



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference on **Thursday, September 3, 2020 at 8:30 a.m.**

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/82266437884>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 822 6643 7884.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press *9 to raise your hand, *6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to JulietRodriguez@vrsd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, September 2, 2020, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable

Board of Directors

Bert Perello, Chair
Oxnard

Rick Araiza
Santa Paula

Mark Austin
Fillmore

Al E. Fox
Special Districts

Jim Friedman,
Ventura,

Laura Hernandez
Port Hueneme

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

William Weirick,
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 2nd Quarter Review of VRSD Investment Portfolio

CONSENT AGENDA (Items 6 and 7) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: July 16, 2020 Regular Meeting
7. Approval of Lease Agreement with Pyramid Flowers, Inc.

Approve, and Authorize the Board Chairperson to sign, Contract 20-003 with Pyramid Flowers, Inc. for the property known as the Bailard Buffer Parcel.

REGULAR AGENDA (Items 8 and 9)

8. Biennial Review of Ventura Regional Sanitation District Conflict of Interest Code
 - A. Approve and Adopt VRSD Resolution No. 20-03, establishing the 2020 Conflict of Interest Code.
 - B. Direct District staff to file the VRSD 2020 Conflict of Interest Code proposed amendments with the Ventura County Board of Supervisors for approval.
 - C. Direct District staff, upon approval of Ventura County Board of Supervisors, to promulgate the 2020 Conflict of Interest Code and ensure

that Form 700 Statements of Economic Interests are filed appropriately by the designated persons.

9. Consent and Waiver of Conflict of Interest for Arnold LaRoche Mathews VanConas & Zirbel, LLP (“A TO Z LAW”) Representation

Approve, and Authorize the General Manager to sign, the Consent and Waiver of Conflict of Interest form regarding A to Z Law’s representation in the matter of an amendment to VRSD Contract No. 15-0014, as revised, (TWSD Contract No. T15-003, as revised).

INFORMATION ITEMS (Items 10 through 13)

It is recommended that the Board receive and file the following:

10. Revenue and Expense Report: July 2020
11. Disbursement Report: July 2020
12. Investment Report: July 2020
13. Future Meetings, Seminars and Conferences
 - ♦ Sept. 8, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ Sept. 17, 2020, 8:30 a.m. – Regular Board Meeting
 - ♦ Oct. 6, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ Oct. 8, 2020, 8:30 a.m. – Regular Board Meeting

ORAL REPORTS (Items 14 through 17)

It is recommended that the Board receive and file the following:

14. . Regulatory Compliance Report_(none)
15. Committee Reports (none)
16. . Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))
17. . General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Item 18 only)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

18. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager.

REGULAR AGENDA (Item 19 only) *Optional*

19. Consider Modification of the Terms and Conditions of Employment Regarding the General Manager

Consider modification of the terms and conditions of employment regarding General Manager following closed session performance evaluation.

ADJOURNMENT: Adjourn to Regular Meeting to be held September 17, 2020, 8:30 a.m. via video conference.