



**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, February 4, 2021** at **8:30 a.m.**

Board of Directors

Jim Friedman  
Chairperson  
*Ventura*

Laura Hernandez  
Vice Chairperson  
*Port Hueneme*

James Acosta  
*Special Districts*

Mark Austin  
*Fillmore*

Jenny Crosswhite  
*Santa Paula*

Ed Jones  
*Thousand Oaks*

Kevin Kildee,  
*Camarillo*

Bert Perello  
*Oxnard*

William Weirick  
*Ojai*

Staff

Chris Theisen  
*General Manager*

Robert N. Kwong  
*General Counsel*

Juliet Rodriguez  
*Clerk of the Board*

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/83239915121>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 832 3991 5121.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press \*9 to raise your hand, \*6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to [JulietRodriguez@vrsd.com](mailto:JulietRodriguez@vrsd.com). All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, February 3, 2021, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

## AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at [www.vrsd.com](http://www.vrsd.com).

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)  
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)  
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at [JulietRodriguez@vrsd.com](mailto:JulietRodriguez@vrsd.com). The Clerk will then read them into the record at the appropriate time.

### **PRESENTATION** (Item 5 only)

5. Receive and File PFM Asset Management, LLC – 3<sup>th</sup> Quarter Review of VRSD Investment Portfolio

**CONSENT AGENDA** (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: January 21, 2021 Regular Meeting

### **REGULAR AGENDA** (Item 7 only)

7. 2021 Board Committee Appointments
  - A. Approve appointment of Chairperson Friedman, Vice Chairperson Hernandez, and former Chairperson Perello to the Executive Committee; and

- B. Approve Chairperson Friedman's appointments to the Facilities Committee, Personnel & Finance Committee, and Ventura County Regional Energy Alliance.
8. Receive and File Report on Ventura County Board of Supervisors Meeting, January 26, 2021, on Modification to Conditional Use Permit for Toland Road Landfill (Case No. PL17-0121)

**INFORMATION ITEMS** (Items 9 through 12)

It is recommended that the Board receive and file the following:

9. Revenue and Expense Report: January 2021
10. Disbursement Reports None
11. Investment Report None
12. Future Meetings, Seminars and Conferences
- ♦ Feb. 18, 2021, 8:30 a.m. – Regular Board Meeting
  - ♦ Mar. 2, 2021, 8:30 a.m. – Personnel & Finance Committee Meeting
  - ♦ Mar. 4, 2021, 8:30 a.m. – Regular Board Meeting
  - ♦ Mar. 18, 2021, 8:30 a.m. – Regular Board Meeting

**ORAL REPORTS** (Items 13 through 16)

It is recommended that the Board receive and file the following:

13. Regulatory Compliance Report\_(none)
14. Committee Reports
- ♦ Facilities Committee Report from January 28, 2021
15. Board Member Comments and Future Agenda Items  
Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))
16. General Manager Comments  
Brief announcements and report on General Manager and VRSD workforce activities.

**CLOSED SESSION** (Items 17 and 18)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following items:

17. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code, § 54957.6)

DISTRICT DESIGNATED REPRESENTATIVES:

Melissa Macias, VRSD Human Resources Manager; Tina Rivera, VRSD Director of Finance; Michael Castro, VRSD Interim Operations Manager; and Melony Chaney, Legal Counsel, Liebert Cassidy Whitmore

EMPLOYEE ORGANIZATIONS:

Service Employees International Union (SEIU), Local 721  
International Union of Operating Engineers (IUOE), Local 501  
Non-represented Positions

18. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov Code, § 54957)

Title: General Counsel

**ADJOURNMENT:** Adjourn to Regular Meeting to be held February 18, 2021, 8:30 a.m. via video conference.