

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of February 15, 2018
1001 Partridge Drive, Ventura, California

Chairman Monahan called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Mark Austin, City of Fillmore
Jack Curtis, Special Districts
Martin Hernandez, City of Santa Paula
Kevin Kildee, City of Camarillo - *arrived at 8:32 a.m.*
James Monahan, City of San Buenaventura
Bert Perello, City of Oxnard - *arrived at 8:34 a.m.*
Joel Price, City of Thousand Oaks - *arrived at 8:35 a.m.*
Jonathan Sharkey, City of Port Hueneme
William Weirick, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Carlos Corrales, Director of Finance; Melissa Grisales, Human Resources Manager; Matthew Baumgardner, Director of Operations; Richard Jones, Water/Wastewater Operations Superintendent; Sandy Warren, Management Analyst; Regina Williams, Senior Accountant; Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Jonathan Sharkey.
3. Agenda Review: Chris Theisen, General Manager, suggested that agenda item No. 17 should be amended to include a Personnel & Finance (P&F) Committee report under Committee Reports. *It was moved by Director Sharkey, seconded by Director Weirick* to amend the agenda to include a P& F Committee report. VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Sharkey, and Weirick were in favor; motion carried 7-0-2 (Directors Perello and Price were absent).
4. Public Comment: There were no public comments received.

CONSENT AGENDA (Item 5 only)

5. Approval of Minutes: February 1, 2018 Regular Meeting. *It was moved by Director Weirick, seconded by Director Sharkey* to approve the consent agenda. VOTE: Directors Curtis, Hernandez, Kildee, Monahan, Sharkey, and Weirick were in favor; Director Austin abstained; motion carried 6-0-1 (Directors Perello and Price were absent).

10. Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended June 30, 2016

Carlos Corrales, Director of Finance, gave the presentation. Director Perello expressed appreciation for staff's work and the absence of any surprises. *It was moved by Director Weirick, seconded by Director Sharkey* to receive and file the GFOA Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2016 CAFR with a commendation to the staff. The Board applauded staff for work well done. VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Perello, Price, Sharkey, and Weirick were in favor; motion carried 9-0.

11. Thomas Fire Update

Matt Baumgardner, Director of Operations, stated that receipt of fire debris at the Toland Road Landfill had gone very smoothly. Director Hernandez commended staff for excellent work and thanked staff for the impressive tour he recently taken of the landfill. He also stressed the need for maintaining strong communication and awareness of the sensitivity of Toland Road Landfill's neighbors. Director Sharkey asked that a future tour of the Toland Road Landfill be arranged so that all the Board can take a first-hand look at the progress being made.

Director Weirick left the dais at 9:30 a.m. and did not return.

INFORMATION ITEMS (Items 12 through 15)

12. Revenue and Expense Report: (none)

13. Disbursement Report: January 2018

14. Investment Report: (None)

15. Future Meetings: Seminars and Conferences

- ♦ Feb. 26-28, 2018 – CASA Washington D.C. Policy Forum
- ♦ Mar. 1, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ Mar. 6, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ Mar. 15, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ Apr. 3, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ Apr. 5, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
- ♦ Apr. 11, 2018 – CASA WateReuse CA Public Policy Forum, Sacramento
- ♦ May 1, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ May 3, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

It was moved by Director Perello, seconded by Chairman-elect Kildee to receive and file the information items. VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Perello, Price, Sharkey, and Weirick were in favor; motion carried 8-0-1. (Director Weirick was absent)

ORAL REPORTS (Items 16 through 19)

16. Regulatory Compliance Report

Chris Theisen, General Manager, reported that VRSD had received a Notice of Violation for abandoned wells on closed landfill property from the County Watershed Protection District.

17. Committee Reports (None)

18. Board Member Comments

Chairman-Elect Kildee commended the Board and Staff for all the work that has been done on Thomas Fire recovery efforts.

Chairman Monahan reported that he will be attending the CASA Washington D. C. Policy Forum, February 25-28, 2018. He also reported that he is the Chair of the City of Ventura's St. Patrick's Day Parade and Thomas Fire first responders will be the parade's Grand Marshalls. He encouraged any first responders to contact the City of Ventura's office for participation details. The public is also invited to the Elk's Lodge after the parade.

19. General Manager Comments (None)

ADJOURNMENT: With no further business, the meeting was adjourned at 9:50 a.m. to the next Regular Meeting to be held March 1, 2018, at 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

James Monahan, Chairman
Ventura Regional Sanitation District