

March 7, 2019

Board of Directors  
Ventura Regional Sanitation District  
Ventura, California

**CONSIDER AND APPROVE PROPOSED WRITE-OFF OF DE MINIMIS SOLID WASTE REVENUES AND UNRETURNED DEPOSIT**

**RECOMMENDATION**

- A. Approve and authorize a \$3,037.45 write-off of solid waste revenue from Sukut Construction, Inc. (Sukut) from disposal fees related to the Thomas Fire-debris disposal at the Toland Road Landfill.
- B. Approve and authorize a write-off of \$800.00 from an unreturned deposit on rental equipment from Univar USA, Inc.

**FISCAL IMPACT**

Forfeiture of \$3,037.45 (0.04% of \$7,993,370 revenue collected) in revenue and an \$800 deposit.

**BACKGROUND/ANALYSIS**

The extremely high volume of landfill activity in the months following the Thomas Fire resulted in minor discrepancies related to tonnage fees associated with Sukut, one of the CalRecycle designated fire debris demolition contractors and haulers. District staff spent significant hours reconciling accounts and fees with Sukut representatives, which resulted in an un-reconcilable figure of \$6,074.89. This amount is minimal when compared to the nearly \$8 million in solid waste revenue generated by Sukut's disposal of Thomas Fire debris at Toland Road Landfill. Given the relatively minimal size of the discrepancy versus the amount of staff time required to reconcile that amount in full, Sukut and District staff believe it is in the best interest of both parties to split the difference of this discrepancy.

A dispute exists over a deposit of \$800 held by Univar USA, Inc. is for a tote that according to District staff was returned to Univar USA, Inc. but for which the District lacks proof of return. Staff has been unable to resolve this issue despite continued attempts. Additional staff time to continue to request a refund seems futile given that this vendor has not been used since 2015.

Since the District staff lacks any explicit write-off authority for matters such as these, District staff recommends that your Board consider and authorize writing off the \$3,037.45 receivable balance from Sukut and the \$800.00 deposit held by Univar USA, Inc.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4646 or via email at [tinarivera@vrsd.com](mailto:tinarivera@vrsd.com).



ALVERTINA RIVERA, DIRECTOR OF FINANCE

APPROVED FOR AGENDA:



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Chris Theisen, General Manager

Attachments: None