



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ventura Regional Sanitation District Board of Directors will hold a **REGULAR MEETING** by teleconference and video conference on **Thursday, June 3, 2021 at 8:30 a.m.**

Board of Directors

Jim Friedman
Chairperson
Ventura

Laura Hernandez
Vice Chairperson
Port Hueneme

James Acosta
Special Districts

Mark Austin
Fillmore

Jenny Crosswhite
Santa Paula

Ed Jones
Thousand Oaks

Kevin Kildee,
Camarillo

Bert Perello
Oxnard

William Weirick
Ojai

Staff

Chris Theisen
General Manager

Robert N. Kwong
General Counsel

Juliet Rodriguez
Clerk of the Board

Mission Statement

The Ventura Regional Sanitation District is a non-tax-supported public agency providing sanitation services. We offer the highest quality service at the lowest possible cost for our customers, and we will provide solutions by involving our staff, our customers, and our community.

In accordance with the California Governor’s Executive Orders declaring a State of Emergency and the County of Ventura Health Officer’s Local Health Emergency Declaration as a result of the threat of the Covid-19 virus, the VRSD Board of Directors meeting will be held via video conference.

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, click the link on the meeting date and time: <https://us02web.zoom.us/j/82574293554>.

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-9128 or (253) 215-8782 and enter ID 825 7429 3554.

If you would like to speak during the public comment portion of the meeting, or if you would like to speak on a particular agenda item, please:

1. **ONLINE:** Raise your hand, or use the Q&A panel to submit written comments;
2. **PHONE:** press *9 to raise your hand, *6 to send a request to be unmuted before making any verbal comments; OR
3. Public comment on an agenda item may also be accepted by email to JulietRodriguez@vrsd.com. All public comments sent via email must be received by 4:00 p.m. (PDT) on Wednesday, June 2, 2021, to be read into the public record. Please indicate in the subject line, the agenda item number. Comments received after an agenda item has been heard by the VRSD Board will be made a part of the administrative record if received prior to the end of the meeting.

The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, at www.vrsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. Public Comment (Items not on the agenda – 5 minute limit)
Opportunity for members of the public to briefly address the Board on items NOT on the agenda, in accordance with Government Code Section 54953(a). Persons wishing to comment on agenda items should email their comments (preferably before the meeting) to the Clerk at JulietRodriguez@vrsd.com. The Clerk will then read them into the record at the appropriate time.

PRESENTATIONS (Item 5 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

5. Receive & File PFM Asset Management, LLC – 1st Quarter Review of VRSD Investment Portfolio

CONSENT AGENDA (Item 6 only) Matters listed under Consent Agenda are considered to be routine, non-controversial, and are normally approved by one motion without discussion. If discussion is requested by a member of the Board on any Consent Agenda item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

6. Approval of Minutes: May 20, 2021 Regular Meeting, May 27, 2021 Special Meeting

REGULAR AGENDA (Items 7 through 11)

7. Adoption of Resolution No. 21-04 Regarding Collection of Sewer Service Charges Through the Tax Rolls
 - A. Hold public hearing in accordance with Health & Safety Code §5473 et seq.
 - B. Adopt VRSD Resolution No. 21-04 Regarding Collection of Sewer Service Charges by the County of Ventura (Attachment 2); and
 - C. Adopt the report (Attachment 1) which has the Assessor's Parcel Numbers and the corresponding amount of charges proposed for collection on the County tax rolls; and
 - D. Direct staff to coordinate collection of sewer service charges on the general Ventura County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector, and to submit to the Auditor-Controller all required forms and data needed to place direct assessments on the tax roll.
8. VRSD Fiscal Sustainability Projection Update

Receive and file.
9. Authorize Staff to Initiate the Dismantling and Disposal of Obsolete Bio-Solids Drying and Microturbine Facilities and Equipment
 - A. Waive the \$10,000 book value limit under Part VI—Disposition of Surplus Personal Property, Section 600, -- Disposition by Purchasing Agent, of VRSD Purchasing Resolution No. 89-13, to dismantle and dispose of the obsolete bio-solids drying and micro-turbine facilities and equipment.
 - B. Authorize General Manager to initiate obtaining competitive bids for dismantling and disposal of obsolete bio-solids drying and micro-turbine facilities and equipment and to execute contracts for such services pursuant to Section 302 of VRSD Resolution No. 89-13.
10. Consider, Adopt, and Authorize Proposed Fiscal Year 2021-22 District Goals
 - A. Review and Receive VRSD Staff's recommended Goals for FY2021-22.
 - B. Add, delete, or modify VRSD Staff's recommended Goals for FY2021-22.
 - C. Approve the Goals for FY2021-22.
11. Staff Response to and Report on Ventura County Public Works Board Letter Dated May 11, 2021, Regarding Establishing Three Positions and Authorizing Termination of the Agreement with VRSD for Wastewater Facilities Operation and Maintenance for County Service Area No. 29

Receive and file.

INFORMATION ITEMS (Items 12 through 15)

It is recommended that the Board receive and file the following:

12. Revenue and Expense Report: None
13. Disbursement Reports: None
14. Investment Report: None
15. Future Meetings, Seminars and Conferences
 - ♦ June 17, 2021, 8:30 a.m. – Regular Board Meeting
 - ♦ July 1, 2021, 8:30 a.m. – Regular Board Meeting
 - ♦ July 6, 2021, 8:30 a.m. – Personnel & Finance Committee Meeting
 - ♦ July 15, 2021, 8:30 a.m. – Regular Board Meeting
 - ♦ August 2021: VRSD Board is Dark

ORAL REPORTS (Items 16 through 19)

It is recommended that the Board receive and file the following:

16. Regulatory Compliance Report_(none)
17. Committee Reports
 - ♦ Personnel & Finance Committee Report, June 1, 2021 Meeting
18. Board Member Comments and Future Agenda Items

Opportunity for Board members to briefly comment on matters they deem appropriate to the business of VRSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the VRSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the VRSD business. The Board may also direct staff to place a matter of business on a future VRSD Board agenda. (Gov. Code §54954.2(a)(3))
19. General Manager Comments

Brief announcements and report on General Manager and VRSD workforce activities.

CLOSED SESSION (Items 20 and 21)

It is the intention of the Ventura Regional Sanitation District Board of Directors to meet in closed session to consider the following item:

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)
Title: General Manager.
21. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)-(d)(4). Two cases.

ADJOURNMENT: Adjourn to Regular Meeting to be held June 17, 2021, 8:30 a.m. via video conference.