

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of May 2, 2019
1001 Partridge Drive, Ventura, California

Chairman Kildee called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula
Jim Friedman, City of Ventura
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bob Nast, Special Districts
Bert Perello, City of Oxnard
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore, Laura Hernandez, City of Port Hueneme

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Matthew Baumgardner, Director of Operations; Melissa Grisales, Human Resources Manager; Richard Jones, Water/Wastewater Operations Superintendent; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Araiza.
3. Agenda Review:
None.
4. Public Comment:
None.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management LLC – 1st Quarter Review of VRSD Investment Portfolio

Richard Babbe, Senior Management Consultant, PFM Asset Management, LLC., gave the presentation and answered the Board's questions. Tina Rivera, Director of Finance was also available to answer the Board's questions.

The report was received and filed by acclamation.

CONSENT AGENDA (Item 6 only)

6. Approval of Minutes: April 18, 2019 Regular Meeting

Director Weirick requested to amend the motion that he seconded on Agenda Item No. 7, on page three of the minutes, section E, to include the word 'for rent' after the word 'accounting'.

It was moved by Director Jones, seconded by Vice Chair Perello, to approve the Consent agenda, as amended. VOTE: Araiza, Friedman, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 7-0.

REGULAR AGENDA (Items 7 and 10)

7. Approval of Contract No. 19-004 with Aptim Environmental & Infrastructure, Inc. for Flair Modification Services

Matt Baumgardner, Director of Operations, gave the presentation.

It was moved by Director Perello, seconded by Director Weirick, to approve and authorize the Board Chair to sign, VRSD Contract No. 19-004 with Aptim Environmental & Infrastructure, Inc. for an amount not to exceed \$60,000. VOTE: Araiza, Friedman, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 7-0.

8. Discussion and Adoption of Fiscal Year 2019-20 Goals (Continued from April 18, 2019 Board Meeting)

Chris Theisen, General Manager, gave the presentation, joined by Tina Rivera, Director of Finance, and Richard Jones, Water/Wastewater Operations Superintendent.

Thien Ng, City of Oxnard Assistant Public Works Director, and Todd Housely, City of Oxnard Environmental Resources Division Manager, addressed the Board regarding Goal No. 3.

It was moved by Director Weirick, seconded by Director Friedman, to approve the Goals for FY2019-20, with the exception of Goal 3 which is to be continued to the next Board meeting. VOTE: Araiza, Friedman, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 7-0.

INFORMATION ITEMS (Items 9 through 12)

9. Revenue and Expense Report: None

10. Disbursement Report: None

11. Investment Report: None
12. Future Meetings: Seminars and Conferences
 - ♦ May 7, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ May 16, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ May 16, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
 - ♦ June 4, 2019, 8:30 a.m. – P&F Committee Meeting (VRSD Board Room)
 - ♦ June 6, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)
 - ♦ June 20, 2019, 8:30 a.m. – Regular Board Meeting (VRSD Board Room)

Mr. Theisen announced that the May 7, 2019 P&F Committee meeting would be cancelled.

It was moved by Director Weirick, seconded by Vice Chair Perello, to receive and file the information items. VOTE: Araiza, Friedman, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 7-0.

ORAL REPORTS (Items 13 through 16)

13. Regulatory Compliance Report
None.
14. Committee Reports
None.
15. Board Member Comments
Vice Chair Perello distributed a document showing tons of municipal solid waste generated at the City of Oxnard.
16. General Manager Comments
None.

ADJOURNMENT: With no further business, the meeting was adjourned at 11:03 a.m. to a Regular Meeting to be held May 16, 2019, 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Kevin Kildee, Chair
Ventura Regional Sanitation District

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