

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Special Meeting of June 30, 2020
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL HEALTH EMERGENCY DECLARATION AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Perello called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula
Mark Austin, City of Fillmore
Al E. Fox, Special Districts
Jim Friedman, City of San Buenaventura
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks *arrived at 8:37 a.m.*
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard

Absent: William Weirick, City of Ojai

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Director of Operations; Melissa Macias, Human Resources Manager; Richard Jones, Interim Director of Operations; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by General Manager Chris Theisen.

3. Agenda Review:

Director Kildee requested to have Agenda Item No. 7 moved before the Consent Agenda.

It was moved by Chairperson Perello, seconded by Director Kildee, to approve the Agenda with moving Agenda Item No. 7 before the Consent Agenda (Items 5 and 6). VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Kildee, and Perello were in favor; the motion carried 7-0.

It was moved by Director Friedman, seconded by Chairperson Perello, to amend the prior motion to include moving Agenda Item No. 8 before Agenda Item No. 7 to hear the Personnel & Finance Committee report first. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 8-0.

4. Public Comment:

None.

CONSENT AGENDA (Items 5 and 6 *The Consent Agenda items followed Agenda Item No. 7*)

5. Authorize Fiscal Year 2019-20 Budget Increases for Thomas Fire Insurance Reimbursement Expenses

6. Emergency Order of Succession

It was moved by Director Kildee, seconded by Director Friedman, to approve the Consent agenda and staff's recommendations. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 8-0.

REGULAR AGENDA (Item 7 only) *This Agenda Item was heard immediately following Agenda Item No. 8.*

7. Approval and Adoption of the Proposed Fiscal Year 2020-21 Budget

Tina Rivera, Director of Finance, gave the presentation, joined by Richard Jones, Interim Director of Operations.

It was moved by Director Kildee, seconded by Director Jones, to approve the Proposed Fiscal Year 2020-21 Budget. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 8-0.

It was moved by Director Kildee, seconded by Director Friedman, to adopt VRSD Resolution No. 20-01 Adopting the Fiscal Year 2020-21 Budget. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 8-0.

ORAL REPORTS (Items 8 through 10)

8. Committee Reports *This Agenda Item was heard after Agenda Item No. 4.*

- Personnel & Finance Committee: Chairperson Hernandez reported on the P&F Committee meeting of June 23, 2020

It was moved by Director Friedman, seconded by Director Kildee, to receive and file the Personnel & Finance Committee report. VOTE: Araiza, Austin, Fox,

Friedman, Hernandez, Jones, Kildee, and Perello were in favor; the motion carried 8-0.

9. Board Member Comments and Future Agenda Items

Director Jones inquired as to whether any staff had tested positive for Covid-19, and Mr. Theisen responded that there were none to date

Chairperson Perello thanked General Manager Theisen for informing him of recent spills and asked that the information be shared with the full Board.

10. General Manager Comments

None.

ADJOURNMENT: With no further business, Chairperson Perello adjourned the meeting at 9:41 a.m. to a Regular Meeting to be held July 2, 2020, 8:30 a.m. via videoconference.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Bert Perello, Chairperson
Ventura Regional Sanitation District