



January 16, 2020

Board of Directors  
Ventura Regional Sanitation District  
Ventura, California

**DISTRICT REPRESENTATION AND ATTENDANCE AT THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2020 WASHINGTON D.C. POLICY FORUM**

**RECOMMENDATIONS**

- A. Designate the Board Chairperson, or the Chairperson's designee, to represent the VRSD Board of Directors at the CASA Washington, D.C. Policy Forum, February 24 through 26, 2020; and
- B. Approve payment of approximately \$4,000 to cover cost of CASA 2020 Washington, D.C. Policy Forum attendance.

**FISCAL IMPACT**

The total cost for this item is approximately \$4,000, which includes registration, hotel, per diem, airfare, and days of service, depending upon the type of reservations and rates secured. These funds are budgeted in the Fiscal Year 2019-2020 Budget in Account No. 25-100-100100-52001.

**BACKGROUND/ANALYSIS**

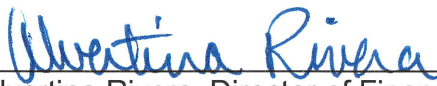
The CASA Washington D.C. Policy Forum will be held February 24 through 26, 2020. The policy forum is an important component of CASA's mission and strategic goals (i.e., providing leadership, advocacy and information to members, legislators and the public, and promoting partnerships on clean water and beneficial reuse issues that protect public health and the environment), allowing an opportunity for exchange of views and information with members of Congress, key members of the California Congressional delegation and staff, and the Trump Administration's senior Executive Branch officials from the U.S. EPA and other federal departments and agencies.


This letter has been reviewed by Legal Counsel as to form.

If you have any questions or need additional information, please contact me by phone at (805) 568-4642 or via email at [JulietRodriguez@vrstd.com](mailto:JulietRodriguez@vrstd.com).



JULIET RODRIGUEZ, CLERK OF THE BOARD

APPROVED FOR BUDGET IMPACT:   
Alvertina Rivera, Director of Finance

APPROVED FOR AGENDA:   
Chris Theisen, General Manager

Attachments: None