

VENTURA REGIONAL SANITATION DISTRICT
Minutes of the Regular Meeting of November 19, 2020
1001 Partridge Drive, Ventura, California

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDERS DECLARING A STATE OF EMERGENCY AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL HEALTH EMERGENCY DECLARATION AS A RESULT OF THE THREAT OF THE COVID-19 VIRUS, THIS VRSD BOARD OF DIRECTORS MEETING WAS HELD VIA VIDEO CONFERENCE.

Chairperson Perello called the meeting to order at 8:32 a.m.

1. Roll Call: The Clerk of the Board called the roll. The following Board Members were present:

Rick Araiza, City of Santa Paula
Mark Austin, City of Fillmore
Al E. Fox, Special Districts
Jim Friedman, City of San Buenaventura *arrived at 8:38 a.m.*
Laura Hernandez, City of Port Hueneme
Ed Jones, City of Thousand Oaks
Kevin Kildee, City of Camarillo
Bert Perello, City of Oxnard
William Weirick, City of Ojai

Staff Present: Chris Theisen, General Manager; Joshua Smith, Legal Counsel; Tina Rivera, Director of Finance; Richard Jones, Interim Director of Operations; Melissa Macias, Human Resources Manager; Michael Castro, Interim Operations Manager; Sandy Warren, Management Analyst; and Juliet Rodriguez, Clerk of the Board.

2. Pledge of Allegiance: The Pledge was led by Director Kevin Kildee.

3. Agenda Review:

General Manager Chris Theisen provided corrections to the Agenda that included changing Agenda Item No. 11, Future Meetings from December 5 to December 3, changing Agenda Item No. 12 to include a Regulatory Compliance Report. He also informed the Board that Legal Counsel Joshua Smith would be sitting in for Legal Counsel Robert Kwong who is away.

It was moved by Director Kildee, seconded by Director Weirick, to approve the Agenda as amended. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

4. Public Comment:
None.

PRESENTATION (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 3rd Quarter Review of VRSD Investment Portfolio

Richard Babbe, PFM Asset Management, gave the report. Sara Meacham, PFM Asset Management, was also available for any questions.

It was moved by Director Jones, seconded by Director Araiza, to receive and file the PFM Asset Management, LLC 3rd Quarter Review of VRSD Investment Portfolio. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: October 15, 2020 Regular Meeting, November 5, 2020 Regular Meeting

It was moved by Director Kildee, seconded by Vice Chairperson Friedman, to approve the Consent Agenda as presented. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

REGULAR AGENDA (Item 7 only)

7. Approval of Amendment No. 1 to VRSD Contract No. 19-005 (City of Santa Paula Contract # 19-01330) with the City of Santa Paula for Wastewater Collection System and Stormwater Sewer System Maintenance

It was moved by Director Kildee, seconded by Director Hernandez, to approve and authorize the Board Chair to sign, Amendment No. 1 to VRSD Contract No. 19-005 (City of Santa Paula Contract #19-01330) with the City of Santa Paula for wastewater collection system and stormwater sewer system maintenance to increase the total compensation amount by \$81,000 to \$1,542,201 and to extend the contract term by three months to June 30, 2023. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

INFORMATION ITEMS (Items 8 through 11)

8. Revenue and Expense Report: None

9. Disbursement Report: October 2020
10. Investment Report: October 2020
11. Future Meetings, Seminars and Conferences
 - ♦ Nov. 19, 2020, 10:30 a.m. – VCREA Board Meeting
 - ♦ Dec. 1, 2020, 8:30 a.m. – P&F Committee Meeting
 - ♦ Dec. 3, 2020, 8:30 a.m. – Regular Board Meeting
 - ♦ Dec. 17, 2020, 8:30 a.m. – Regular Board Meeting

It was moved by Director Weirick, seconded by Director Hernandez, to receive and file the Information Items. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

ORAL REPORTS (Items 12 through 15)

12. Regulatory Compliance Report

Mr. Richard Jones reported that on September 24, 2020, the Ventura County Air Pollution Control District performed its annual inspection at the Toland Road Landfill and cited the District for two violations due to cracking at wells. The wells were immediately repaired onsite and passed same-day re-inspections. The follow-up 10-day and 30-day inspections were signed off with no issues, and no issues have surfaced since. The District was issued a Notice of Violation with a \$1000 fine.

It was moved by Chairperson Perello, seconded by Director Weirick, to receive and file the Regulatory Compliance Report. VOTE: Araiza, Austin, Fox, Friedman, Hernandez, Jones, Kildee, Perello, and Weirick were in favor; the motion carried 9-0.

13. Committee Reports

None.

14. Board Member Comments and Future Agenda Items

Director Fox announced that the Special Districts meeting will take place on December 1, 2020.

Director Weirick mentioned that he was communicating with the Southern California Gas Company on regulatory updates in the area of Natural Gas (NG) to Renewable Natural Gas (RNG) that could have impact on the District.

Chairperson Perello mentioned a recent fire in the Santa Clara River.

Director Fox announced that the Association of Water Agencies meeting that took place simultaneously during the VRSD Board Meeting was recorded and would soon be available for anyone interested.

As Director Fox's term comes to a close, the Board expressed appreciation of Director Fox for his contributions this year.

15. General Manager Comments

Mr. Theisen stated that the Conditional Use Permit Modification application for the Toland Optimization Plan project is still scheduled to go before the Ventura County Board of Supervisors on January 26, 2021.

He also gave an update on solid waste contracts at the Toland Road Landfill, stating that the City of Oxnard approved the extension amendment and the Gold Coast Recycling contract expires at the end of this year and there is interest from Gold Coast Recycling to have their contract extended too. The TWSD initiative for the transition initiated by TWSD to become independent is still in progress and an Executive Committee would soon be scheduled to discuss a contract amendment.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:30 a.m. to the next Regular meeting on December 3, 2020, via video conference.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Bert Perello, Chairperson
Ventura Regional Sanitation District