



April 18, 2018

Board of Directors
Ventura Regional Sanitation District
Ventura, California

DISCUSSION AND ADOPTION OF FISCAL YEAR 2019-20 GOALS

RECOMMENDED ACTIONS

- A. Review and Receive VRSD Staff's recommended Goals for FY2019-2020.
- B. Add, delete, or modify VRSD Staff's recommended Goals for FY2019-2020.
- C. Approve the Goals for FY2019-20.

FISCAL IMPACT

Staff intends to undertake the majority of the goals on the recommended list without obtaining outside resources at this time. As such, the fiscal impact to the District will be largely in the form of opportunity cost.

BACKGROUND/ANALYSIS

Historically, the Board of Directors has held an annual retreat, which has included an agenda item to establish goals for staff for the upcoming fiscal year.

This year, the retreat will coincide with a regular meeting of the VRSD Board.

In the sections below, the goals that were established in the current fiscal year are listed, followed by the staff-recommended goals for FY2019-2020.

Goals Established for FY2018-19

The goals listed below were approved by the Board at a meeting on May 31, 2018.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.
2. Revise the following documents and present them to the Board for approval
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU

- Independent Resolution
 - Salary Table
 - Records Retention & Destruction Guidelines
3. Pursue and Obtain Toland Road Landfill CUP changes through Ventura County
 - Remove the arbitrary Closure Date of 2027
 - Pursue and Obtain 300 ton or more Daily Increase in MSW
 4. Secure the Additional 300 Tons or more through contract renegotiation with either E.J. Harrison and Sons or City of Oxnard, or both.
 5. Present the Results of the Examination of the Overhead Allocation Methodology for Board Consideration and Approval
 6. Study Landfill Gas to Energy Viability
 - Continue Existing Program
 - Enhance Existing Program
 - Explore Other Alternatives
 - Power Purchase Agreement with SCE expires on 6-30-2019

Staff-Recommended Goals for FY2019-20

Staff submits the recommended FY2019-20 goals listed below for consideration by the Board.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.
2. Revise the following documents and present them to the Board for approval
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU
 - Independent Resolution
 - Emergency Operations Plan
 - Update or Revise Purchasing Resolution No. 89-13
 - Establish Budget Guidelines
 - Public Records Act Policy
 - Revise the Personnel & Salary Ordinance
 - Update Board of Directors Bylaws
3. Finalize the Modification to the CUP for the Toland Road Landfill to effect the following:
 - Remove the 2027 closure date; instead remain open until filled
 - Remove the lifetime limit of 15 million tons; instead fill to the 1,435 foot elevation approved in the 1996 CUP
 - Increase the allowed daily tons from 1,500 to 2,160

- Convert to a five day per week operation
4. Negotiate New Agreements with Contracted Waste Haulers
 - Seek an increase in minimum tonnage from Oxnard.
 - Ensure VRSD fiscal sustainability for the next ten years.
 - Make the transfer station rates consistent.
 - Make the direct hauler rates consistent.
 - Include CPI Adjustments on all contracts.
 5. Revise and present to the Board for approval the ordinance establishing solid waste disposal rates at Toland Road Landfill; include an annual CPI adjustment in all rates.
 6. Implement a new financial system software
 7. Implement changes to standard budget formats
 8. Increase outreach to Water Wastewater customers to expand that operation

At today's meeting, staff will use a PowerPoint presentation to update the Board on the status of the FY2018-19 Goals and to provide additional information and context to the recommended goals for FY2019-20.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4600 or via email at ChrisTheisen@vrzd.com.

APPROVED FOR AGENDA:



Chris Theisen - General Manager

Attachments: None

This page is intentionally blank