



**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, January 21, 2021 at 8:30 a.m.**

Board of Directors

Jim Friedman  
Chairperson  
*Ventura*

Laura Hernandez  
Vice Chairperson  
*Port Hueneme*

James Acosta  
*Special Districts*

Mark Austin  
*Fillmore*

Jenny Crosswhite  
*Santa Paula*

Ed Jones  
*Thousand Oaks*

Kevin Kildee,  
*Camarillo*

Bert Perello  
*Oxnard*

William Weirick  
*Ojai*

Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Juliet Rodriguez  
*Clerk of the Board*

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/84554774870>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 845 5477 4870.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press \*9 to raise your hand, \*6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to [JulietRodriguez@vrsd.com](mailto:JulietRodriguez@vrsd.com). All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, January 20, 2021, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at [JulietRodriguez@vrsd.com](mailto:JulietRodriguez@vrsd.com). The Clerk will then read them into the record at the appropriate time.

**CONSENT AGENDA** (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Approval of Minutes: January 7, 2021 Regular Meeting, January 7, 2021 Special Meeting

**REGULAR AGENDA** (Items 6 and 7)

6. Proposed Transition Plan Regarding Triunfo Water & Sanitation District: (A) Approve, and Authorize Board Chair to Sign, Amendment No. 2 to the Inter-Agency Agreement Between Triunfo Water & Sanitation District and VRSD for Wastewater and Potable Water Facilities Operation, Maintenance, Management Services; and (B) Approve VRSD's Reduction in Force Program - 2021
  - A. Receive and File the staff presentation regarding the Triunfo Water & Sanitation District's initiative to begin providing, with their own employees, certain management services currently provided by VRSD; and

- B. Approve, and authorize the Board Chairperson to sign, Amendment No. 2 to VRSD Contract No. 15-014 (TWSD Contract No. T15-003), Agreement for Wastewater and Potable Water Facilities Operation, Maintenance, Management and other Closely Related Services by and between the Triunfo Water & Sanitation District and the Ventura Regional Sanitation District; and
- C. Approve, and authorize the General Manager to proceed with, the Ventura Regional Sanitation District Reduction in Force Program – 2021.
7. Review of Letter Sent to the City of Oxnard Public Works & Transportation Committee on January 12, 2021 Regarding Solid Waste Disposal in Ventura County
- Receive and file the staff presentation regarding the January 12, 2021 Letter to the City of Oxnard Public Works & Transportation Committee from the VRSD General Manager.

**INFORMATION ITEMS** (Items 8 through 11)

It is recommended that the Board receive and file the following:

8. Revenue and Expense Report: December 2020
9. Disbursement Reports: December 2020
10. Investment Report: December 2020
11. Future Meetings, Seminars and Conferences
- ♦ Jan. 21-22, 2021 – League of California Cities New Mayors & Council Members Academy, Virtual Event
  - ♦ Jan. 27-28, 2021 – California Association of Sanitation Agencies Winter Conference, Virtual Event
  - ♦ Jan. 27-28, 2021 – League of California Cities New Mayors & Council Members Academy, Virtual Event
  - ♦ Jan. 28, 2021, 8:30 a.m. – Facilities Committee Meeting
  - ♦ Feb. 2, 2021, 8:30 a.m. – Personnel & Finance Committee Meeting
  - ♦ Feb. 4, 2021, 8:30 a.m. – Regular Board Meeting

**ORAL REPORTS** (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Regulatory Compliance Report (none)
13. Committee Reports (none)

14. . Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))

15. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

**ADJOURNMENT:** Adjourn to Regular Meeting to be held February 4, 2021, 8:30 a.m. via video conference.