

**VENTURA REGIONAL SANITATION DISTRICT**  
Minutes of the Regular Meeting of January 16, 2020  
1001 Partridge Drive, Ventura, California

Chairman Kildee called the meeting to order at 8:33 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Mark Austin, City of Fillmore  
Al E. Fox, Special Districts  
Jim Friedman, City of San Buenaventura  
Laura Hernandez, City of Port Hueneme  
Ed Jones, City of Thousand Oaks  
Kevin Kildee, City of Camarillo  
Bert Perello, City of Oxnard  
William Weirick, City of Ojai

Absent: Rick Araiza, City of Santa Paula

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Matthew Baumgardner, Director of Operations; Melissa Macias, Human Resources Manager; Richard Jones, Operations Manager; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Fox.

3. Agenda Review:

*It was moved by Director Perello, seconded by Director Weirick, to move Agenda Item 11 after the Consent Agenda, and move Items 7 and 8 after Agenda Item 10. There were no Committee Reports under Agenda Item 17. VOTE: Austin, Fox; Friedman, Hernandez; Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

4. Public Comment:

None.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: December 19, 2019 Special Meeting

6. Annual Review and Proposed Revisions of District 1.2.02 Investment Policy

*It was moved by Director Weirick, seconded by Director Austin, to approve the Consent Agenda. VOTE: Austin, Fox; Friedman, Hernandez; Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

**REGULAR AGENDA** (Items 7 through 11)

Per Agenda Review, the Regular Agenda was heard in this order:

11. Proposed Budget Adjustment to Fund Ongoing Post-Easy Fire Emergency Work at the Tierra Rejada Landfill

Chris Theisen, General Manager gave the report. Matt Baumgardner, Director of Operations, and Sandy Warren, Management Analyst, contributed to the report.

*It was moved by Director Weirick, seconded by Director Austin, to receive and file the staff report regarding the ongoing Consortium response to the Easy Fire-caused damages at the Tierra Rejada Landfill; and approve a budget adjustment appropriating \$2,194,215 and increasing revenue projections by \$1,645,661 with the difference of \$548,554 coming from VRSD's fund balance. VOTE: Austin, Fox; Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

9. Proposed Amendment to the District Classification Plan and Approval of Corresponding Budget Adjustments

Melissa Macias, Human Resources Manager, gave the report, joined by Richard Jones, Operations Manager, and Tina Rivera, Director of Finance.

*It was moved by Director Friedman, seconded by Director Weirick, to amend the Class Plan to add one additional Water/Wastewater Worker; and approve budget adjustments in the amounts of \$30,160 (expenditures) and \$43,700 (revenues) for FY 2019-20. VOTE: Austin, Fox, Friedman, Hernandez; Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.*

10. Consider Approval of Amendment No. 1 to Contract No. 19-038 with Geosyntec Consultants, Inc. for Engineering Consulting Services at the Toland Road Landfill

Matt Baumgardner, Director of Operations, gave the report.

*It was moved by Director Weirick, seconded by Director Friedman, to A) Approve, and authorize the Board Chair to sign, Amendment No. 1 to VRSD Contract No. 19-038, with Geosyntec Consultants, Inc., in order to increase the total compensation by \$25,000 for a revised total compensation amount not to exceed \$50,000; and B) Approve the transfer of funds totaling \$80,674 from approved*

Solid Waste capital funding for the Toland Expansion Phase 2C project to the Landfill Leachate project. The total transfer of funds is comprised of \$25,000 for the amended contract with Geosyntec Consultants and the remainder of \$55,674 for construction-related services and supplies for the new leachate treatment system that carried over into FY2019-20. VOTE: Austin, Fox; Friedman, Hernandez; Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

7. Election of Calendar Year 2020 District Board of Director Officers

Juliet Rodriguez, Clerk of the Board, facilitated the election and opened the floor to nominations for Chairperson of the Board.

*Director Weirick nominated Director Perello.*

Director Hernandez nominated Director Friedman.

With no additional nominations, *it was moved by Chair Kildee, seconded by Director Weirick*, to close the nominations. VOTE: Austin, Friedman, Hernandez, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 8-0.

Ms. Rodriguez announced the nominees as Directors Perello and Friedman. Each gave a brief statement supporting their desire to serve as Chairperson.

Ms. Rodriguez distributed ballots to the Board. Completed ballots were collected and tabulated. Ms. Rodriguez announced that the ballots resulted in Director Bert Perello being elected to serve as the VRSD Chairperson for 2020.

Ms. Rodriguez opened nominations for Vice Chairperson of the Board.

Director Weirick nominated Director Friedman.

Director Hernandez nominated Director Araiza.

With no additional nominations, *it was moved by Chair Kildee, seconded by Vice Chair Perello*, to close the nominations. VOTE: Austin, Friedman, Hernandez, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 8-0.

Ms. Rodriguez announced the nominees for Vice Chairperson as Directors Friedman and Araiza.

Ms. Rodriguez distributed ballots to the Board and explained that the top vote-getter would become the Vice Chairperson. Completed ballots were collected and tabulated. Ms. Rodriguez announced that the ballots resulted in Director Jim Friedman being elected to serve as the VRSD Vice Chairperson for 2020.

8. District Representation and Attendance at the California Association of Sanitation Agencies (CASA) 2020 Washington D.C. Policy Forum

Chair Perello opted out of attending the CASA Forum in favor of designating a Board Member from a municipality whose representative had not attended in some time. He asked for Board support in designating a representative, based on Board Member availability, in the following order: Santa Paula, Special Districts, Port Hueneme, and Thousand Oaks.

*It was moved by Director Weirick, seconded by Director Perello, to give the Chair discretion in designating a Board Member to represent the VRSD Board of Directors at the CASA Washington, D.C. Policy Forum and approve payment of approximately \$4,000 to cover cost of CASA Washington, D.C. Policy Forum attendance. VOTE: Austin, Friedman, Hernandez, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 8-0.*

**INFORMATION ITEMS** (Items 12 through 15)

12. Revenue and Expense Report: November 2019

13. Disbursement Report: November 2019

14. Investment Report: November 2019

15. Future Meetings, Seminars and Conferences

- ♦ Feb. 4, 2020, 8:30 a.m. – P&F Committee Meeting
- ♦ Feb. 6, 2020, 8:30 a.m. – Regular Board Meeting
- ♦ Feb. 20, 2020, 8:30 a.m. – Regular Board Meeting
- ♦ Feb. 24-26, 2020 – CASA 2020 Washington D.C. Conference

*It was moved by Director Weirick, seconded by Vice Chair Perello, to receive and file the Information Items. VOTE: Austin, Friedman, Hernandez, Jones, Kildee, Nast, Perello, and Weirick were in favor; the motion carried 8-0.*

**ORAL REPORTS** (Items 16 through 17)

16. Regulatory Compliance Report

None.

17. Committee Reports

None.

18. Board Member Comments

Board Members thanked outgoing Chairperson Kildee for his service.

Director Weirick announced that after the City of Ojai Public Works Department's dismantling ceremony of the City's internal combustion equipment, the City may

have inadvertently become a catalyst in future California Air Resources Board (CARB) regulations for small internal combustion engines.

Director Kildee addressed the Board with appreciation for the Board's support in having served as Chair and voiced the significance and severity of issues the District will be facing in 2020.

19. General Manager Comments

Mr. Theisen concurred with Mr. Kildee's comments that the District will face some very important issues in 2020. He estimated that the Supplemental Environmental Impact Report for the Toland Road Landfill Conditional Use Permit (CUP) Modification would be completed within the next couple of months and that approval of the CUP would take place in September 2020.

Mr. Theisen reported that a committee of the Triunfo Water & Sanitation District (TWSD) was meeting to discuss the possibility of removing all business functions, except for field services, from VRSD. Mr. Theisen noted that TWSD is a major VRSD client and this could strain the VRSD finances, and he stated that staff will update the board in the future as more information becomes available.

ADJOURNMENT: With no further business, the meeting was adjourned at 10:09 a.m. to a Regular Meeting to be held February 6, 2020, 8:30 a.m. at the Ventura Regional Sanitation District office.

Prepared by:

Approved:

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Juliet Rodriguez  
Clerk of the Board

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Bert Perello, Chair  
Ventura Regional Sanitation District

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