



Board of Directors

Kevin Kildee, Chair
Camarillo

Rick Araiza
Santa Paula

Mark Austin
Fillmore

Jim Friedman
Ventura

Laura Hernandez
Port Hueneme

Ed Jones
Thousand Oaks

Bob Nast
Special Districts

Bert Perello
Oxnard

William Weirick,
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, April 18, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

PRESENTATION (Item 5 only)

5. Presentation of Ronald McDonald House Charities Walk for Kids Trophy to VRSD

Dr. Stuart Siegel, Camp Ronald McDonald Founder, will present the trophy to the District.

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: March 21, 2019 Regular Meeting

REGULAR AGENDA (Items 7 through 10)

7. Approval of Amendment No. 3 to Contract No. 17-020 with Biogas Engineering for Landfill Gas Engineering Consulting Services
 - A. Approve, and authorize the Board Chair to sign, Amendment No. 3 to VRSD Contract No. 17-020 with Biogas Engineering to increase the amount by \$325,000 to an amount not to exceed \$829,450.
 - B. Approve the transfer of funds totaling \$147,249 from Solid Waste funding for the Toland Expansion Phase 2C project to the Landfill Gas and Leachate projects.

8. Authorize Early Termination of a Consulting Contract with Mark S. Norris Consulting LLC (VRSD Contract No. 17-011-1) and a Wastewater Services Contract with the Saticoy Sanitary District (VRSD Contract No. 09-028); Approve, and Authorize the Board Chair to Sign, Agreement for Wastewater Collection and Treatment System Maintenance and Operation by and Between Saticoy Sanitary District and Ventura Regional Sanitation District (SSD Contract No 19-001; and VRSD Contract No. 19-006)
 - A. Receive and file the staff presentation regarding the changes to the contractual relationship between the VRSD and Mark S. Norris Consulting, LLC and between VRSD and the Saticoy Sanitary District (SSD) in accordance with the VRSD Board's direction to VRSD staff on these relationships from their September 6, 2018 meeting;
 - B. Authorize early termination of VRSD Contract No. 17-011-1 with Mark S. Norris LLC for Consulting Services to become effective on May 3, 2019; and
 - C. Authorize early termination of VRSD Contract No. 09-028 (SSD Contract No. S09-1), Agreement for Services, with the Saticoy Sanitary District to become effective on May 3, 2019; and
 - D. Approve, and Authorize the Board Chair to sign, proposed VRSD Contract No. 19-006, Agreement for Wastewater Collection and Treatment System Maintenance and Operation and Maintenance, with the Saticoy Sanitary District to become effective on May 3, 2019.

9. Approval of Budget Adjustment and Payment of Southern California Edison Energy Replacement Damage Penalty
 - A. Approve budget adjustment in the amount of \$13,986 for additional appropriations needed to fund the Southern California Edison (“SCE”) Term Year Eight Energy Replacement Damage Penalty: March 1, 2017 through February 28, 2018.
 - B. Approve budget adjustment in the amount of \$25,376 for additional appropriations needed to fund the SCE Term Year Nine Energy Replacement Damage Penalty: March 1, 2018 through February 28, 2019.
 - C. Approve payment to SCE in the amount of \$317,746.49 for outstanding balance owed on accrued net deficiency penalties.

10. Discussion and Adoption of Fiscal Year 2019-20 Goals
 - A. Review and Receive VRSD Staff’s recommended Goals for FY2019-2020.
 - B. Add, delete, or modify VRSD Staff’s recommended Goals for FY2019-2020.
 - C. Approve the Goals for FY2019-20.

INFORMATION ITEMS (Items 11 through 14)

It is recommended that the Board receive and file the following:

11. Revenue and Expense Report: March 2019
12. Disbursement Report: March 2019
13. Investment Report: March 2019
14. Future Meetings, Seminars and Conferences
 - ♦ May 2, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ May 7, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ May 16, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ May 16, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
 - ♦ June 4, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ June 6, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ June 20, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

ORAL REPORTS (Items 15 through 18)

It is recommended that the Board receive and file the following:

15. Regulatory Compliance Report (none)
16. Committee Reports (none)
17. Board Member Comments

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief

announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

18. **General Manager Comments**

Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held May 2, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.