



**Board of Directors**

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*Special Districts*

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*Ojai*

**Staff**

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Juliet Rodriguez  
*Clerk of the Board*

**Mission Statement**

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** on **Thursday, November 7, 2019 at 8:30 a.m.**, at the Ventura Regional Sanitation District office, 1001 Partridge Drive, Ventura, California. The business to be transacted is as follows:

**A G E N D A**

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call Meeting to Order, Roll Call
  
2. Pledge of Allegiance
  
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
  
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda. In accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: October 24, 2019 Special Meeting

**CLOSED SESSION** (Items 6 and 7)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov Code, § 54957)

Pursuant to Government Code § 54957 – Public Employee Performance Evaluations – General Counsel

7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)

Property: APN 138-0-190-135 (26.43 acres)

Agency Negotiator: General Manager Chris Theisen and General Counsel Robert N. Kwong

Negotiating Parties: Pyramid Flowers, Inc.; Fred Van Wingerden

Under negotiation: VRSD Contract No. 16-0011 Agricultural Lease

**INFORMATION ITEMS** (Items 8 through 11)

It is recommended that the Board receive and file the following:

8. Revenue and Expense Report: None

9. Disbursement Report: None

10. Investment Report: None

11. Future Meetings, Seminars and Conferences

- ♦ Nov. 21, 2019, 8:30 a.m. – Regular Board
- ♦ Nov. 21, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)
- ♦ Dec. 3, 2019, 8:30 a.m. – P&F Committee Meeting
- ♦ Dec. 5, 2019, 8:30 a.m. – Regular Board
- ♦ Dec. 19, 2019, 8:30 a.m. – Regular Board

**ORAL REPORTS** (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Regulatory Compliance Report (none)

13. Committee Reports (none)

14. Board Member Comments

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda.

15. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**ADJOURNMENT:** Adjourn to Regular Meeting to be held November 21, 2019, 8:30 a.m. at the Ventura Regional Sanitation District office.