

VENTURA REGIONAL SANITATION DISTRICT

Minutes of the Regular Meeting of July 2, 2020
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL HEALTH EMERGENCY DECLARATION AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Perello called the meeting to order at 8:30 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula
Al E. Fox, Special Districts
Jim Friedman, City of San Buenaventura
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Melissa Macias, Human Resources Manager; Richard Jones, Interim Director of Operations; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Juliet Rodriguez, Clerk of the Board.

3. Agenda Review:

No changes.

It was moved by Director Weirick, seconded by Director Araiza, to accept the Agenda as presented. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 18, 2020 Regular Meeting

It was moved by Director Jones, seconded by Director Hernandez, to approve the Consent Agenda. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

REGULAR AGENDA (Items 6 and 7)

6. Public Hearing – Ordinance Regulating the Use of the Malibu Bay Club Onsite Wastewater Treatment System and Adopting Sewer Service Charges – Second Reading of Ordinance VRSD-115

Chairperson Perello opened the public hearing at 8:40 a.m.

Tina Rivera, Director of Finance, gave the report.

Clerk Rodriguez reported that no protest letters were received for this Agenda item, and there was no one present who wished to speak on the item.

It was moved by Director Kildee, seconded by Director Jones, to close the public hearing regarding the proposed rules, fees and charges for the Malibu Bay Club Onsite Wastewater Treatment System, Ordinance No. VRSD-115; and to conduct the second reading, by title only, of Ordinance No. VRSD-115, Regulating the use of Malibu Bay Club Onsite Wastewater Treatment System and Adopting Sewer Service Fees and Charges. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

Clerk Rodriguez read the second reading into the record:

ORDINANCE NO. VRSD-115 AN ORDINANCE OF THE VENTURA REGIONAL SANITATION DISTRICT REGULATING THE USE OF THE MALIBU BAY CLUB ONSITE WASTEWATER TREATMENT SYSTEM AND ADOPTING SEWER SERVICE FEES AND CHARGES

It was moved by Director Friedman, seconded by Director Weirick, to approve and adopt Ordinance No. VRSD-115 Regulating the Use of Malibu Bay Club Onset Wastewater Treatment System and Adopting Sewer Service Fees and Charges to become effective July 2, 2020. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

7. Public Hearing – Adoption of Resolution No. 20-02 Regarding Collection of Sewer Service Charge Through the County Tax Roll

Chairperson Perello opened the public hearing at 8:49 a.m.

Tina Rivera, Director of Finance, gave the report.

Clerk Rodriguez reported that no protest letters were received for this Agenda item, and there was no one present who wished to speak on the item.

It was moved by Director Hernandez, seconded by Director Weirick, to close the public hearing to receive written and oral public comments on the proposal to collect sewer service charges via the County property tax rolls. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

It was moved by Director Kildee, seconded by Director Friedman, to adopt VRSD Resolution No. 20-02 Collection of Sewer Service Charges by the County of Ventura; and adopt the report (Attachment 1) which has the assessor's parcel numbers and the corresponding amount of charges proposed for collection on the tax rolls; and direct staff to file a certified copy of the adopted reports and ordinance with the Ventura County Auditor-Controller; and direct staff to coordinate collection of sewer service charges on the general Ventura County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector, and to submit to the Auditor-Controller all required forms and data needed to place direct assessments on the tax roll. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

INFORMATION ITEMS (Items 8 through 11)

8. Revenue and Expense Report: (none)
9. Disbursement Report: (none)
10. Investment Report: (none)
11. Future Meetings, Seminars and Conferences
 - ♦ July 7, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ July 16, 2020, 8:30 a.m. – Regular Board Meeting
 - ♦ July 16, 2020, 10:30 a.m. – VCREA Meeting, Ventura County Government Center
 - ♦ August, 2020 – VRSD Board is dark

It was moved by Director Jones, seconded by Director Weirick, to receive and file the Information Items. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

ORAL REPORTS (Items 11 through 14)

12. Regulatory Compliance Report

None.

13. Committee Reports

None.

14. Board Member Comments and Future Agenda Items

Director Kildee announced the City of Camarillo has hired Greg Ramirez as the new City Manager.

Chairperson Perello thanked Mr. Theisen for providing him information via email regarding how staff responds to sewage spills and asked Mr. Theisen to forward that information to the whole VRSD Board.

Director Weirick commented that if the General Manager was uncertain regarding whether to notify the Board about something, that he should consider erring on the side of notifying the Board.

15. General Manager Comments

None.

ADJOURNMENT: With no further business, Chairperson Perello adjourned the meeting at 9:32 a.m. to a Regular Meeting to be held July 16, 2020, 8:30 a.m. via videoconference.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Bert Perello, Chairperson
Ventura Regional Sanitation District