

PROPOSAL

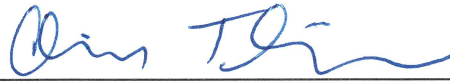
During fiscal year 2018-19, six employees separated from the District owing a total of \$2,952.29 in health care costs. While the District recently adopted a policy for collection and write-off of bad debt on July 18, 2019, staff is requesting the Board approve a one-time exception from the collection steps outlined in the District's policy. The exception is being requested because staff believes it in the best interest of the District to not expend its limited resources pursuing collection efforts from former District employees that most likely will be unsuccessful and may create unnecessary ill will between employees and the District.


Since District staff lacks write-off authority absent some collection effort, the Board is asked to consider writing off \$2,952.29 of these receivable balances.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4646 or via email at tinarivera@vrsd.com.

ALVERTINA RIVERA, DIRECTOR OF FINANCE

APPROVED FOR BUDGET IMPACT: 
FOR Alvertina Rivera, Director of Finance

APPROVED FOR AGENDA: 
Chris Theisen, General Manager

Attachments: None