



Board of Directors

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Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, September 19, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. **Call Meeting to Order, Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Review** (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. **Public Comment** (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. **Approval of Minutes: September 5, 2019 Regular Meeting**

REGULAR AGENDA (Items 6 through 8)

6. Approve and Adopt Revisions to Ventura Regional Sanitation District Board Bylaws; Adopt VRSD Resolution 19-05 *(Continued from September 5, 2019)*
 - A. Approve and Adopt Proposed Revisions to the VRSD Board Bylaws by Board Resolution 19-05.
 - B. Authorize General Manager and Legal Counsel to make any necessary editorial or grammatical corrections.
7. Approval of Amendment No. 1 to Contract no. 17-001 with Service Employees International Union ("SEIU"), Local 721
 - A. Approve, and authorize the Board Chair to sign, Amendment No. 1 to VRSD Contract No. 17-001, which is a Memorandum of Understanding by and between Ventura Regional Sanitation District and the SEIU, Local 721.
 - B. Adopt District Board Resolution No. 19-06, directing District staff to implement an 18-month extension of the current Memorandum of Understanding and a one-time payment of \$2,500 per each employee represented by SEIU.
 - C. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of \$32,994 for revised Solid Waste Salaries and Benefits to enable the above actions.
 - D. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of \$828 for revised Internal Service Fund Salaries and Benefits to enable the above actions.
8. Approval of One-Time Payment to Non-Represented District Employees
 - A. Adopt District Board Resolution No. 19-07, directing District staff to implement a one-time payment of \$2,500 per each non-represented employee.
 - B. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of -\$1,357 for revised Central Administration Salaries and Benefits to fund the above action.
 - C. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of \$19 for revised Water/Wastewater Salaries and Benefits to fund the above action.
 - D. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of -\$4,949 for revised Solid Waste Salaries and Benefits to fund the above action.
 - E. Authorize a Fiscal Year 2019-20 budget adjustment in the amount of \$171 for revised Internal Service Fund Salaries and Benefits to fund the above action.

INFORMATION ITEMS (Items 9 through 12)

It is recommended that the Board receive and file the following:

9. Revenue and Expense Report: None
10. Disbursement Report: August 2019
11. Investment Report: August 2019
12. Future Meetings, Seminars and Conferences
 - ♦ Sept. 19, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
 - ♦ Sept. 19, 2019, 4:30 p.m. – AWA Reception for Members/Elected Officials, Simi Valley
 - ♦ Sep. 25-28, 2019 – CSDA Annual Conference, Anaheim
 - ♦ Oct. 1, 2019, 8:30 a.m. – P&F Committee Meeting
 - ♦ Oct. 3, 2019, 8:30 a.m. – Regular Board

ORAL REPORTS (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report
 - Receive and file report on recent odor complaints filed to Ventura County Air Pollution Control District (APCD) at the Toland Road Landfill
14. Committee Reports (none)
15. Board Member Comments

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.
16. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

ADJOURNMENT: Adjourn to Regular Meeting to be held October 3, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.