



Board of Directors

- Kevin Kildee, Chair
Camarillo
- Rick Araiza
Santa Paula
- Mark Austin
Fillmore
- Jim Friedman
Ventura
- Laura Hernandez
Port Hueneme
- Ed Jones
Thousand Oaks
- Bob Nast
Special Districts
- Bert Perello
Oxnard
- William Weirick,
Ojai

Staff

- Chris Theisen
General Manager
- Robert N. Kwong
General Counsel
- Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, March 21, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. **Call Meeting to Order, Roll Call**

2. **Pledge of Allegiance**

3. **Agenda Review** (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. **Public Comment** (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA ((Items 5 through 7) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. **Approval of Minutes: March 7, 2019 Regular Meeting**

6. Approval of a Proposed \$25,000 Change Order to Increase VRSD Purchase Order No. 2615 with CED Royal Industrial Solutions for Tools and Supplies
Approve issuance of a change order to VRSD Purchase Order No. 2615 to CED Royal Industrial Solutions to increase the amount by \$25,000 for a revised total amount not to exceed \$50,000.
7. Approval of a Proposed \$25,000 Change Order to Increase VRSD Purchase Order No. 2609 with Automation Direct.Com for Supply of Industrial Controls
 - A. Approve issuance of a change order to VRSD Purchase Order No. 2609 to Automation Direct.Com to increase the amount by \$25,000 for a revised total amount not to exceed \$50,000.
 - B. Increase expenditure budget by \$25,000 as well as reimbursement revenue projections by \$28,750.

REGULAR AGENDA (Items 8 through 9)

8. Overview of the Toland Optimization Plan Project and Next Steps for the Conditional Use Permit Modification Application
 - A. Receive and file the staff presentation regarding the Toland Optimization Project; and
 - B. Direct staff to restart the conditional use permit (CUP) modification application process with the County of Ventura Resource Management Agency.
9. Resolution 19-01 Authorizing Staff to Adjust the Adopted Budget and Approve All Purchase Orders for Billable Related Services
Approve Resolution 19-01 Authorizing staff to amend the adopted budget to cover unforeseen costs and approve all purchase orders related to billable services.

INFORMATION ITEMS (Items 10 through 13)

It is recommended that the Board receive and file the following:

10. Revenue and Expense Report: February 2019
11. Disbursement Report: February 2019
12. Investment Report: February 2019
13. Future Meetings, Seminars and Conferences
 - ♦ April 2, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ April 4, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ April 18, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ May 2, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

- ♦ May 7, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
- ♦ May 16, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

ORAL REPORTS (Items 14 through 17)

It is recommended that the Board receive and file the following:

14. Regulatory Compliance Report (none)
15. Committee Reports (none)
16. Board Member Comments
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
17. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held April 4, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.