



Board of Directors

- Kevin Kildee, Chair
Camarillo
- Rick Araiza
Santa Paula
- Mark Austin
Fillmore
- Jim Friedman
Ventura
- Laura Hernandez
Port Hueneme
- Ed Jones
Thousand Oaks
- Bob Nast
Special Districts
- Bert Perello
Oxnard
- William Weirick,
Ojai

Staff

- Chris Theisen
General Manager
- Robert N. Kwong
General Counsel
- Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, June 20, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call Meeting to Order, Roll Call

2. Pledge of Allegiance

3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Items 5 through) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 6, 2019 Regular Meeting

6. Approve, and Authorize the Board Chair to Sign, Amendment No. 3 to VRSD Contract No. 14-022 with Camrosa Water District for Wastewater Services to Increase the Total Compensation and Extend the Term
Approve, and authorize the Board Chair to sign, Amendment No. 3 to VRSD Contract No. 14-022 with Camrosa Water District to increase the total compensation by \$163,987 (for FY2019-20) and extend the term to June 30, 2022.
7. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-009 with Dragomir Design-Build, Inc. for Storm Water Management Services at the Toland Road Landfill
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-009 with Dragomir Design-Build, Inc. for storm water management services in an amount no to exceed \$75,000 in FY 2019-20.
8. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-010 with Oakridge Geoscience, Inc. for Geologic Mapping, Evaluation, Reporting, Consulting, and Support Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-010 with Oakridge Geoscience, Inc. in an amount not to exceed \$25,000 in FY 2019-20.
9. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-011 with Reliance Cleaning Service for Janitorial Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-011 with Reliance Cleaning Service for janitorial services in an amount not to exceed \$20,000 in FY 2019-20.
10. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-012 with Biogas Engineering, Inc. for Landfill Gas Engineering Services at the Toland Road Landfill and Closed Landfill Sites
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-012 with Biogas Engineering, Inc. for landfill gas engineering services in an amount not to exceed \$225,000 in FY 2019-20.
11. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-013 with SCS Engineering
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-013 with SCS Engineers for environmental consulting services in an amount not to exceed \$150,000 in FY 2019-20.
12. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-014 with A-Mehr, Inc., for Landfill Engineering Services at the Toland Road Landfill and Closed Landfill Sites

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-014 with A-Mehr, Inc., for landfill engineering services in an amount not to exceed \$225,000 in FY 2019-20.

13. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-015 with Instrument Control Services, Inc. for Controls Related and Electrical Services

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-015 with Instrument Control Services, Inc., for controls related and electrical services in an amount not to exceed \$50,000 in FY 2019-20.

14. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-016 with Chang Environmental, for Groundwater Field Monitoring Services at the Toland Road Landfill and Closed Landfill Sites

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-016 with Chang Environmental, for groundwater field monitoring services in an amount not to exceed \$58,000 in FY 2019-20.

15. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-017 with Rincon Consultants for Safety Audit and Training Services at the Toland Road Landfill

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-017 with Rincon Consultants, for safety audit and training services in an amount not to exceed \$25,000 in FY 2019-20.

16. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-018 with Padre Associates, Inc., for Biological Monitoring Services at the Bailard Landfill

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-018 with Padre Associates, Inc., for biological monitoring services in an amount not to exceed \$10,000 in FY 2019-20.

17. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-019 with Trevor Lindsey for Archaeological Monitoring Services at the Toland Road Landfill

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-019 with Trevor Lindsey, for archaeological monitoring services in an amount not to exceed \$40,000 in FY 2019-20.

18. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-020 with RJR Engineering & Consulting, Inc., for AutoCAD Training and Drone Surveying Services at the Toland Road Landfill

Approve, and authorize the Board Chair to sign, proposed Contract No. 19-020 with RJR Engineering & Consulting, Inc., for safety AutoCAD training and drone surveying services in an amount not to exceed \$25,000 in FY 2019-20.

19. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-021 with Tetra Tech, Inc. for Geographic Information System (GIS) Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-021 with Tetra Tech, Inc. for GIS services in an amount not to exceed \$30,000 in FY 2019-20.
20. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-022 with UniFirst Corporation for Uniform and Related Product Supply Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-022 with UniFirst Corporation, for uniform and related product supply services in an amount not to exceed \$30,000 in FY 2019-20.
21. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-023 with J.W. Enterprises for Portable Restroom and Related Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-023 with J.W. Enterprises for portable restroom and related services in an amount not to exceed \$25,000 in FY 2019-20.
22. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-024 with Vertex Survey, Inc. for Groundwater Contour Mapping Services for Wastewater Facilities
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-024 with Vertex Survey, Inc. for groundwater mapping services in an amount not to exceed \$25,000 in FY 2019-20.
23. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-025 with Pat-Chem Laboratories for Analytical Sampling and Testing Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-025 with Pat-Chem Laboratories for analytical sampling and testing services in an amount not to exceed \$25,000 in FY 2019-20.
24. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-027 with Fruit Growers Laboratory, Inc. for Analytical Laboratory Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-027 with Fruit Growers Laboratory, Inc. for analytical laboratory services in an amount not to exceed \$100,000 in FY 2019-20.
25. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-028 with Sam Hill & Sons, Inc. for Emergency Repair and Maintenance Services for District Wastewater Clients
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-028 with Sam Hill & Sons, Inc. for emergency repair and maintenance services in an amount not to exceed \$250,000 in FY 2019-20.

26. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-029 with Safety-Kleen Systems, Inc., for Hazardous Waste Disposal and Related Services at the Toland Road Landfill
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-029 with Safety-Kleen Systems, Inc., in an amount not to exceed \$25,000 in FY 2019-20.
27. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-030 with Pirate Staffing, Inc. for Contract Labor Services at the District Solid Waste and Water/Wastewater Facilities
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-030 with Pirate Staffing, Inc., for contract labor services in an amount not to exceed \$322,500 in FY 2019-20.
28. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-031 with Horizon Air Measurement Services, Inc., for Air Quality Emissions Testing Services for the Toland Road and Coastal Landfill Flares
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-031 with Horizon Air Measurement Services, Inc., for air quality emissions testing services in an amount not to exceed \$40,000 in FY 2019-20.
29. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-032 with RES Environmental, Inc., for Landfill Surface Emissions Monitoring Services at District Landfill Sites
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-032 with RES Environmental, Inc., for landfill emissions monitoring services in an amount not to exceed \$40,000 in FY 2019-20.
30. Approve, and Authorize the Board Chair to Sign Amendment No. 2 to VRSD Contract No. 17-013 with FTI Services, Inc. for Information Technology Services
Approve, and authorize the Board Chair to sign, Amendment No. 2 to VRSD Contract No. 17-013 with FTI Services for Information Technology (IT) services.
31. Approve, and Authorize the Board Chair to Sign Amendment No. 3 to Contract No. 16-016 with Chris Theisen, Employment Agreement for General Manager
Approve, and authorize the Board Chair to sign, Amendment No. 3 to Contract No. 16016 with Chris Theisen for District General Manager in a salary amount not to exceed \$216,351 per year.
32. Approve, and Authorize the Board Chair to Sign, Proposed Contract No. 19-033 with Aqua-Metric Sales Company for Software Support and Maintenance Services
Approve, and authorize the Board Chair to sign, proposed Contract No. 19-033 with Aqua-Metric Sales Company (Aqua-Metric), for software support and maintenance services in an amount not to exceed \$79,604 in FY 2019-20.

33. Approve, and Authorize Staff to Sign, Proposed Purchase Order to Bell Trucks America, Inc. for a New Bell B30E Off-Road Rock Truck for Use at the Toland Road Landfill

Approve issuance of Purchase Order No. 2790 to Bell Trucks America, Inc. for a new Bell B30E off-road truck in an amount not to exceed \$393,055

34. Approve, and Authorize Staff to Sign, a Proposed Purchase Order to Quinn Company for a New Caterpillar 336F Excavator for Use at the Toland Road Landfill

Approve issuance of Purchase Order No. 2791 to Quinn Company for a used Caterpillar 336F Excavator in an amount not to exceed \$292,625.08.

REGULAR AGENDA (Items 35 through 36)

35. Public Hearing Regarding the Collection of Malibu Bay Club Sewer Service Charges Through the County Tax Rolls

A. Conduct a public hearing to receive written and oral comments on the proposal to collect sewer service charges via the property tax statement; and

B. Adopt the report (Attachment 1) which has the assessor's parcel numbers and the corresponding amount of charges proposed for collection on the tax rolls; and

C. Adopt VRSD Resolution No. 19-02 Regarding Collection of Sewer Service Charges by the County of Ventura;

D. Direct staff to file a certified copy of the adopted reports and resolution with the Ventura County Auditor-Controller; and

E. Direct staff to coordinate collection of sewer service charges on the general Ventura County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector, and to submit to the Auditor-Controller all required forms and data needed to place direct assessments on the tax roll.

36. Approval of Proposed VRSD Resolution 19-04 Superseding and Replacing VRSD Resolution 19-01 and Authorizing Staff to Amend Appropriations and Approve All Purchase Orders and Contracts Related to Reimbursable Services Provided by the District

Approve Proposed VRSD Resolution 19-04.

INFORMATION ITEMS (Items 37 through 40)

It is recommended that the Board receive and file the following:

37. Revenue and Expense Report: None

38. Disbursement Report: May 2019

39. Investment Report: May 2019

- 40 Future Meetings, Seminars and Conferences
- ♦ July 2, 2019, 8:30 a.m. – P&F Committee Meeting
 - ♦ July 4, 2019, 8:30 a.m. – Regular Board Meeting (Cancelled due to Holiday)
 - ♦ July 18, 2019, 8:30 a.m. – Special Board Meeting (former Bailard Landfill)
 - ♦ July 18, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
 - ♦ No regular meetings scheduled for August

ORAL REPORTS (Items 41 through 44)

It is recommended that the Board receive and file the following:

41. Regulatory Compliance Report (none)
42. Committee Reports (none)
43. Board Member Comments
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
44. General Manager Comments
Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to a Special Meeting to be held July 18, 2019, 8:30 a.m. at the former Bailard Landfill.