



Board of Directors

Kevin Kildee, Chair
Camarillo

Rick Araiza
Santa Paula

Mark Austin
Fillmore

Jim Friedman
Ventura

Laura Hernandez
Port Hueneme

Ed Jones
Thousand Oaks

Bob Nast
Special Districts

Bert Perello
Oxnard

William Weirick,
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, February 21, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 4th Quarter Review of VRSD Investment Portfolio

CONSENT AGENDA (Items 6 through 11) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: February 7, 2019 Regular Meeting
7. Approval of Proposed Amendment No. 1 to Contract No. 17-033 with Fruit Growers Laboratory, Inc. for Laboratory Services
Approve, and authorize the Board Chair to sign, Amendment No. 1 to Contract No. 17-033 with Fruit Growers Laboratory, Inc. to increase the total compensation amount by \$25,000 to an amount not to exceed \$101,000..
8. Approval of a Proposed \$25,000 Change Order to Increase VRSD Purchase Order No. 2734 with Porter Rents for Heavy Equipment Rental Services
Approve issuance of a change order to VRSD Purchase Order No. 2734 to Porter Rents to increase the amount by \$25,000 for a revised total compensation amount not to exceed \$50,000 for heavy equipment rental services.
9. Approval of a Proposed \$10,000 Change Order to Increase VRSD Purchase Order No. 2592 with United Rentals for Equipment Rental Services
Approve issuance of a change order to VRSD Purchase Order No. 2592 with United Rentals to increase the amount by \$10,000 for a revised total compensation amount not to exceed \$35,000 for equipment rental services.
10. Approval of a Proposed \$25,000 Change Order to Increase VRSD Purchase Order No. 2555 with Silvas Oil Company for the Supply of Oil and Lubricants
Approve issuance of a change order to VRSD Purchase Order No. 2555 to Silvas Oil Company to increase the amount by \$25,000 for a revised total amount not to exceed \$50,000 for the supply of oil and lubricants.
11. Approval of a Proposed \$25,000 Change Order to Increase VRSD Purchase Order No. 2569 with Patriot Environmental Services for Leachate Hauling Services
Approve issuance of a change order to VRSD Purchase Order No. 2569 to Patriot Environmental Services to increase the amount by \$25,000 for a revised total amount not to exceed \$50,000 for leachate hauling services.

REGULAR AGENDA (Items 12 through 15)

12. Overview of the Toland Optimization Plan Project and Next Steps for the Conditional Use Permit Modification Application
 - A. Receive and file the staff presentation regarding the Toland Optimization Project; and
 - B. Direct staff to restart the conditional use permit (CUP) modification application process with the County of Ventura Resource Management Agency.

13. 2019 Committee Appointments
 - A. Approve appointment of Chairman Kildee, Chairman-elect Perello, and Chairman Kildee's recommendation to fill the vacancy left by former Chairman Monahan to the Executive Committee; and
 - B. Approve Chairman Kildee's recommendations for appointments to the Facilities Committee, Personnel & Finance Committee, and Ventura County Regional Energy Alliance.

14. Approval of Proposed VRSD Contract No. 19-002 with Advanced Office Automation, Inc., for Copy Machine Equipment Purchases and Full Service & Supply Maintenance
 - A. Approve, and authorize the Board Chair to sign, VRSD Contract No. 19-002 with Advanced Office Automation, Inc., in the amount of \$43,830.55, for the purchase of three new multifunction color copy machines and the associated 5-year full service and supply maintenance agreement.
 - B. Approve a budget transfer in the amount of \$4,392.85 from Account No. 25-100-52220-100100 to Account No. 90-190-52220-199914.

15. Approval of Proposed Amendment No. 3 to City of Oxnard Agreement No. 7167-15-CM, VRSD Contract No. 15-027, Agreement for Consulting Services Related to Closed Oxnard Landfills

Approve, and authorize the Board Chair to sign, Amendment No. 3 to City of Oxnard Agreement No. 7167-15-CM, VRSD Contract No. 15-027, Agreement for Consulting Services.

INFORMATION ITEMS (Items 16 through 19)

It is recommended that the Board receive and file the following:

16. Revenue and Expense Report: None
17. Disbursement Report: January 2019
18. Investment Report: January 2019

19. Future Meetings, Seminars and Conferences
- ♦ February 25-27 – CASA Washington D.C. Policy Forum, Washington, D.C.
 - ♦ March 5, 2019 – P&F Committee Meeting (VRSD Board Room)
 - ♦ March 7, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ March 21, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

ORAL REPORTS (Items 20 through 23)

It is recommended that the Board receive and file the following:

20. Regulatory Compliance Report (none)
21. Committee Reports (none)
22. Board Member Comments
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
23. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held March 7, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.