



June 17, 2021

Board of Directors
Ventura Regional Sanitation District
Ventura, California

CONSIDER, ADOPT, AND AUTHORIZE PROPOSED FISCAL YEAR 2021-22 DISTRICT GOALS

RECOMMENDED ACTIONS

- A. Review and Receive VRSD Staff's recommended Goals for FY2021-22.
- B. Add, delete, or modify VRSD Staff's recommended Goals for FY2021-22.
- C. Approve the Goals for FY2021-22.

FISCAL IMPACT

Staff intends to achieve the recommended Goals for FY2021-22 without using outside fiscal resources. As such, the fiscal impact to the District will be largely in the form of opportunity cost.

BACKGROUND/ANALYSIS

The Board has historically established goals for staff for each upcoming fiscal year. The goals suggested by staff each year are typically overly optimistic, so they can function as a long-term planning goal and beacon for future accomplishments.

The current fiscal year has been extraordinarily taxing on management staff resources for several reasons which include, but are not limited to: staff vacancies, the COVID-19 pandemic and health orders, the TWSD transition to become independent of VRSD, additional unexpected effort required to effect County approval of the Toland Road Landfill Conditional Use Permit Modification Application, and the City of Oxnard City Council's decision to discontinue disposal of solid waste at Toland Road Landfill.

PROPOSAL

In the sections below, the District Goals that were established for the current fiscal year are listed, followed by the District Staff-recommended goals for FY2021-22.

Goals Established for FY2020-21¹

The goals listed below were approved by the Board at a meeting on June 18, 2020.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.
2. Revise or Update the following documents and present them to the Board for approval:
 - Illness & Injury Prevention Policy
 - Memorandum of Understanding for IUOE
 - Memorandum of Understanding for SEIU
 - Independent Resolution
 - Purchasing Resolution No. 89-13
 - Board Bylaws – Standing Committee Description & Purpose
 - Budget Guidelines
 - Public Records Act Policy
 - Personnel & Salary Ordinance
3. Finalize the Modification to the CUP for the Toland Road Landfill to effect the following:
 - Remove the 2027 closure date; instead remain open until filled
 - Remove the lifetime limit of 15 million tons; instead fill to the 1,435 foot elevation approved in the 1996 CUP and analyzed in the 1996 Final EIR
 - Remove the 1,500 ton per day limit on the tons accepted
 - Remove unneeded biosolids drying facility conditions
4. Revise and present to the Board for approval the ordinance establishing solid waste disposal rates at Toland Road Landfill; include an annual CPI adjustment in all rates.
5. Continue to Implement a new financial system software
6. Continue to Implement changes to standard budget formats
7. Continue to Increase outreach to Water Wastewater customers to expand that operation
8. Complete the TWSD/VRSD transition analysis

Staff-Recommended Goals for FY2021-22

Staff recommends Board approval of the following goals for FY2021-22 Goals.

1. Continue evaluation of revenues, expenditures, and budgeting, with a long-term fiscal sustainability mindset.

¹ District Staff will present a Power Point showing status of completion for each one of these goals.

2. Re-engineer and re-size VRSD in response to the significant loss of revenues due to the City of Oxnard's decision to cease disposing municipal solid waste at Toland Road Landfill and TWSD's decision to cease using VRSD operations services.
3. Vacate the VRSD offices located at 1001 Partridge Drive in Ventura and relocate the central office employees.

At today's meeting, staff will provide an update the Board on the status of the FY2020-21 Goals and provide additional information and context to the recommended goals for FY2021-22.

This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me at (805) 658-4600 or via email at ChrisTheisen@vrsd.com.

APPROVED FOR AGENDA:


Chris Theisen - General Manager

Attachments: None

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