

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Special Meeting of October 24, 2019
1001 Partridge Drive, Ventura, California

Chairman Kildee called the meeting to order at 8:34 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Jim Friedman, City of Ventura
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bob Nast, Special Districts
Bert Perello, City of Oxnard
William Weirick, City of Ojai

Absent: Rick Araiza, City of Santa Paula and Mark Austin, City of Fillmore

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Matthew Baumgardner, Director of Operations; Melissa Macias, Human Resources Manager; Richard Jones, Operations Manager; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Perello.
3. Agenda Review:
With Board acclamation, Chair Kildee moved Agenda Item 8 to follow Agenda Item 5.
4. Public Comment:

Dennis Chenoweth, Solimar Beach Colony HOA, addressed the Board regarding the Solimar Pump Station.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 3rd Quarter Review of VRSD Investment Portfolio

Sara Meacham, Managing Director, PFM, gave the presentation.

Agenda Item 8 followed Agenda Item 5 per Agenda Review.

REGULAR AGENDA (Item 8 only)

8. Proposed Change in Investment Services; Proposed Agreements with PFM Asset Management LLC and the California Asset Management Trust *This item was heard after Agenda Item 5.*

Tina Rivera, Director of Finance, was joined by Sara Meacham, Managing Director, PFM, in giving the presentation.

It was moved by Director Weirick, seconded by Director Friedman to approve, and authorize District participation in the CAMP program by the execution of the CAMP Investment Agreement and Letter Agreement to maintain individual portfolios managed by the District's current investment advisor, PFM. VOTE: Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 6-1 (Nast).

At the request of Chair Kildee, Agenda Item 7 was heard immediately following Agenda Item 8.

CONSENT AGENDA (Item 7 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

7. Approval of Minutes October 3, 2019 Regular meeting

It was moved by Director Weirick, seconded by Director Friedman, to approve the Consent Agenda. VOTE: Friedman, Hernandez, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 7-0.

CLOSED SESSION

Prior to the closed session at 9:17 a.m., Morgan Cole, VRSD Instrumentation Technician, provided comments regarding the closed session agenda item.

At 9:25 a.m. Legal Counsel Robert Kwong made the following closed session announcement:

It is the intention of the Ventura Regional Sanitation District to meet in closed session to consider the following item:

6. Conference with Labor Negotiators (Gov Code, § 54957.6)

DISTRICT DESIGNATED REPRESENTATIVES:

Melanie L. Chaney, Liebert Cassidy Whitmore; Melissa Macias, Human Resources Manager; Michael Castro, Senior Management Analyst; Tina Rivera, Director of Finance

EMPLOYEE ORGANIZATIONS:

International Union of Operating Engineers (IUOE), Local 501

At 10:38 a.m., Mr. Kwong announced that the Ventura Regional Sanitation District Board of Directors had reconvened into open session from a closed session that ended at 10:35 p.m. with no reportable actions on the closed session matter.

Director Jones left the Board meeting prior to its being reconvened in open session.

INFORMATION ITEMS (Items 9 through 12)

9. Revenue and Expense Report: September 2019
10. Disbursement Report: September 2019
11. Investment Report: September 2019
12. Future Meetings, Seminars and Conferences
 - ♦ Nov. 5, 2019, 8:30 a.m. – P&F Committee Meeting
 - ♦ Nov. 7, 2019, 8:30 a.m. – Regular Board Meeting
 - ♦ Nov. 21, 2019, 8:30 a.m. – Regular Board Meeting
 - ♦ Nov. 21, 2019, 10:15 a.m. – VCREA Board Meeting (City of Ventura-City Hall)

By acclamation the items were received and filed.

ORAL REPORTS (Items 13 through 16)

13. Regulatory Compliance Report

None.

14. Committee Reports

None.

15. Board Member Comments

Director Friedman reported on touring the Gold Coast Recycling & Transfer Station on October 23, 2019 and encouraged other Board Members to take the tour.

Director Weirick reported that the City of Ojai is looking at regulation to address restaurant food waste and single-use plastic. Director Weirick left the meeting at 10:49 a.m.

Director Perello announced that the City of Oxnard will be holding a presentation on "Distribution of Autonomous Cars" on November 13, 2019 at Oxnard City College.

Director Perello noted that the VRSD Policy on Performance Evaluation of Legal Counsel had not been updated since April 2000 and suggested outdated policies be reviewed.

16. General Manager Comments

Mr. Theisen gave an update on the Conditional Use Permit modification for the Toland Road Landfill, stating that the public comment period for the Notice of Preparation for the Supplemental Environmental Impact Report ended last week and that the District is preparing the Environmental Impact Report to address comments received. The District's team is working to get the application re-submitted with County Planning.

Matt Baumgardner, Director of Operations, briefed the Board on the damage and response to the recent fire at Bailard landfill. Sandy Warren, Management Analyst, discussed the insurance claim filed by the District.

ADJOURNMENT: With no further business, the meeting was adjourned at 11:15 a.m. to a Regular Meeting to be held November 7, 2019, 8:30 a.m. at the Ventura Regional Sanitation District Office.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Kevin Kildee, Chair
Ventura Regional Sanitation District