

February 21, 2019

Board of Directors
Ventura Regional Sanitation District
Ventura, California

**APPROVAL OF A PROPOSED \$25,000 CHANGE ORDER TO INCREASE VRSD
PURCHASE ORDER NO. 2569 WITH PATRIOT ENVIRONMENTAL SERVICES FOR
LEACHATE HAULING SERVICES**

RECOMMENDATIONS

Approve issuance of a change order to VRSD Purchase Order No. 2569 to Patriot Environmental Services to increase the amount by \$25,000 for a revised total amount not to exceed \$50,000 for leachate hauling services.

FISCAL IMPACT

Funds required for this change order are included in the adopted FY2018-19 budget for SW Operations (Account 25-401-52186-400301).

BACKGROUND/ANALYSIS

A purchase order was issued to Patriot Environmental Services on July 1, 2018, for the occasional hauling of leachate from the Toland Road Landfill in the amount of \$25,000. Needs for these services vary on an annual basis. The District has purchase orders with Patriot Environmental and one other company, as they are the only providers of this service in the region. Patriot has gone over the original purchase order amount because the other company has not been available for service due to its schedule. The additional amount of \$25,000 is needed to cover the service for the remainder of FY2018-19.

This letter and the associated purchase order have been reviewed by VRSD legal counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4679 or via email at mattbaumgardner@vrsd.com.



MATT BAUMGARDNER, DIRECTOR OF OPERATIONS

APPROVED FOR BUDGET IMPACT: Alvertina Rivera
Alvertina Rivera, Director of Finance

APPROVED FOR AGENDA: Chris Theisen
Chris Theisen, General Manager

Attachments: Change Order to VRSD Purchase Order No. 2569

**VENTURA REGIONAL SANITATION DISTRICT**

1001 Partridge Drive #150

Ventura CA 93003-0704

(805) 658-4669 accounts payable@vrsd.com

To ensure prompt payment, all invoices **MUST** be
mailed to the above address,

ATTN: Accounts Payable

CHANGE ORDER

Purchase Order No.	PO0002569
Issue Date	7/1/2018
Revision Number	1

Requested by: **Blanket****PURCHASE ORDER**

Issued To: (000) 000-0000 Ext. 0000

 PATRIOT ENVIRONMENTAL SERVICES
 P O BOX 1091
 LONG BEACH CA 90801

Vendor #: PATR002

Ship To:

NCOASTLS

Contract Number:

^ Changed Since the Previous Revision

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Shipping Method			Payment Terms		FOB	For More Information Contact:			Contact Phone #	
					None	Blanket			Blanket PO	
L/N	Item Number	Description	Job Number	Cost Code		Ordered	U/M	Unit Price	Ext. Price	
					Req. Date	SITE ID	PROJ #	COST CAT		
^1 52120		226202 Removal and Transport of Leachate,sludge, condensat							\$22,000.00	
					7/1/2018	NCOASTI				
25-210-52186		Other Operating Services								
Deliver To:		USA								
BOARD APPROVAL REQUIRED										
^2 52120		400300 Removal and Transport of Leachate,sludge, condensat							\$12,000.00	
					7/1/2018	TOLAND				
25-401-52120		Secondary Sludge								
^3 52115		400300 Removal and Transport of Leachate,sludge, condensat							\$16,000.00	
					7/1/2018	TOLAND				
25-401-52115		Leachate and Condensate								
Deliver To:		Toland Landfill Site 3500 Toland Road Santa Paula CA 93060 USA								
CHANGE ORDER										

PO EXPIRES 06/30/19

Subtotal	\$50,000.00
Shipping/Handling	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$50,000.00

Director of Finance

Purchasing Agent

Date

Authorized Signature

Purchase order number must appear on all invoices.

ITEM # 11

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