



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference on **Thursday, July 16, 2020 at 8:30 a.m.**

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/84547107332>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 845 4710 7332.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press *9 to raise your hand, *6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to JulietRodriguez@vrsd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, July 15, 2020, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting

Board of Directors

Bert Perello, Chair
Oxnard

Rick Araiza
Santa Paula

Mark Austin
Fillmore

Al E. Fox
Special Districts

Jim Friedman,
Ventura,

Laura Hernandez
Port Hueneme

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

William Weirick,
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 30, 2020 Special Meeting; July 2, 2020 Regular Meeting

REGULAR AGENDA (Items 6 and 7)

6. Consideration and Approval of Amendment No. 4 to VRSD Contract No. 17-013 with FTI Services, Inc. for Information Technology Services

Approve, and authorize, the Board Chairperson to sign, Amendment No. 4 to VRSD Contract No. 17-013 with FTI Services, Inc. for Information Technology (IT) services.
7. Approve VRSD Contract No. 20-002 for New VRSD Financial System with Tyler Technologies, Inc.
 - A. Approve, and authorize the Board Chair to sign, VRSD Contract No. 20-02 for a new VRSD financial system and implementation services with Tyler Technologies for an amount not to exceed \$164,777; and
 - B. Authorize the General Manager to amend the total contract amount, if necessary, by up to \$32,723 for a total contract amount not to exceed \$197,500.

INFORMATION ITEMS (Items 8 through 11)

It is recommended that the Board receive and file the following:

8. Revenue and Expense Report: June 2020

9. Disbursement Report: June, 2020
10. Investment Report: June 2020
11. Future Meetings, Seminars and Conferences
 - ♦ August 2020 – VRSD Board is dark
 - ♦ Sept. 1, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ Sept. 3, 2020, 8:30 a.m. – Regular Board Meeting

ORAL REPORTS (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Regulatory Compliance Report_ (none)
13. Committee Reports
 - ♦ Executive Committee Report of July 9, 2020
14. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))
15. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Item 16 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager.

REGULAR AGENDA (Item 17 only) *Optional*

17. Consider Modification of the Terms and Conditions of Employment Regarding the General Manager

Consider modification of the terms and conditions of employment regarding General Manager following closed session performance evaluation.

ADJOURNMENT: Adjourn to Regular Meeting to be held September 3, 2020, 8:30 a.m. via video conference.