VENTURA REGIONAL SANITATION DISTRICT

A Public Waste Management Agency

Board of Directors

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Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, June 6, 2019** at **8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call

2. Pledge of Allegiance

3. Agenda Review (General Manager/Board of Directors)
   Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda – 5 minute limit)
   Opportunity for members of the public to briefly address the Board on items NOT on the agenda, In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CLOSED SESSION (Item 5 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager. (Continued from May 16, 2019 Meeting)

REGULAR AGENDA (Item 6 only)

6. Approval and Adoption of the Proposed Fiscal Year 2019-20 Budget

   A. Receive the Proposed Fiscal Year 2020 Budget; and

   B. Approve and Adopt Resolution No. 19-03 Adopting the Fiscal Year 2019-20 Budget.

   Note: Contracts listed in the Consent Agenda are dependent upon FY 2019-20 Budget approval.

CONSENT AGENDA (Items 7 through 15) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

7. Approval of Minutes: May 16, 2019 Regular Meeting

8. Approve, and Authorize the Board Chair to Sign, Amendment No. 2 to VRSD Contract No. 13-012 with Thacher School for Wastewater Facility Services to Increase the Total Compensation and Extend the Term

   Approve, and authorize the Board Chair to sign, Amendment No. 2 to VRSD Contract No. 13-012 with Thacher School to increase the total compensation by $147,889.50 (for FY2019-20) and extend the term to June 30, 2022.

9. Approve, and Authorize the Board Chair to Sign, Amendment No. 2 to VRSD Contract No. 13-013 with Thomas Acquinas College for Wastewater Facility Services to Increase the Total Compensation and Extend the Term

   Approve, and authorize the Board Chair to sign, Amendment No. 2 to VRSD Contract No. 13-013 with Thomas Aquinas College to increase the total compensation by $276,950 (for FY2019-20) and extend the term to June 30, 2022.

10. Approve, and Authorize the Board Chair to Sign, Amendment No. 3 to VRSD Contract No. 15-022 with Top O' Topanga Community Association for Wastewater Services to Increase the Total Compensation and Extend the Term

    Approve, and authorize the Board Chair to sign, Amendment No. 3 to VRSD Contract No. 15-022 with Top O' Topanga Community Association to increase the

total compensation by $206,073 (for FY2019-20) and extend the term to June 30, 2021.

11. Approve, and Authorize the Board Chair to Sign, Amendment No. 1 to VRSD Contract No. 18-021 with Camarillo Sanitary District for Wastewater Services to Increase the Total Compensation and Extend the Term

    Approve, and Authorize the Board Chair to sign, Amendment No. 1 to VRSD Contract No. 18-021 with Camarillo Sanitary District to increase the total compensation by $163,760 (for FY2019-20) and extend the term to June 30, 2020.

12. Approve, and Authorize the Board Chair to Sign, Amendment No. 3 to VRSD Contract No. 17-029 with Rincon Consultants, Inc. for California Environmental Quality Act (CEQA) and Environmental Regulatory Consulting Services

    Approve, and authorize the Board Chair to sign, Amendment No. 3 to VRSD Contract No. 17-029 with Rincon Consultants, Inc. to increase the amount by $200,731 to an amount not to exceed $311,003 and extend the contract term through June 30, 2020.

13. Approve, and Authorize the Board Chair to Sign, Amendment No. 3 to VRSD Contract No. 16-019 with Debra West for Consulting Services to Increase the Total Compensation and Extend the Term

    Approve, and authorize the Board Chair to sign, Amendment No. 3 to Contract No.16-019 with Debra West to increase the total compensation by $52,000 and extend the term to June 30, 2020.

REGULAR AGENDA (Items 14 through 15)

14. Approve, and Authorize the District Purchasing Agent to Sign, Purchase Order No. 2749 to Haaker Equipment Company for a New Vactor 2115 Plus Jet Rodder Truck for Use on Wastewater Projects

    A. Approve issuance of Purchase Order No. 2749 to Haaker Equipment Company for a new Vactor 2115 Plus Jet Rodder Truck in an amount not to exceed $468,732.98 and authorize the District Purchasing Agent to sign it on behalf of the District.

    B. Approve a Budget transfer of $43,733 from Solid Waste ISF Capital account code 90-590-52330-599901.

15. Approve, and Authorize the District Purchasing Agent to Sign, Purchase Order No. 2785 to Automow for a Spider ILD02 Slope Mower for Vegetation Control at District Landfill Sites

    A. Approve replacement of a street sweeper in Solid Waste ISF Capital account 90-590-52330-599901 with a new capital equipment purchase for a Spider ILD02 Slope Mower.

B. Approve issuance of Purchase Order No. 2785 to Automow for a new Spider ILD02 Slope Mower for vegetation control at District landfill sites in an amount not to exceed $42,973.41; and authorize the District Purchasing Agent to sign it on behalf of the District.

INFORMATION ITEMS (Items 16 through 19)

It is recommended that the Board receive and file the following:

16. Revenue and Expense Report: April 2019

17. Disbursement Report: None

18. Investment Report: None

19. Future Meetings, Seminars and Conferences
    - June 20, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
    - July 4, 2019, 8:30 a.m. – Regular Board Meeting (Cancelled due to Holiday)
    - July 18, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
    - July 18, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
    - No regular meetings scheduled for August

ORAL REPORTS (Items 20 through 23)

It is recommended that the Board receive and file the following:

20. Regulatory Compliance Report
    - Report on a Notice of Violation issued by CalRecyle during the 18-month inspection at the Toland Road Landfill.
    - Report on a Notice of Violation issued by APCD during the Semi-annual Inspection at the Toland Road Landfill.

21. Committee Reports
    - P&F Committee

22. Board Member Comments
    Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

23. General Manager Comments
    Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held June 20, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.