

February 7, 2019

Board of Directors
Ventura Regional Sanitation District
Ventura, California

APPROVAL TO RECRUIT AND FILL A WATER/WASTEWATER HELPER POSITION

RECOMMENDATION

Approve recruitment and hiring of a Water/Wastewater Helper

FISCAL IMPACT

Revenue projections from this position's billable hours for the current and future years are sufficient to cover the costs of the position. No budget adjustment is required at this time, since there are unrelated budget salary savings related to staff leaves of absence and vacancies. Staff is already preparing the budget for FY2019-20, and this position will be included therein for Board approval due to the ongoing needs of VRSD's wastewater clients.

BACKGROUND/ANALYSIS

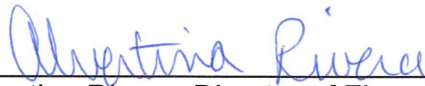
In the FY2018-19 Budget, two Water/Wastewater Helper positions were included in the organization chart and staffing summary but they were left unfunded and unfilled because there was inadequate revenue from wastewater services at the time to justify additional employees in this operational area. The reason for including these positions at all was so that if revenues could be identified in the future to cover expenses, the positions could be filled at that time. This rationale is further explained on footnote b on Attachment No. 1, which is page 84 from the approved FY2018-19 VRSD Budget.


This Board letter and recommended action is based on the fact that the situation described in the FY2018-19 Budget about the alignment of costs and revenues of the Water/Wastewater position has now arisen, and consequently, VRSD Staff is ready to hire a Water/Wastewater Helper for a true win-win situation for both VRSD and our Water/Wastewater clients.

This letter and has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4600 or via email at christheisen@vrzd.com.

CHRIS THEISEN, GENERAL MANAGER

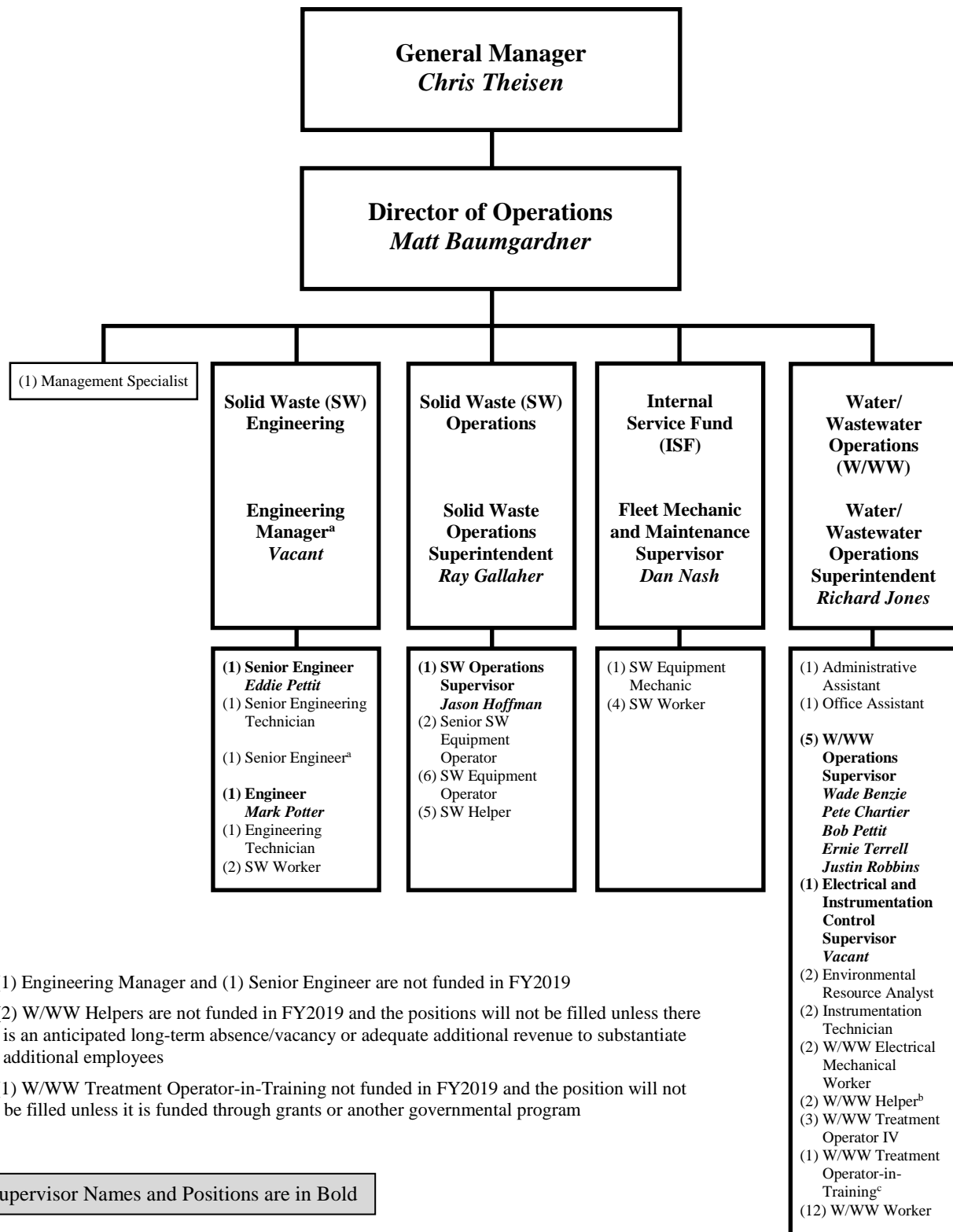
APPROVED FOR BUDGET IMPACT: 
Alvertina Rivera, Director of Finance

APPROVED FOR AGENDA: 
Chris Theisen, General Manager

Attachments: 1. VRSD Operations Organization Chart, Page 84 from the FY2018-19 VRSD Budget

VENTURA REGIONAL SANITATION DISTRICT

Operations Organization Chart



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