

VENTURA REGIONAL SANITATION DISTRICT

Minutes of the Regular Meeting of July 16, 2020

1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL HEALTH EMERGENCY DECLARATION AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Perello called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula
Al E. Fox, Special Districts
Jim Friedman, City of San Buenaventura
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
William Weirick, City of Ojai

Absent: Mark Austin, City of Fillmore

Staff Present: Chris Theisen, General Manager; Robert Kwong, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Interim Director of Operations; Melissa Macias, Human Resources Manager; Michael Castro, Senior Management Analyst; Sandy Warren, Management Analyst; Regina Williams, Senior Accountant; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Al E. Fox.

3. Agenda Review:

No changes.

It was moved by Director Hernandez, seconded by Vice Chairperson Friedman, to accept the Agenda as presented. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

4. Public Comment:

None.

CONSENT AGENDA (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: June 30, 2020 Special Meeting; July 2, 2020 Regular Meeting

It was moved by Director Kildee, seconded by Vice Chairperson Friedman, to approve the Consent Agenda. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

REGULAR AGENDA (Items 6 and 7)

6. Consideration and Approval of Amendment No. 4 to VRSD Contract No. 17-013 With FTI Services, Inc. for Information Technology Services

Michael Castro, Senior Management Analyst, gave the report.

Juliet Rodriguez, Clerk of the Board, reported that no public comment was received and one wished to speak on this agenda item.

It was moved by Director Hernandez, seconded by Vice Chairperson Friedman, to approve, and authorize, the Board Chairperson to sign, Amendment No. 4 to VRSD Contract No. 17-013 with FTI Services, Inc. for Information Technology (IT) services. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

7. VRSD Contract No. 20-002 for new VRSD Financial System with Tyler Technologies, Inc.

Tina Rivera, Director of Finance, gave the report.

Clerk Rodriguez reported that no public comment was received and one wished to speak on this agenda item

It was moved by Director Kildee, seconded by Director Weirick, to approve, and authorize the Board Chair to sign, VRSD Contract No. 20-002 for a new VRSD financial system and implementation services with Tyler Technologies for an amount not to exceed \$164,777; and authorize the General Manager to amend the total contract amount, if necessary, by up to \$32,723 for a total contract amount not to exceed \$197,500. VOTE: Araiza, Fox, Hernandez, Friedman, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

INFORMATION ITEMS (Items 8 through 11)

8. Revenue and Expense Report: June 2020
9. Disbursement Report: June 2020
10. Investment Report: June 2020
11. Future Meetings, Seminars and Conferences
 - ♦ August 2020 – VRSD Board is dark
 - ♦ Sept. 1, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ Sept. 3, 2020, 8:30 a.m. – Regular Board Meeting

It was moved by Director Jones, seconded by Director Kildee, to receive and file the Information Items. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

ORAL REPORTS (Items 12 through 14)

12. Regulatory Compliance Report

None.
13. Committee Reports

Chairperson Perello, and Executive Committee members Friedman and Kildee, reported on the Executive Committee meeting of July 9, 2020.
14. Board Member Comments and Future Agenda Items

Director Fox announced that the Association of Water Agencies of Ventura County will be hosting a virtual tour of the Las Virgenes-Triunfo Pure Water Project Demonstration Facility and asked that a registration link be sent to all Board Members for consideration in attending.
15. General Manager Comments

General Manager Chris Theisen reported that the completed Draft Supplemental Environmental Impact Report for the Toland Road Landfill Conditional Use Permit Modification was ready to upload to the State Clearinghouse website and for public review and comment.

Mr. Theisen introduced Management Analyst Sandy Warren to report on an insurance settlement reached in the October 2019 Olivas Fire that caused more than \$1.1 million in damage at the Bailard Landfill. Mr. Warren reported that District staff were successful in negotiating a total payment of approximately \$831,100, which represents 100% of the \$825,000 policy limit for contractor's equipment

coverage, plus approximately \$6,100 in coverage of smoke damage to the landfill office buildings.

Chairperson Perello asked that former Director of Operations Matt Baumgardner be thanked for his role in negotiating the insurance settlement.

It was moved by Vice Chairperson Friedman, seconded by Director Kildee, to receive and file the Oral Reports. VOTE: Araiza, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 8-0.

At 9: 43 a.m., General Counsel Robert Kwong requested all District personnel leave the zoom meeting for the Board to commence the Closed Session. The Regular Meeting was adjourned immediately following the Closed Session.

CLOSED SESSION (Item 16 only)

16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager.

ADJOURNMENT: With no further business, Chairperson Perello adjourned the meeting at 10:55 a.m. A closed session report was neither required nor given.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Bert Perello, Chairperson
Ventura Regional Sanitation District