

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of December 21, 2017
1001 Partridge Drive, Ventura, California

Director Perello, acting as Chair, called the meeting to order at 8:37 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Mark Austin, City of Fillmore
Jack Curtis, Special Districts
Martin Hernandez, City of Santa Paula
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
Joel Price, City of Thousand Oaks
Jonathan Sharkey, City of Port Hueneme

Absent: James Monahan, City of San Buenaventura (8:51 a.m.), and William Weirick, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Carlos Corrales, Director of Finance; Melissa Grisales, Human Resources Manager; Richard Jones, Water/Wastewater Operations Superintendent; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst (10:07 a.m.); Juliet Rodriguez, Clerk of the Board.

Director Perello (immediate past Board Chairman) served as Chair until Director Monahan (Chairman-elect) arrived at 8:51 a.m. and welcomed incoming Director Jack Curtis, Special District representative from the Ojai Sanitary District.

2. Pledge of Allegiance: The Pledge was led by Director Jack Curtis. Chairman Perello followed the pledge by acknowledging fallen firefighter Cory Iverson.
3. Agenda Review: There were no changes made to the Agenda.
4. Public Comment: There were no public comments received.

CONSENT AGENDA (Item 5 only)

5. Approval of Minutes: December 7, 2017 Regular Meeting. *It was moved by Director Kildee, seconded by Director Hernandez to approve the consent agenda.* VOTE: Directors Hernandez, Kildee, Perello, Price, and Sharkey were in favor; Directors Austin and Curtis abstained; motion carried 5-0 (Chairman-elect Monahan and Chairman Weirick were absent).

REGULAR AGENDA (Items 6 through 7)

6. Annual Review of District 2.1.02 Investment Policy
Carlos Corrales, Director of Finance, introduced Sarah Meacham, Managing Director, PFM Asset Management LLC, who gave the Third Quarter 2017 Review of District's Investment Portfolio presentation. Mr. Corrales followed with a report on the District 2.1.02 Investment Policy. Questions were asked and answered. *It was moved by Director Price, seconded by Director Perello, to receive and file PFM Asset Management, LLC, Second and Third Quarters 2017 Review of District's Investment Portfolio; and approve and adopt the revised 2.1.02 Investment Policy.* VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Perello, Price, and Sharkey were in favor; motion carried 8-0 (Chairman Weirick was absent).

7. Approval of a Purchase Order With Quinn Company for a New D6 Bulldozer to be Used at the Toland Road Landfill
Chris Theisen, General Manager, presented the report. Discussion on financing options ensued. *It was moved by Director Hernandez, seconded by Director Price, to approve issuance of VRSD Purchase Order No. 2363 to Quinn Company for an annual installment payment towards a new Caterpillar D6 Bulldozer (total cost of \$490,007.72, including interest) in an amount not to exceed \$122,476.68 for FY2017-2018.* VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Perello, Price, and Sharkey were in favor; motion carried 8-0 (Chairman Weirick was absent).

INFORMATION ITEMS (Items 8 through 12)

8. Thomas Fire Update – Richard Jones, Water/Wastewater Operations Superintendent informed the Board that wastewater operations are up and running, with SoCal Edison having restored power to District-operated facilities. The Faria and Solimar zones in North Coast that VRSD takes care of are still running on a temporary power plant that Edison has built. It is estimated that those communities will have power back by January 3rd at the earliest. Seacliff and Mussel Shoals are fine as they receive their power source from Santa Barbara. Cate and Thacher Schools, though closed for break, are being kept running with a supplemental power source. The Ojai Valley School did not fare well with the loss of two dorms and the new Math and Science Building. The power plant died, so VRSD will need to restart wastewater service there once they are operational again. Thomas Aquinas College had some damage, but fared well.

Since Operations Director Matt Baumgardner was meeting with the Federal Emergency Management Agency (FEMA) at the Toland Road Landfill, Mr. Jones narrated a PowerPoint presentation of the damages sustained by the Toland Road Landfill and what efforts were being made to make repairs and to prepare for the disposal of fire-related debris. He also reported that the Toland Road Landfill would

be accepting pre-weighed transfer truck loads of municipal solid waste (MSW) the next day (December 22nd) from Del Norte and Gold Coast Recycling Centers.

Chris Theisen, General Manager, stated that State regulators will be conducting hazardous waste mitigation of fire damaged and destroyed properties before any debris can be removed and buried at the Toland Road Landfill. It was suggested that a link to the County website, *ReadyVenturaCounty.org*, be added to the VRSD website, as well as alerting people that only transfer loads and only MSW will be accepted at this time.

Sandy Warren, Management Analyst, has been meeting with adjusters and summarized the financial recovery efforts through the District's three insurance carriers and FEMA. At this time, damages are estimated to be approximately \$2.3 million.

Todd Vasquez-Housley, City of Oxnard Environmental Resources, addressed the Board and requested that whatever waste transportation protocols are developed also be given to Harrison Industries and the City of Oxnard for better understanding when transporting roll-off containers to the Toland Road Landfill.

The Board of Directors expressed their gratitude and appreciation for the outstanding work done by the District staff during the Thomas Fire.

9. Revenue and Expense Report: November 2017
10. Disbursement Report: November 2017
11. Investment Reports: (None)
12. Future Meetings: Seminars and Conferences
 - ♦ Jan. 2, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ Jan. 11, 2018, 8:30 a.m. – Special Board Meeting (VRSD Board Room)
 - ♦ Jan. 17-19, 2018 – League of CA Cities New Mayors & Councilmembers Academy (Sacramento)
 - ♦ Jan. 24-26, 2018 – CASA Winter Conference (Palm Springs)
 - ♦ Feb. 1, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ Feb. 6, 2018, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ Feb. 15, 2018, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ Feb. 26-28, 2018 – CASA Washington D.C. Policy Forum

It was moved by Director Sharkey, seconded by Director Kildee, to receive and file the Information Items. VOTE: Directors Austin, Curtis, Hernandez, Kildee, Monahan, Perello, Price, and Sharkey were in favor; motion carried 8-0 (Chairman Weirick was absent).

ORAL REPORTS (Items 13 through 16)

13. Regulatory Compliance Report (None)

14. Committee Reports (None)

15. Board Member Comments

Some Board members wished everyone a Merry Christmas. Chair-Elect Monahan attended a Christmas event at California State University Channel Islands where a future rain dance was planned. Director Perello acknowledged City of Oxnard Interim Public Works Director Thien Ng and Environmental Resources Manager Todd Vasquez-Housley that were in attendance. He reported that the City of Oxnard City Manager position is open and gave an update on city district elections. Director Sharkey wished everyone a Happy Winter Solstice.

16. General Manager Comments

Mr. Theisen thanked board members for the appreciative comments made about staff working through the Thomas Fire. He echoed his own appreciation for staff's commitment and support that at times has exceeded 60-70 hours a week, in some cases without additional pay. He also expressed optimism that the District will persevere and get through these trying times. He concluded his remarks by wishing everyone a Merry Christmas, Happy Holidays, and a Happy New Year.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:30 a.m. to a Special Meeting to be held January 11, 2018, at 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

James Monahan, Chairman-Elect
Ventura Regional Sanitation District