

Director Price gave a brief update on the League of Cities activities.

Director Perello invited everyone to attend the City of Oxnard's Veteran's Day Parade.

Chair Monahan invited everyone to attend the City of Ventura's Veteran's Day Ceremony at 11 a.m.

Director Weirick reported that the City of Ojai held a dedication of a plaque to Cory Iverson, the firefighter who lost his life in the Thomas Fire.

Director Sharkey shared that the City of Port Hueneme was looking into community concerns regarding odor allegedly from Oxnard's Wastewater Treatment Facility.

15. General Manager Comments

General Manager Chris Theisen stated that he had attended the Triunfo Sanitation District (TSD) meeting of October 22, 2018 and relayed TSD's request for consideration of a seat on the VRSD Board. Mr. Theisen also announced Leon Shapiro as the newly appointed Board Member to TSD on October 25, 2018.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:16 a.m. to the next Regular Meeting to be held November 15, 2018, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

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Juliet Rodriguez  
Clerk of the Board

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James Monahan, Chairman  
Ventura Regional Sanitation District

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